

RECEIVED

SEP 24 2012

Response Due Date: \_\_\_\_\_  
(for office use only)

**EIU GENERAL COUNSEL**

**FREEDOM OF INFORMATION ACT (FOIA) REQUEST  
FOR EASTERN ILLINOIS UNIVERSITY RECORDS**

To: Robert L. Miller  
FOIA Officer/General Counsel  
Eastern Illinois University  
Blair Hall, Room 2102  
600 Lincoln Avenue  
Charleston, IL 61920  
Phone: 217-581-7249  
Fax: 217-581-7989

Date: Sapt. 24, 2012

From: Erik Hall  
Printed Name of Requester

Erik Hall  
Signature of Requester

Mailing Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

If you are an EIU employee, please indicate below the name and address of your department **ONLY** if you want the record(s) to be sent there:  
Department: \_\_\_\_\_  
Building: \_\_\_\_\_ Room: \_\_\_\_\_

Description of requested record(s):  
Contracts between Eastern Illinois University  
and Subway regarding the Food Court  
from 2002 to present.

Records will be provided and fees charged according to the Illinois Freedom of Information Act. Pursuant to 5 ILCS 140/3(d), a response from the FOIA Officer will be provided within five (5) business days. If this is a request for commercial purposes, the response is 21 working days after receipt pursuant to 5 ILCS 140/3.1(a). You will be notified if additional time is required to process your request.