

Minutes of Eastern Illinois University Vitalization Workgroup Seven

Tuesday, October 11, 2016

Members present: Cindy Rich, Heather Webb, Assage HaileMarian, Scott Stevens, Mike Murray, Angie Campbell, Joyce Schumacher, and Danelle Larson; There were also two guests in attendance to view the proceedings.

- I. The meeting was called to order by the chair at 8:00 A.M. in the Shelbyville Room of the Martin Luther King Jr. University Union.
- II. Minutes of October 7th, 2016 Meeting were approved.
- III. Cindy provided an overview for the Workgroup. Meetings have been scheduled on Tuesday's at 8:00 A.M. 10/18 meeting will be in Sullivan Room. 10/25 meeting will be in Shelbyville Room. Additional meeting times on Friday's at 1:00 P.M. in the Shelbyville Room were scheduled for 10/14, 10/21, and 10/28 if the group needs to meet. We are reminded that any resources used must be made available to the entire group and shared that all opinions will be included in the final report. One recommendation will be forwarded to the President but multiple perspectives are welcome within the narrative.
- IV. The workgroup objectives and plan were discussed. The group focused on identifying attributes for each criterion. A draft of quality indicators was provided and discussed. Further discussion on centrality to university mission, student enrollment and market demand by prospective students, and revenue/expenses of program were held. Admissions will be contacted to see if there is data on programs that prospective students are interested in.
- V. A plan and timeline for completion of the work was proposed: Comments from Task A (review of programs in colleges assigned to subgroups) be submitted by 10/16. Task A comments will be shared in draft form on 10/18. Task B (each workgroup member will provide comment on programs in colleges they did not review in Task A) will begin. Task B comments should be submitted by 10/23. All Task A and Task B comments will be compiled and shared electronically in draft form on 10/25. An optional template for comments will be shared.
- VI. A brief discussion was held on how to handle development of recommendations and preliminary report.

The meeting was adjourned at 10:30 A.M.