

**(REVISED) MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

June 26, 2020

A meeting of the Board of Trustees was convened on June 26, 2020 at 11:30 a.m. in the Grand Ballroom of the Martin Luther King Jr. University Union, Eastern Illinois University, Charleston, Illinois, and the Trustees attended the meeting remotely. Ms. Barb Baurer, Chair, presided.

Roll Call

Roll was called:

Ms. Baurer	Present
Ms. Conlin	Present
Mr. Dively	Present
Ms. Edwards	Present
Mr. Hicks	Present
Ms. Madigan	Present
Mr. Ruhaak	Present
Mr. Thompson	Present

Also present were the following:

Dr. David Glassman, President
Dr. Jay Gatrell, Provost and Vice President for Academic Affairs
Mr. Sean Reeder, Vice President for Business Affairs
Mr. Paul McCann, Treasurer
Ms. Lynette Drake, Interim Vice President for Student Affairs
Dr. Ken Wetstein, Vice President for University Advancement
Ms. Laura McLaughlin, General Counsel
Ms. Judy Gorrell, Executive Assistant to the President and Assistant Secretary, Board of Trustees

Executive Session

Mr. Thompson moved that the Board of Trustees convene into Executive Session to consider executive session minutes as permitted by Section 2.C.21 of the Open Meetings Act and audit reports as permitted by Section 2.C.29 of the Open Meetings Act. Ms. Edwards seconded the motion. By unanimous vote, motion carried.

Ms. Madigan moved to return to Open Session. Ms. Edwards seconded the motion. By unanimous vote, motion carried.

Information Items

Report from Board Chair

Chairperson Baurer welcomed everyone. She said goodbye to Paul McCann and hello to Sean Reeder, our new Vice President for Business Affairs. She said goodbye to Kathleen Conlin and thanked her for providing the students' point of view. And, she said goodbye to Lynette Drake who is retiring from EIU after 33 years of service.

Committee Reports

Executive/Planning Committee

President Glassman introduced Mr. Sean Reeder, our new Vice President for Business Affairs and provided a Springfield update. Mr. Josh Norman provided an Enrollment Management Update. He also noted that enrollment might be up slightly in the fall. The Board discussed a Proposed Amendment to Board of Trustees Policy Article II, §G.2 – Evaluation of the President and a Proposed Revision to Board of Trustees Regulation Section II.G.7.h – Educational Leave. Both the proposed amendment and the proposed revision are on the agenda this afternoon for a first reading.

Finance/Audit Committee

Ms. Madigan reported that the Ms. Leigh Moon discussed the Internal Auditing schedule for FY21 and FY22. Mr. Paul McCann discussed several agenda items with the Committee in detail – the FY21 Preliminary Budget, FY22 Budget Projections, Non-Indentured Reserves, the purchase approvals, the Tuition Recommendation for FY21, the Athletic Budget, and the External Audit Report.

Board Relations Committee

The name of the committee has been changed to University Advancement and Alumni Relations Committee. Mr. Ruhaak reported that the Trustees received an annual update from the Foundation and Alumni Association and a review of gifts to date. There is one action items this afternoon – Master Contract for the Alumni Association.

Board Regulations – No report

Academic and Student Affairs Committee

Ms. Edwards reported that the committee received information on the housing/dining recommendations for FY21, discussed the proposed fee adjustments for the Union Operations, Health and Pharmacy, and the Grant-in-Aid. A School of Nursing Update was provided.

Action Items

1. Ms. Edwards moved to approve the minutes of the Board Meeting on April 24, 2020. Mr. Hicks seconded the motion. By unanimous vote, motion carried.
2. Mr. Thompson moved that executive session minutes from the following dates be released: September 13, 2019, November 15, 2019, and January 24, 2020. Ms. Edwards seconded the motion. By unanimous vote, motion carried.

3. Ms. Madigan moved to approve the purchase of Student Laundry Equipment and Services from Washlava of Tampa, FL at a cost not to exceed \$110,000 annually. This purchase is for the leasing of student laundry equipment and related services for the period July 1, 2020 through June 30, 2025, with an option to renew for a three-year period followed by an additional two-year period. There are no BEP vendors registered for this commodity. The fund source is Revenue Bond-Housing. Ms. Conlin seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

4. Mr. Dively moved to approve the purchase of Digital Displays and Sound from Formetco Sports, Duluth, GA at a cost not to exceed \$548,913.00. This purchase is for new digital displays and sound system for Lantz Arena. The project will include two corner hung video display boards, two ribbon boards and an upgraded sound system for the arena. There are no BEP vendors registered to provide digital displays. The fund source is Gift Funds.
5. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Abstain
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

6. Ms. Madigan moved to approve the tuition recommendations for FY21. Ms. Edwards seconded the motion. By unanimous vote, motion carried.

