

Minutes of the Vitalization Project Task Force Workgroup #1, Student Services  
November 3, 2016  
2108 Buzzard Hall

Committee Members Present: Richard Roberts (chair), Peter Andrews, Hugo Escobar, Heidi Hawkins, Kallee Peebles-Tomes. Excused: Eric Davidson.

Also present was Analicia Haynes of the *Daily Eastern News*.

Roberts called the meeting to order at 2:00 p.m.

1. The minutes from the last meeting were approved with corrections.
2. **Update from the chair**: Our report needs to be delivered as soon as possible..
3. **Update on the student survey**: The committee reviewed and discussed the results of the student survey, which offer support for our preliminary recommendations in many areas. Both comments that students offered in response to open-ended questions and their numerical ratings of importance and value of services align strongly with the conclusions the committee reached through our study of student services.
4. Writing the report: As discussion turned to writing the report, Vietto asked whether the group had any final thoughts about the priority order of recommendations. Through our discussion, some additional recommendations were generated.
  - a. As an addition to our recommendation to review the amount and structure of student fees, we decided to recommend that the Student Recreation Center consider an increase in the amount charged to faculty and the public when purchasing passes for the facility.
  - b. Based on the student survey, we clarified recommendations regarding academic advising. In addition to our recommendation regarding aligning student advising with other student services, we will recommend more centralized communication with students on the web site about how to find their adviser and how and when to make an advising appointment.

Roberts reported that Davidson is writing up the methodology of the survey. Vietto said she would share a complete draft with the committee via email by Friday the 4<sup>th</sup> or Saturday the 5<sup>th</sup> at the latest. Roberts asked committee members to send any responses no later than Monday, November 7<sup>th</sup>.

Roberts adjourned the meeting at 2:40 p.m.

Respectfully submitted,  
Angela Vietto

