

**MINUTES OF THE MEETING OF THE  
BOARD OF TRUSTEES OF  
EASTERN ILLINOIS UNIVERSITY  
CHARLESTON, ILLINOIS**

**November 16, 2018**

A meeting of the Board of Trustees was convened on November 16, 2018, at 11:30 a.m. in the Grand Ballroom of the Martin Luther King, Jr., University Union, Eastern Illinois University, Charleston, Illinois. Mr. Tim Burke, Chair, presided.

Ms. Baurer	Present
Mr. Burke	Present
Mr. Caulkins	Absent
Mr. Cohen	Present
Mr. Dively	Present
Dr. Gilchrist	Absent
Mr. Mito	Present
Mr. Thompson	Present

Also present were the following:

Dr. David M. Glassman, President  
Dr. Jay Gatrell, Provost and Vice President for Academic Affairs  
Mr. Paul McCann, Interim Vice President for Business Affairs and Treasurer,  
Board of Trustees  
Ms. Lynette Drake, Interim Vice President for Student Affairs  
Ms. Laura McLaughlin, General Counsel  
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary,  
Board of Trustees

**Executive Session**

Mr. Baurer moved that the Board of Trustees convene into Executive Session to consider the employment of employees, as permitted by Section 2.C.1 of the Open Meetings Act, pending, probable and imminent litigation as permitted by Section 2.C.11 of the Open Meetings Act, and executive session minutes as permitted by Section 2.C.21 of the Open Meetings Act. Mr. Mito seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Cohen	Yes
Mr. Dively	Yes
Mr. Mito	Yes

Mr. Thompson        Yes  
Mr. Burke             Yes

Motion carried.

Mr. Dively moved to return to Open Session. Ms. Baurer seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer            Yes  
Mr. Cohen             Yes  
Mr. Dively             Yes  
Mr. Mito                Yes  
Mr. Thompson        Yes  
Mr. Burke             Yes

Motion carried.

### **Report from Board Chair**

Mr. Burke wished everyone present a Happy Thanksgiving. He also announced and congratulated Mr. Dan Caulkins on his election as a State representative.

### **Committee Reports**

#### **Executive/Planning Committee**

Mr. Burke reported that the Executive/Planning Committee had a discussion about the State University Civil Service System (SUCSS) classification process. In addition, Dr. Glassman reported that Eastern has a BEP target of 20% of all expenditures to be with minority-owned businesses. It is difficult for EIU to meet the target, but we are trying our best to comply.

Dr. Glassman provided an update on facilities. Some of the on-going projects include the completion of the stairs at Lantz, work in the Life Science building, Union bridge, elevators, and completion painting of Doudna. The Committee also discussed Administrative Closure, demographic data from the incoming class for the Fall of 2018, and the IBHE Budget meeting recently held on Eastern's campus.

Board Relations Committee – No report.

#### **Finance/Audit Committee**

Ms. Baurer reported that the Committee reviewed the FY19 year-to-date results through June 30 and the proposed FY19 budget. The Committee also talked about the FY20 Budget meeting with IBHE, as well as the easement for the Department of Transportation that the Board will be asked to consider this afternoon as an action item.

Board Regulations – No report.

Academic and Student Affairs Committee

Mr. Mito reported that the Academic and Student Affairs Committee discussed several items, including Fee Clarification, Service Learning/Community Engagement Audit, Student Updates, Veterans' Day Events, and Housing Occupancy.

**Action Items**

1. Mr. Dively moved to approve the minutes of the Board Meeting on September 14, 2018. Ms. Baurer seconded the motion.

Ms. Baurer	Yes
Mr. Cohen	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

2. Executive Session Minutes – The Board reviewed Executive minutes in closed session and because there is a continuing need for confidentiality, the minutes remain closed.
3. Ms. Baurer moved to approve the sale of property and construction easement for improvement of Illinois Route 16. The State of Illinois Department of Transportation has asked that the University sell them two parcels of property and provide them with a construction easement for two parcels of property to allow them to improve Illinois Route 16 (Lincoln Avenue) for the sum of \$7,100.00. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Cohen	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

4. The proposed final budget for FY19 and the projected budget for FY20 were presented. Ms. Baurer moved to approve the budgets. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Cohen	Yes
Mr. Dively	Yes

Mr. Mito	Yes
Mr. Thompson	Yes
Mr. Burke	Yes

Motion carried.

