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Response Due Date: 11-27-13  
(for office use only)

**FREEDOM OF INFORMATION ACT (FOIA) REQUEST  
FOR EASTERN ILLINOIS UNIVERSITY RECORDS**

Date: October 30, 2013

To: Robert L. Miller  
FOIA Officer/General Counsel  
Eastern Illinois University  
Blair Hall, Room 2102  
600 Lincoln Avenue  
Charleston, IL 61920  
Phone: 217-581-7249  
Fax: 217-581-7989

From: Christian C. Schoonover  
Printed Name of Requester  
[Signature]  
Signature of Requester

Mailing Address:  
219 Lincoln Avenue  
Charleston, IL 61920

Telephone: \_\_\_\_\_

If you are an EIU employee, please indicate below the name and address of your department **ONLY** if you want the record(s) to be sent there:  
Department: \_\_\_\_\_  
Building: \_\_\_\_\_ Room: \_\_\_\_\_

**Description of requested record(s):**

A complete list of the legal USPS mailing addresses for all dorm rooms on the EIU campus. An electronic file is acceptable and can be sent to christian\_schoonover@yahoo.com

Records will be provided and fees charged according to the Illinois Freedom of Information Act. Pursuant to 5 ILCS 140/6, a response from the FOIA Officer will be provided within five (5) business days. If this is a request for commercial purposes, the response is 21 working days after receipt pursuant to 5 ILCS 140/3.1(a). You will be notified if additional time is required to process your request.

**RECEIVED**

OCT 30 2013

**CLEAR**

**EIU GENERAL COUNSEL**