

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

April 26, 2019

A meeting of the Board of Trustees was convened on April 26, 2019 at 11:15 a.m. in the Grand Ballroom, Martin Luther King Jr. University Union, Eastern Illinois University, Charleston, Illinois. Ms. Barb Baurer, Acting Chair, presided.

Roll Call

Roll was called:

Ms. Baurer	Present
Mr. Cohen	Present
Mr. Dively	Absent
Ms. Edwards	Present
Mr. Hicks	Absent
Ms. Madigan	Absent
Mr. Ruhaak	Present
Mr. Thompson	Present

Also present were the following:

Dr. David Glassman, President
Dr. Jay Gatrell, Provost and Vice President for Academic Affairs
Mr. Paul McCann, Interim Vice President for Business Affairs and Treasurer
Ms. Lynette Drake, Interim Vice President for Student Affairs
Ms. Laura McLaughlin, General Counsel
Ms. Judy Gorrell, Executive Assistant to the President and Assistant Secretary, Board of Trustees

Executive Session

Mr. Cohen moved that the Board convene in Executive Session to consider audit findings, as permitted by Section 2.C.29 of the Open Meetings Act. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Ms. Edwards	Yes
Mr. Ruhaak	Yes

Mr. Thompson Yes
Ms. Baurer Yes

Motion carried.

Mr. Thompson moved to return to Open Session. Mr. Cohen seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen Yes
Ms. Edwards Yes
Mr. Ruhaak Yes
Mr. Thompson Yes
Ms. Baurer Yes

Motion carried.

Information Items

Report from Board Chair

Ms. Baurer introduced the new Trustees. The Board Chair read the following proclamations for Mr. Daniel Caulkins and Dr. Jan Gilchrist and presented each of them with a gift thanking them for their service on the Board of Trustees.

Proclamation for Daniel P. Caulkins

Before the Board of Trustees of Eastern Illinois University—a **Proclamation** recognizing the contributions and achievements of Eastern Illinois University Trustee **Daniel P. Caulkins**—

OFFERED THIS 26th DAY OF APRIL, YEAR TWO THOUSAND AND NINETEEN:

Whereas, Mr. Caulkins began his 45-plus year relationship with Eastern Illinois University as a student and graduate, having earned a bachelor’s degree in business from the university in 1973;

And Whereas, Mr. Caulkins left campus to seek a career in business, yet remained a steadfast devotee to his alma mater, faithfully promoting Eastern Illinois University and displaying his EIU connection, serving as a strong advocate for EIU among potential student recruits from Decatur and beyond;

And Whereas, Mr. Caulkins has worked to enhance the reputation and respect for Eastern Illinois University through his perpetual advocacy;

And Whereas, Mr. Caulkins provided sound judgement and leadership to the Board of Trustees through his appointment to the Board in November 2015, contributing his more than 40 years of business and management experience—including his work on the board’s various committees—to the college’s leadership, governance, and progress;

And Whereas, Mr. Caulkins, throughout his tenure on Eastern Illinois University’s Board of Trustees, has helped position the university to fulfill its critical mission of serving its students and regional communities in the best capacities possible;

And Whereas, Mr. Caulkins has lent specific regional support to Eastern Illinois University as a member of the board of directors of the Central Illinois Capital Development Board and as an active member of the Decatur community, where he and his wife Jo have lived since 1978;

And Whereas, Mr. Caulkins has helped EIU become a regional model for growth and development in the state;

And Whereas, Mr. Caulkins has earned an opportunity to continue his service to the State of Illinois as a State Representative in Illinois’ 101st District, and therefore must end his service to the University as a member of the Board of Trustees;

Now, Therefore Be It Resolved That the current members of Eastern Illinois University’s Board of Trustees, along with the university’s administrators, faculty, staff and students, do hereby express their utmost gratitude to Daniel P. Caulkins for his guidance and dedicated service to Eastern Illinois University, and do hereby thank him for his continued commitment to the citizens of Illinois. His commitment to Eastern Illinois University and its student success initiatives will be missed by the university’s faculty, staff, students, administrators, executives and fellow board members.