**Proposed FY21 Tuition
(Fall 2020, Spring 2021, Summer 2021)**

Undergraduate - A student who has not earned the baccalaureate degree will pay the following tuition:
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Illinois Resident

	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
FY21 New Students – Per Semester Hour		\$308.04	
Continuing, Non-guaranteed Students – Per Semester Hour	\$296.00	\$302.00	\$6.00

Effective FY05, state law (110 ILCS 665/10-120) provides that tuition for new undergraduate Illinois resident students will remain the same for four continuous academic years. The guaranteed tuition rate period is extended for undergraduate degree programs approved by the University for completion in more than four years. The extension is limited to the minimum number of additional semester(s) to complete the program as approved by the University. This list of programs approved by the University for completion in more than four years is maintained by the Provost. In addition, state law limits the tuition increase applied in a continuing resident undergraduate student’s fifth and sixth years. Continuing, non-guaranteed students are charged the guaranteed student rate for first fiscal year prior to the current year.

Previous Resident Rates:

FY20 Guaranteed Students – Per Semester Hour	\$302.00
FY19 Guaranteed Students – Per Semester Hour	\$296.00
FY18 Guaranteed Students – Per Semester Hour	\$292.00
FY17 Guaranteed Students – Per Semester Hour	\$289.00

Non-Resident

	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
FY21 New Students – Per Semester Hour		\$385.05	
Continuing Students – Per Semester Hour	\$378.00	\$385.05	\$7.05

Previous Non-Resident Rates:

FY20 Students – Per Semester Hour	\$378.00
FY19 Students – Per Semester Hour	\$370.00
FY18 Students – Per Semester Hour	\$365.00
FY18 Students – Per Semester Hour	\$365.00

Note—Even with the increases in tuition noted above, EIU remains the school with the lowest total attendance cost (tuition and mandatory fees) in the State of Illinois.

2020-2021 Tuition Recommendations (Cont.)

Graduate - A post-baccalaureate student will pay the following tuition (regardless of the level of courses in which he/she enrolls):

<u>Illinois Resident</u>			
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Per Semester Hour	\$306.50	\$312.63	\$6.13
<u>Non-Resident</u>			
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Per Semester Hour	\$735.60	\$750.31	\$14.71

7. Ms. Edwards moved to approve a 2.3% increase in the Housing/Dining recommendations for FY21. Mr. Ruhaak seconded the motion. By unanimous vote, motion carried.
7. Mr. Dively moved to increase the Union/Bond Revenue Fee \$4.01 per semester hour, from \$25.81/semester hour to \$29.82/semester hour. Mr. Thompson seconded the motion. By unanimous vote, motion carried.
8. Mr. Thompson moved to increase the Health and Pharmacy Fee \$2.90 per semester hour, from \$10.10/semester hour to \$13.00/semester hour. Ms. Madigan seconded the motion. By unanimous vote, motion carried.
9. Ms. Edwards moved to increase the Grant-In-Aid Fee \$.81 per semester hour, from \$16.24/semester hour to \$17.05/semester hour. Ms. Conlin seconded the motion. By unanimous vote, motion carried.
10. Mr. Ruhaak moved to approve the FY21 Preliminary Budget and the FY22 Budget Projections. Ms. Madigan seconded the motion. By unanimous vote, motion carried.
11. Mr. Thompson moved to approve the adjustments to non-indentured reserves. Approval is requested in order to retain working capital allowances and adequate funds for repair/replacement of equipment and/or relevant facilities, and in accordance with Section V.G.5 of the Board of Trustees Regulations and Sections IV.A.1 and IV.C.2 of the University Guidelines 1982. Board approval is requested to increase/(decrease) reserves as follows: Auxiliary Enterprise –Other -- \$500,000. Re-authorization of capital project reserves is being requested for Capital Projects – Old Main Corridors, Science Building Renovations, Building Security Upgrades, and Lantz Water Infiltration. Per the Guidelines, any remaining balance will revert to the Income Fund. Mr. Hicks seconded the motion. By unanimous vote, motion carried.

