



Dear Mr./Ms. Principal,

Thank you for your interest in hosting the Town Name County Entrepreneurship Club. This club was created because a youth survey in the region showed interest for this type of activity. # students Effingham students responded to the survey and the Business Solutions Center picked School Name Junior High School to be the beta test for the region due to its high participation rate in the survey.

Last year the students named the club, "Invo-co" short for Innovation Company and designed this logo. A group of twenty 7th and 8th grade students (mostly from Effingham Junior High) met on Thursdays from 3:30 pm – 5 pm in the auditorium for about 10 weeks each semester. Occasionally we met in the computer classroom when we worked on ideas for our group business. The first semester will be a general understanding and overview of entrepreneurship. 2nd semester would allow the e club members to start and run their own group business. The group business, was Duct-Tape Revolution – "Go sticky or go home" and the students designed and made duct tape headbands, wallets, pens and koozies. They sold their goods at the CEO Trade Show in May and in the cafeteria at lunch during the last week of school.

School Sponsor name was the in-school sponsor and observed. Jeanne Dau, Director of the Business Solutions Center at EIU (BSC) and volunteer name, facilitated the club. The e club will need a sponsor. It was decided that a sponsor in the school teamed with one with an entrepreneurial background is the best. As the ___ youth educator, I am able to facilitate the club for the year, but need to identify and train an local community volunteer who can take over the club after this year.

If you have any more questions before our meeting on Monday date of meeting at 10:00am, please contact me. My office number is _____, my cell is _____ or you can email me at any time at anyone@email.com

Thank you,
Youth Entrepreneur Educator