Proclamation for Dr. Jan Spivey Gilchrist

Before the Board of Trustees of Eastern Illinois University—a **Proclamation** recognizing the contributions and achievements of Eastern Illinois University Trustee **Dr. Jan Spivey Gilchrist**—

OFFERED THIS 26th DAY OF APRIL, YEAR TWO THOUSAND AND NINETEEN:

Whereas, Dr. Spivey Gilchrist began her 45-plus year relationship with Eastern Illinois University as a student and graduate, having earned a bachelor’s degree in art education from the university in 1973;

And Whereas, Dr. Spivey Gilchrist left campus to pursue her dream of becoming an award-winning writer and illustrator while remaining a steadfast devotee to her alma mater, faithfully promoting Eastern Illinois University and displaying her EIU connection, serving as a strong advocate for EIU among potential student recruits from Olympia Fields and beyond;

And Whereas, Dr. Spivey Gilchrist has worked to enhance the reputation and respect for Eastern Illinois University through her perpetual advocacy; and through her recognition as a Distinguished Alumna by the EIU Alumni Association in 1992 and her recognition as a Notable EIU Alumni;

And Whereas, Dr. Spivey Gilchrist provided sound judgement and leadership to the Board of Trustees through her appointment to the Board in May 2013, contributing her more than 40 years of art education, appreciation, and sponsorship—including her work on the board’s various committees—to the college’s leadership, governance, and progress;

And Whereas, Dr. Spivey Gilchrist has brought an abundant amount of exposure to Eastern Illinois University through her numerous writings, illustrations, awards, and commissions; and has additionally honored her alma mater through inductions into the International Hall of Fame for Writers of African Descent and the prestigious Society of Illustrators;

And Whereas, Dr. Spivey Gilchrist's collaboration with Ashley Bryan has been the inspiration for the Bryan/Gilchrist Collaboration Award, given to the children who can best work together on a collaborative enterprise;

And Whereas, Dr. Spivey Gilchrist, throughout her tenure on Eastern Illinois University's Board of Trustees, has helped position the university to fulfill its critical mission of serving its students and regional communities in the best capacities possible;

And Whereas, Dr. Spivey Gilchrist has helped EIU become a regional model for growth and development in the state;

Now, Therefore Be It Resolved That the current members of Eastern Illinois University's Board of Trustees, along with the university's administrators, faculty, staff and students, do hereby express their utmost gratitude to Dr. Jan Spivey Gilchrist for her guidance and dedicated service to Eastern Illinois University, and do hereby thank her for her continued commitment to the citizens of Illinois. Her commitment to Eastern Illinois University and its student success initiatives will be missed by the university's faculty, staff, students, administrators, executives and fellow board members.

Committee Reports

Executive/Planning Committee

President Glassman provided a Springfield update. From all indications in Springfield, we will have a stable budget. The Governor's proposed budget has a 5 percent increase in it. This is the first budget increase since 2002. There is also a proposed capital bill and EIU's capital request is the 6th highest priority of IBHE. There is a capital bill about every ten years. President Glassman, Provost Gatrell, and VP McCann will testify before the Senate H. E. Committee on May 9. Commencement will be May 4, and we will have four commencement ceremonies at 9 a.m., 12 noon, 3 p.m., and 6 p.m.

Mr. Josh Norman, Associate VP for Enrollment Management, provided an update. The yield rate is >80 percent. Currently the Community Ambassador Scholarships are at thirty-three \$2,000 scholarships. There are sixteen Scholarship Nights scheduled at the local schools. Various administrators and Admissions staff attend the Scholarship Nights and present the EIU scholarships.

Board Relations Committee – Provost Gatrell provided an update on the search for the Vice President for University Advancement. Four candidates will be coming to campus in the next couple of weeks.

Finance/Audit Committee

Mr. McCann provided a budget update and discussed the FY20 Tuition Recommendation. Mr. McCann also discussed the expenditure recommendation for purchase of Marketing & Media Buying Services. This purchase item is not to exceed \$500,000.00 per year, and the total contract with Central States Media, Peoria, IL is not to exceed \$5,000,000.00. The awarded vendor is to provide oversight and management of traditional media planning and placement for TV, radio, print, digital, outdoor and sponsorship opportunities, as well as consultation.

Board Regulations – No report.

Academic and Student Affairs Committee

The Committee discussed a new program – B.S. in Fashion Merchandising, and the Provost provided an update on the Vitalization Outcomes of Academic Programs. Ms. Drake introduced Mr. Kent Martin, Chief of the University Police Department operations. He provided some of the history of UPD as well as some of the activities and training currently taking place on campus. The Board will be asked to vote on tenure recommendations for four faculty members and the new Dean of Health and Human Services. Ms. Drake handed out the Summer 2019 schedule for camps and conferences to be on campus this summer.