## **Information Items**

### **President's Report**

Dr. Glassman introduced Nate Atkinson and Lucas Lower of the Web Development Office..

Nate Atkinson and Lucas Lower gave a report about the new Early Alert System, which is designed to help faculty easily and efficiently log incidents regarding their students. These incidents include: a student who has missed class, performed poorly on tests or assignments, or failed to complete or submit assignments. After a faculty member submits a new report, the system sends a notification to the student, their advisor, the Student Success Center, and the Housing Office (if the student lives on campus). Additionally, this new system provides an extensive activity log to track faculty actions and communications regarding the individual incidents.

### **Earned Degrees Report**

In FY 2018, 2,267 degrees were awarded, a slight decrease from the previous year. General Studies was the largest undergraduate major, and Technology was the largest Master's Degree program. In FY 2018, minorities received 459 degrees, or 20% of the total degrees conferred. Eastern's 6-year graduation rate (IPEDS/NCAA methodology) is 58%.

### **Reports from Constituencies**

#### **Faculty Senate**

Mr. Todd Bruns, Chair of Faculty Senate, gave a report regarding the status and progress of several endeavors regarding Faculty Senate. He explained that Faculty Senate has been extremely busy this semester. Mr. Bruns has been having lunch with chairs of other councils and meeting with other departments. Faculty Senate has also been reviewing and updating their constitution and bylaws. In addition, Mr. Bruns outlined several upcoming events and programs: the Presidential Lecture Series, a 3-year pilot for an Institutional Think Tank, and faculty participation for the 360 Degree Review of Administrators.

President Glassman expressed appreciation for the working relationship with Faculty Senate.

**Staff Senate** – No report

#### **Student Government**

Student Body President Rebecca Cash gave an update about the current projects and goals of Executive Branch and the Legislative Branch. The Executive Branch is working on the Panther

Statue, which is anticipated to be the first spring project. Student Government also delivered cards which students wrote to thank their professors. Also, Cash spoke about the upcoming elections: Senator Elections from 11/26-11/27, and the Speaker of the Senate Election on 12/5. Under the Legislative Branch, Cash outlined the branch's plan to look into extending library hours for finals week and pairing with University Board for a de-stress event. Finally, Cash spoke about the upcoming Safety Walks on 11/26 and 11/29 to focus on lighting, repairs, and safety lights.

**Summary of Purchases \$100,000 - \$249,999**

None

**FY 2019 Deposit and Investment Report**

For the quarter ending September 30, 2018: Operating Funds Investment Performance – The University had an average daily investment balance of \$48,640,542.91 and a net average daily balance of \$44,874,206.22. The annualized average yield was 1.99 percent. Endowment Funds Investment Performance – The Portfolio Market Value of the Schwab account as of September 30, 2018 was \$2,817,024.88, which was a 2.4 percent return on investments for the quarter.

**FY 2018 Income Producing Contracts**

FY 2018 income producing contracts valued at \$10,000 or more totaled \$2,570,969.00 compared to income producing contracts valued at \$10,000 or more in FY 2017 totaling \$2,507,536.00  
FY 2018 income producing contracts valued at \$10,000 or less totaled \$163,445.00 compared to income producing contracts valued at \$10,000 or less in FY 2017 totaling \$197,176.00.

**University Highlights**

University Highlights were provided and spotlight events around campus, student/faculty/staff/alumni honors and achievements, athletic events and honors.

**Adjournment**

The meeting was adjourned.