

MEETING MINUTES
VITALIZATION TASK FORCE
ACADEMIC PROGRAMS (WORKGROUP #7)

THURSDAY, OCTOBER 27, 2016
SHELBYVILLE ROOM, MARTIN LUTHER KING JR UNION

- Meeting called to order at 4:04 by Chair
 - All workgroup members present
- Approval of minutes
 - Date correction (change from October 18 to October 25) – M. Murray move to approve, J. Schumacher second
 - Brief discussion of minutes and reminder to post to the vitalization website
- Report from the Chair
 - Clarification regarding template of report
 - All workgroups will submit report in the same format
 - We received approval to include both majority and minority recommendations together, listed by program
 - Our appendix including notes, questions, and comments will be included in the draft
- Discussion
 - Copies of the compiled draft were distributed
 - Majority and minority recommendations were included
 - Executive summary can include more information and comments that are not evident by majority/minority reports
 - Discussion of the need to include comments and notes in the report for transparency
 - Discussion of committee's desire to share information so chairs can see the detailed comments and have an opportunity to respond
 - Need for a feedback template discussed
 - Essential for systemized process
- Discussion on the Bachelor of General Studies recommendation
- Discussion of Executive Summary format – Cindy will draft and send for comments
- Use of data – Cindy will list data sets and send for us to check and add to if necessary
- Next meetings - Thursday Dec. 1st and 8th at 4 pm
- Questions and comments from audience
- Meeting adjourned at 4:53 pm