Action Items

1. Mr. Thompson moved to approve the minutes of the Board Meeting on January 25, 2019. Mr. Cohen seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Ms. Edwards	Abstain
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

2. Mr. Cohen moved to approve the purchase of Marketing & Media Buying Services from Central States Media, Peoria, IL at a cost not to exceed \$500,000.00 per year. The total contract shall not exceed \$5,000,000.00 for the initial term and subsequent renewal periods. The initial one-year agreement is for the period July 1, 2019 through June 30, 2020 with the University’s option to renew for a one-year period followed by four (4) two-year periods. The recommended vendor is a certified BEP vendor. The fund source is Appropriated and Income Funds. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Ms. Edwards	Abstain
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

3. Mr. Thompson moved to approve the purchase of various books and periodicals for Booth Library from EBSCO Industries Inc. Cary, IL. This is a sole source vendor, and the cost is not to exceed \$480,000.00. There was no BEP goal set for this purchase. The fund source is Appropriated and Income Funds. Mr. Cohen seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Ms. Edwards	Abstain
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

4. Mr. Thompson moved to approve the purchase of the License and Maintenance Agreement for Banner from Ellucian Company L.P., Reston, VA at a cost not to exceed \$2,935,766.23, for the period of May 1, 2019 through June 30, 2024. There was no BEP goal set for this purchase, and it is a sole source procurement. The source of funds is the Income Fund and Revenue Bond. Mr. Cohen seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Ms. Edwards	Abstain
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

5. Mr. Thompson moved to approve the Group Insurance Reimbursement. Eastern's prorated share of the shortfall, determined by the Illinois Board of Higher Education, is \$1,713,300 to be paid in four installments of \$428,325. The sources of funds are Income and Local Funds. This purchase is mandated by the State of Illinois, and no BEP goal was established for this purchase. Mr. Cohen seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Ms. Edwards	Abstain
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

6. Mr. Cohen moved to approve the elevator maintenance and estimated repairs for a five (5) year period beginning July 1, 2019 through June 30, 2024 with an option to renew for an additional five years. The cost of the first five years including the cost of living increases

and cost of repairs is not expected to exceed \$950,819.36 and the cost of the total term of the contract, including the option period, is not expected to exceed \$2,091,388.00. The recommended vendor is Kone, Inc., Peoria, IL. No BEP goal was set for this purchase. The fund source is Income, Local, Revenue Bond and Foundation Funds. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Ms. Edwards	Abstain
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

7. Mr. Cohen moved to approve the purchase of a membership in CARLI and access to several databases for Booth Library from the University of Illinois, CARLI, Champaign, IL. This is a sole source vendor, and the cost is not to exceed \$400,000. The fund source is Appropriated and Income Funds. There was no BEP goal set for this purchase. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Ms. Edwards	Abstain
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

8. Mr. Thompson moved to approve the awarding of tenure for five candidates effective with the 2019-20 academic year. Ms. Edwards seconded the motion.
 1. James R. Barkley
 2. Kristin E. Brown
 3. Nichole A. Mulvey
 4. Yordan S. Yordanov
 5. Özlem Ersin

Roll was called and the vote was as follows:

Ms. Edwards	Yes
Mr. Ruhaak	Yes
Mr. Thompson	Yes

Ms. Baurer Yes

Motion carried.

9. Mr. Thompson moved to approve the tuition recommendation for FY20. Mr. Cohen seconded the motion.

**Proposed FY20 Tuition
(Fall 2019, Spring 2020, Summer 2020)**

Undergraduate - A student who has not earned the baccalaureate degree will pay the following tuition:

Illinois Resident

	<u>Present</u>	<u>Propose</u>	<u>Increase</u>
FY20 New Students – Per Semester Hour		\$302.00	
Continuing, Non-guaranteed Students – Per Semester Hour	\$292.00	\$296.00	\$4.00

Effective FY05, state law (110 ILCS 665/10-120) provides that tuition for new undergraduate Illinois resident students will remain the same for four continuous academic years. The guaranteed tuition rate period is extended for undergraduate degree programs approved by the University for completion in more than four years. The extension is limited to the minimum number of additional semester(s) to complete the program as approved by the University. This list of programs approved by the University for completion in more than four years is maintained by the Provost. In addition, state law limits the tuition increase applied in a continuing resident undergraduate student’s fifth and sixth years. Continuing, non-guaranteed students are charged the guaranteed student rate for first fiscal year prior to the current year.

Previous Resident Rates:

FY19 Guaranteed Students – Per Semester Hour	\$296.00
FY18 Guaranteed Students – Per Semester Hour	\$292.00
FY17 Guaranteed Students – Per Semester Hour	\$289.00

Non-Resident

	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
FY20 New Students – Per Semester Hour		\$378.00	
Continuing Students – Per Semester Hour	\$370.00	\$378.00	\$8.00

Previous Non-Resident Rates:

FY19 Students – Per Semester Hour	\$370.00
FY18 Students – Per Semester Hour	\$365.00
FY17 Students – Per Semester Hour	\$361.00

Graduate - A post-baccalaureate student will pay the following tuition (regardless of the level of courses in which he/she enrolls):

Illinois Resident

	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Per Semester Hour	\$299.00	\$306.50	\$7.50

Non-Resident

	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Per Semester Hour	\$718.00	\$735.60	\$17.60

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Ms. Edwards	Abstain
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

10. Mr. Cohen moved to approve the new program request for B.S. in Fashion Merchandising & Design. The proposed program is a B.S. in Fashion Merchandising & Design that will replace the Fashion Merchandising and Design (FMD) option in the former Family & Consumer Sciences degree. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
Ms. Edwards	Abstain
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

11. To allow our new Board members sufficient opportunity to attend the annual election and with the ability to call a special meeting if needed, Mr. Thompson hereby moved that the Board delay its annual election until the June 21, 2019 meeting. Mr. Cohen seconded the motion.

