

December 6, 1913.

Messrs. Atkinson, Mentzer & Company,
Chicago, Illinois.

Dear Sirs:

You had this letterhead made for us. We want another similar, but in blue and with the following head,

Eastern Illinois State Normal School

Charlesten

Elementary School

Office of the Supervisor

Fiske Allen

paper and envelopes of quality of these.
For what can you furnish 2000 sheets of
paper and 2000 envelopes?

Yours very truly,