

**MINUTES OF THE MEETING OF THE  
BOARD OF TRUSTEES OF  
EASTERN ILLINOIS UNIVERSITY  
CHARLESTON, ILLINOIS**

**November 15, 2019**

A meeting of the Board of Trustees was convened on November 15, 2019 at 11:30 a.m. in the Grand Ballroom, Martin Luther King Jr. University Union, Eastern Illinois University, Charleston, Illinois. Ms. Barb Baurer, Chair, presided.

**Roll Call**

Roll was called:

Ms. Baurer	Present
Ms. Conlin	Present
Mr. Dively	Present
Ms. Edwards	Present
Mr. Hicks	Present
Ms. Madigan	Present
Mr. Ruhaak	Present
Mr. Thompson	Present

Also present were the following:

Dr. David Glassman, President  
Dr. Jay Gatrell, Provost and Vice President for Academic Affairs  
Mr. Paul McCann, Interim Vice President for Business Affairs and Treasurer  
Ms. Lynette Drake, Interim Vice President for Student Affairs  
Dr. Ken Wetstein, Vice President of University Advancement and Foundation Executive Officer  
Ms. Laura McLaughlin, General Counsel  
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees

**Executive Session**

Mr. Dively moved that the Board of Trustees convene into Executive Session to consider employment of employees, as permitted by Section 2.C.1 of the Open Meetings Act, collective negotiating matters, as permitted by Section 2.C.2 of the Open Meetings Act, pending, probable and imminent litigation as permitted by Section 2.C.11 of the Open Meetings Act, and executive session minutes as permitted by Section 2.C.21 of the Open Meetings Act. Mr. Thompson seconded the motion. By unanimous vote, motion was carried.

Ms. Edwards moved to return to Open Session. Mr. Thompson seconded the motion. By unanimous vote, motion was carried.

## **Information Items**

### **Report from Board Chair**

Ms. Barb Baurer informed the audience that at the last meeting it was decided that the voting at the Board meeting would be different. Some action items will require a roll call vote and some will simply require a voice vote. She noted that today the trustees heard a lot of positives, such as a balanced budget, proposal for a new School of Nursing, and many positive reports.

### **Committee Reports**

Executive/Planning Committee – Ms. Barb Baurer reported that President Glassman gave a Springfield Update, Mr. Josh Norman gave an Admissions and Enrollment Update. Six trustees attended the Trustee Training Conference at Illinois State on September 25. They each spoke briefly about their experience at the conference. There was a brief discussion about the proposed amendment to BOT Regulation V.J.9.

Board Relations Committee – Mr. Marty Ruhaak reported that the Board Relations Committee received information about the Foundation Annual Meeting, The Alumni Association Board Meeting, donor data, and the 125<sup>th</sup> Anniversary celebration.

Finance/Audit Committee – Ms. Joyce Madigan reported that the Committee received a review of the FY20 Final Budget and the FY21 Budget Request. United Educators, our liability insurer, provided the trustees with a copy of the document “Safeguarding Our Communities from Sexual Predators: What College Presidents and Trustees Should Ask.

Board Regulations – No report

Academic and Student Affairs Committee – Mr. Hicks reported that the Academic Affairs/Student Affairs Committee heard about the proposal to create a new academic unit, a School of Nursing. The Committee also received information on a “Living and Learning Mentorship Pilot” that will be launched for incoming freshmen. The program is voluntary and students participating in the program will be housed in Lawson Hall. Ms. Drake discussed several activities that have taken place on campus: Veterans’ Day Program, Transfer Orientation, Career Fairs, and Homecoming.

## **Action Items**

1. Mr. Thompson moved to approve the minutes of the Board Meeting on September 13, 2019. Ms. Edwards seconded the motion. By unanimous vote, motion carried.
2. The Board reviewed the remaining executive session minutes and finds that the need for confidentiality still exists for June 22, 2018, September 14, 2018, November 16, 2018, and September 13, 2019. Mr. Dively moved to approve the release of executive session minutes for June 21, 2019 and June 22, 2019. Mr. Thompson seconded the motion. By unanimous vote, motion carried.
3. Mr. Thompson moved to approve the proposed FY20 final budget and the FY21 budget request.

Ms. Madigan seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

4. Ms. Edwards moved to approve the Contract Renewal and Successor Agreement for Operating Engineers Local #399. The Agreement was ratified on September 13, 2019, and the effective date of the contract is August 1, 2019 through July 31, 2020. There are approximately seven members in the bargaining unit. The proposal includes a one percent (1%) across the board wage increase, and the estimated cost of the one-year successor agreement is \$5,242. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

5. Ms. Edwards moved to approve the Successor Agreement for Teamsters Local #26. The Teamsters ratified the agreement on Tuesday, October 8, 2019, and the agreement is to be effective July 1, 2019, through June 30, 2020. The proposal includes a one percent (1%) across the board wage increase, and the estimated cost of the one-year successor agreement is \$5,363.00. Ms. Conlin seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Ruhaak	Yes

Mr. Thompson        Yes  
Ms. Baurer            Yes

Motion carried.

6. Mr. Thompson moved to approve the FOP Successor Agreement. The agreement was ratified on Monday, November 1, 2019, and the agreement is to be effective July 1, 2019, through June 30, 2022. There are approximately twelve employees in the bargaining unit. The proposal includes a one percent (1%) across the board wage increase in year one. Additionally, years two and three will include a 1.25% across the board wage increase. Ms. Edwards seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin            Yes  
Mr. Dively            Yes  
Ms. Edwards         Yes  
Mr. Hicks             Yes  
Ms. Madigan         Yes  
Mr. Ruhaak           Yes  
Mr. Thompson        Yes  
Ms. Baurer            Yes

Motion carried.