12. Mr. Dively moved to approve the Budget Approval for Athletics in FY20. Board approval is required when athletic expenditures exceed 1.5% of the university’s annual state appropriation. The FY20 Athletic budget percentage was 1.65%. Ms. Conlin seconded the motion. By unanimous vote, motion carried.
13. Ms. Edwards moved to approve the Master Contract with EIU Alumni Association. The Master Contract is for one year with four (4) automatic one-year renewals. Mr.Thompson seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

14. First Reading: Proposed Amendment to Board of Trustees Policy Article II, §G.2 – Evaluation of the President. No action required since it is the first reading.
15. First Reading: Proposed Revision to Board of Trustees Regulation Section II.G.7.h – Educational Leave. No action required since it is the first reading.
16. Mr. Thompson moved to approve the 2021 Board Meeting Calendar: Friday, January 22, 2021, Friday, April 23, 2021, Friday, June 25, 2021, Saturday, June 26, 2021 (Board Retreat), Friday, September 10, 2021, and Friday, November 12, 2021. Meetings are subject to change with adequate notice. All regular meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois, unless other notice is given. Ms. Madigan seconded the motion. By unanimous vote, motion carried.

Information Items (continued)

President’s Report

Dr. Glassman thanked the technical staff who assisted with the setup for the Board meeting. Paul McCann introduced the presentation for the afternoon.

Mr. Tim Zimmer, Director of Facilities Planning and Management gave a presentation: Capital Investment in EIU Facilities. Mr. Zimmer gave an overview of several Capital Investments, including a New Science Building, ADA Upgrades, McAfee Gymnasium Masonry, HVAC Upgrades—Old Main & Blair Hall, Campus Electrical Upgrades, Life Science HVAC & Piping, Classroom Remodels, Nursing Program, Booth Stairs, and O’Brien Stadium Victory Suite.

Reports from Constituencies

Faculty Senate – No report

Staff Senate -- No report

Student Government – Ms. Carson Gordon spoke to the Trustees on behalf of Student Government about some of the recent student events during this difficult time.

Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Sage Publications Inc.	Textbooks	(A)	\$110,000.00
MacMillan Holdings LLC	Textbooks	(B)	\$200,000.00
WW Norton and Co.	Textbooks	(C)	\$125,000.00
McGraw-Hill	Textbooks	(D)	\$400,000.00
Cengage Learning	Textbooks	(E)	\$400,000.00
Pearson Education	Textbooks	(F)	\$500,000.00
John Wiley and Sons Inc.	Textbooks	(G)	\$110,000.00
MBS Textbook	Textbooks	(H)	\$100,000.00
Ohio Valley Conference	Funding for Arbiter System	(I)	\$170,000.00
D2L	Software License	(J)	\$134,000.00
McLane Food Service Dist.	Edibles and Non-edibles Chick-Fil-A	(K)	\$150,000.00
City of Charleston	Fire Protection	(L)	\$360,000.00
Gobi	Library Books	(M)	\$130,000.00
Medicat	Electronic Medical Records Management	(N)	\$110,000.00

(A) IPHEC Contract #1645; Exempt per V.B.1.d. of Board Regulations

(B) IPHEC Contract #1950; Exempt per V.B.1.d. of Board Regulations

(C) IPHEC Contract #1923; Exempt per V.B.1.d. of Board Regulations

(D) IPHEC Contract #1904; Exempt per V.B.1.d. of Board Regulations

(E) IPHEC Contract #1902; Exempt per V.B.1.d. of Board Regulations

(F) IPHEC Contract #1915; Exempt per V.B.1.d. of Board Regulations

(G) IPHEC Contract #1908; Exempt per V.B.1.d. of Board Regulations

(H) IPHEC Contract #17ALC; Exempt per V.B.1.d. of Board Regulations

(I) Exempt per Illinois Procurement Code—30 ILCS 500/1-13(b)(4)

(J) IPHEC Contract #1803; Exempt per V.B.1.d. of Board Regulations

(K) Contract #BP018775; Exempt per V.B.1.d. of Board Regulations

(L) Statutory authority—110 ILCS 665/10-40

(M) Exempt per Illinois Procurement Code—30 ILCS 500/1-13(b)(5)

(N) Original five year contract in 2017 was for \$90,000; added texting and mobile self-check-in services which increased the value of the contract.

University Highlights

University Highlights were provided as well as spotlight events around campus, student/faculty/staff/alumni honors and achievements, athletic events and honors.

Other Matters – None

Public Comment – None

Adjournment – The meeting was adjourned at 2:35 p.m. .