Roll was called and the vote was as follows:

Mr. Cohen	Yes
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Ms. Edwards	Abstain
Mr. Ruhaak	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

Information Items

President’s Report

President Glassman introduced Mr. Edwyn Mitchell, who will graduate in May, is the student commencement speaker for the College of Liberal Arts and Sciences.

Senior Political Science major, Edwyn Mitchell, gave a speech about his experience as both an EIU student and a four-year member of EIU’s Competitive Speech Team. Mr. Mitchell is the current president of the speech team, and he has won the National Speech Championship (NSC) tournament in the category of Persuasive Speaking in 2017, 2018, and 2019 – making him a 3-time national champion. Mr. Mitchell gave summaries of each speech and explained that the persuasive speaking category is about describing social problems and creating and implementing viable solutions. After this past NSC tournament at Oakland University in March, the tournament director announced that the Persuasive Speaking National Championship award has been officially named the ‘Edwyn Mitchell Award.’ Mr. Mitchell ended by thanking President Glassman, Judy Gorrell, his speech coach Sara Gronstal, and the members of the EIU community for reinforcing EIU’s culture of unity and connection, pushing him to succeed, and allowing him to find his true identity. Mr. Mitchell will also be representing the College of Liberal Arts and Sciences by giving the student commencement speech at the 6 PM ceremony on May 4th.

Reports from Constituencies

Faculty Senate

Todd Bruns, the Chair of Faculty Senate, gave an extensive overview of the past academic year’s events and experiences. With the passing of their colleague Dr. Joe Williams and the resignation of Dr. Grant Sterling, the former chair, the senate started off the academic year on a note of sadness. Fortunately, the senate’s resilience and unity resulted in an amazing year of triumphs. Faculty Senate has successfully planned and executed a variety of influential initiatives. In addition, they successfully updated their by-laws and Constitution, and they passed a proposal for establishing an EIU Deliberative Think Tank.

Staff Senate -- No report.

Student Government

Rebecca Cash, Student Body President, spoke about the key events and gave updates regarding EIU’s Student Government Association. The Student Senate has successfully executed multiple events on campus throughout the academic year. In addition, they contributed to the recent senior BBQ to unite and celebrate graduating seniors. Ms. Cash also highlighted the hard work of the current executive board members, and she introduced the new executive board for student senate

for the 2019-2020 academic year. Ms. Cash ended with a reflection of her experience and a huge thanks to the EIU community.

Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Mythics, Inc.	Oracle Autonomous Data Warehouse	(A)	\$109,023.91
Mythics, Inc.	Oracle Enterprise Maintenance	(A)	\$123,519.98
CDW Government LLC	Microsoft Campus Licensing	(B)	\$241,857.36
Sage Publications Inc.	Textbooks	(C)	\$100,000.00
MacMillan Holdings LLC	Textbooks	(D)	\$125,000.00
WW Norton and Co.	Textbooks	(E)	\$100,000.00
McGraw-Hill	Textbooks	(F)	\$400,000.00
Cengage Learning	Textbooks	(G)	\$400,000.00
Pearson Education	Textbooks	(H)	\$600,000.00

(A) Illinois CMS Contract #7966630

(B) IPHEC Contract #RM071017

(C) IPHEC Contract #1645; Exempt per V.B.1.d. of Board Regulations

(D) IPHEC Contract #1950; Exempt per V.B.1.d. of Board Regulations

(E) IPHEC Contract #1923; Exempt per V.B.1.d. of Board Regulations

(F) IPHEC Contract #1904; Exempt per V.B.1.d. of Board Regulations

(G) IPHEC Contract #1902; Exempt per V.B.1.d. of Board Regulations

(H) IPHEC Contract #1915; Exempt per V.B.1.d. of Board Regulations

Deposit and Investment Report

For the quarter ending March 31, 2019, the University had an average daily invested balance of \$55,211,937.83, and a net average daily balance of \$52,788,278.34. The annualized average yield was 2.45 percent.

University Highlights

University Highlights were provided and spotlight events around campus, student/faculty/staff/alumni honors and achievements, athletic events and honors.

Other Matters – None

Public Comment – None

Adjournment – The meeting was adjourned at 3 P.M.