7. Mr. Thompson moved to approve the proposed revision of the BOT regulation Section V.J.9 Tuition Rate for Courses Delivered Using Distance Education Technologies. Ms. Edwards seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin            Yes  
Mr. Dively            Yes  
Ms. Edwards         Yes  
Mr. Hicks             Yes  
Ms. Madigan         Yes  
Mr. Ruhaak           Yes  
Mr. Thompson        Yes  
Ms. Baurer            Yes

Motion carried.

8. Mr. Dively moved to approve a new academic unit—School of Nursing. The College of Health & Human Services seeks to create this to house undergraduate programs in nursing, and the associated faculty and staff. The creation of the school is contingent upon approval of the traditional BSN program by the Illinois Board of Nursing and will be effective July 1, 2020 or later depending on approval by the Illinois Board of Nursing. Ms. Conlin seconded the motion. By unanimous vote, motion carried.

## **Information Items**

### **President's Report**

#### **2019 Retention Report**

Dr. Karla Sanders reported retention rates for 2019 and influencing factors. For Fall 2018, the retention rate was 73%. The Committee on Retention Efforts has identified risk factors that have the potential to impact retention. These factors include a need gap of \$7,000 or more, percent need met 60% or less, financial aid verification, academic index, a high school GPA of 2.9 or lower, admitted the month of March or later, ethnicity, and students who attended Chicago public schools. Retention rates for these factors were given. In spring 2019, a Retention Grant was received that totaled \$50,000. The grant was to assist FA18 freshmen, with a balance of at least \$1,000 at the end of March that would prevent them from registering for Fall 2019 classes. Fifty students were awarded one-time grants of \$1,000. For students that received the grant, there was a 90% retention rate from spring to fall, and 93% of these students are in good standing this fall. Retention rates for various demographics, including honors, provisional admits, and first generation, were discussed. The FA19 Freshman cohort have a better financial and academic profile.

### **Earned Degrees Report**

In FY 2019, 1,863 degrees were awarded, a slight decrease from the previous year. General Studies was the largest undergraduate major, and Technology was the largest Master's Degree program. In FY 2019, minorities received 362 degrees, or 19% of the total degrees conferred. Eastern's 6-year graduation rate (IPEDS/NCAA methodology) is 53%.

### **Reports from Constituencies**

**Faculty Senate** – Dr. CC Wharram stated “I want to say something about Paul McCann and Heidi Hawkins. At the IBHE Budget Meeting, Mr. Nyle Robinson commended Paul and Heidi for being good representatives of the university.” Dr. Wharram reported on activities of the Faculty Senate. The Faculty Senate is working collaboratively with Peggy Brown and the Staff Senate as well as Student Government on issues of mutual interest.

**Staff Senate** – Ms. Peggy Brown reported that the Staff Senate sponsored the Blue-B-Q this fall, and the event was extremely well attended. In addition non-negotiated employees will receive a 1% salary increase retroactive to July 1. She mentioned that the Staff Senate is concerned about the Administrative and Professional employees being moved to Civil Service effective January 1, 2020. Ms. Brown also commented on the fact that the Senate and Student Government are working together.

**Student Government** – Ms. Carson Gordon spoke about the success of Mental Health Awareness Week in October, which was organized in collaboration with the Student Athlete Advisory Committee. Ms. Gordon also spoke about the success of the Prowlin' with the Prez events including Bowling with the Prez and Pumpkins with the Prez. Upcoming Senate events include de-stressing during finals week, budgeting, a bonding event, a visit to Mattoon High School, Thank a Professor, and EIU Votes. In the spring, key focuses include collaboration with Lake Land, mental health, sexual assault awareness, recruitment, and campus safety.

### **Summary of Purchases \$100,000-\$249,999**

<b><u>Vendor</u></b>	<b><u>Type of Purchase</u></b>	<b><u>Bids</u></b>	<b><u>Amount</u></b>
Shi International Corporation	Adobe License	(A)	\$237,669.80
Public Broadcasting Service	Broadcast Programing	(B)	\$150,000.00
Interstate Municipal Gas Agency	Natural Gas Management Fee	(C)	\$138,400.00

(A) Illinois Public Higher Education Cooperative (IPHEC) Contract #1MAT1601

(B) Exempt per Illinois Procurement Code

(C) IPHEC Contract #1918

### **FY 2020 Deposit and Investment Report**

For the quarter ending September 30, 2019, the University had an average daily invested cash balance of \$47,571,871.74 and a net average daily balance of \$44,162,385.89. The annualized average yield was 2.19 percent. The market value of the university's endowment portfolio as of September 30, 2019 was \$2,955,522.65. The portfolio had a 0.8 percent return for the quarter. In addition, the university's Buckler Farm had a total market value of \$2,545,401.88 as of September 30, 2019.

### **FY 2019 Income Producing Grants and Contracts**

FY 2019 income producing contracts valued at \$10,000 or more totaled \$2,750,637 compared to income producing contracts valued at \$10,000 or more in FY 2018 totaling \$2,570,969. FY 2019 income producing grants and contracts valued at \$10,000 or less totaled \$280,245.

FY 2019 income producing grants and contracts for research and public service valued at \$10,000 or more totaled \$3,957,813. FY 2019 income producing grants and contracts for research and public service valued at \$10,000 or less totaled \$38,516.

### **University Highlights**

University Highlights were provided as well as spotlight events around campus, student/faculty/staff/alumni honors and achievements, athletic events and honors.

**Other Matters** – None

**Public Comment** – None

**Adjournment** – The meeting was adjourned.