

**MINUTES OF THE MEETING OF THE  
BOARD OF TRUSTEES OF  
EASTERN ILLINOIS UNIVERSITY  
CHARLESTON, ILLINOIS**

**September 14, 2018**

A meeting of the Board of Trustees was convened on September 14, 2018, at 11:30 a.m. in the Grand Ballroom of the Martin Luther King, Jr., University Union, Eastern Illinois University, Charleston, Illinois. Mr. Tim Burke, Chair, presided.

**Roll Call**

Roll was called:

Ms. Baurer	Present
Mr. Burke	Present
Mr. Caulkins	Present
Mr. Cohen	Present
Mr. Dively	Present
Dr. Gilchrist	Absent
Mr. Mito	Present
Mr. Thompson	Absent

Also present were the following:

Dr. David M. Glassman, President  
Dr. Jay Gatrell, Provost and Vice President for Academic Affairs  
Mr. Paul McCann, Interim Vice President for Business Affairs and Treasurer,  
Board of Trustees  
Ms. Lynette Drake, Interim Vice President for Student Affairs  
Ms. Laura McLaughlin, General Counsel  
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary,  
Board of Trustees

**Executive Session**

Ms. Baurer moved that the Board of Trustees convene into Executive Session to consider the employment of employees, as permitted by section 2.C.1 of the Open Meetings Act, collective negotiating matters, as permitted by Section 2.C.2 of the Open Meetings Act, and pending, probable or imminent litigation as permitted by Section 2.C.11 of the Open Meetings Act. Dr. Jay Gatrell was present during the discussion regarding negotiations of labor agreement. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Cohen	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Burke	Yes

Motion carried.

Mr. Dively moved to return to Open Session. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Cohen	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Burke	Yes

Motion carried.

## **Information Items**

### **Report from Board Chair**

Mr. Tim Burke welcomed Ms. Laura McLaughlin, General Counsel, to the University on behalf of the Board. Most of the morning we heard about all of the good news of the last couple of weeks as a result off the work of the administration, faculty, staff, students and the community.

## **Committee Reports**

### **Executive/Planning Committee**

The Executive /Planning Committee reviewed the enrollment numbers and discussed how we are going to continue to get better. Dr. Glassman discussed the formula funding meetings. Everyone on campus seems to be adapting to changes with Vitalization primarily due to transparency. The Electrical Engineering program is at the HLC. The Trustee Conference was started 4 years ago, and one of the best features of the program is talking to your counterparts.

### **Finance/Audit Committee**

The Committee wants the University campus to adhere to our policies. The Committee wants to receive actual copies of the financials in the future, and they want to receive an updated budget with

the impact of the final student enrollment. Additional items. The Committee also discussed purchase approvals that will be presented as action items.

Board Regulations – No Report

Academic and Student Affairs Committee

Mr. Mito reported that the Academic and Student Affairs Committee received a Realignment Update, Fee Clarification, and Career Outcomes Tool. Dr. Gatrell introduced Mr. Zach Newell.

**Action Items**

1. Mr. Mito moved to approve the minutes of the Board Meeting on June 22, 2018 and the minutes of the Board Retreat on June 23, 2018. Ms. Baurer seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Cohen	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Burke	Yes

Motion carried.

2. Mr. Caulkins moved to review and complete the Ohio Valley Conference Board Responsibilities for Intercollegiate Athletic for Academic Year 2018-19. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Cohen	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Burke	Yes

Motion carried.

3. Ms. Baurer moved to approve the contract for Trash Collection and Disposal Services with Advanced Disposal Services Solid Waste Midwest, L.L.C., Charleston, IL at a cost not to exceed \$1,342,220.00. Due to additional services requested, it is anticipated the total value of the contract will exceed the original contract approved by the Board in January, 2017 by \$15,000.00. The original contract is for the period July 1, 2017 through June 30, 2019, with

an option to renew for four (4) additional two-year periods. The fund source is Appropriated and Local Funds. There were no BEP vendors in our area providing trash removal and disposal services. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Cohen	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Burke	Yes

Motion carried.

4. Mr. Caulkins moved to approve the Lantz Structure Maintenance project. The project includes removal and replacement of the southwest stairs and associated exterior concourse plaza. The cost of \$876,084.00, including a \$79,644.00 contingency. The recommended vendors are: Grunloh Construction, Effingham, IL, General Contractor for \$719,000.00; Davis-Houk Mechanical Inc., Urbana, IL, Plumbing Contractor for \$24,725.00; Anderson Electric, Mattoon, IL, Electrical Contractor for \$37,215.00; and A & R Mechanical Contractors, Inc., Urbana, IL Mechanical Contractor for \$15,500.00. Procurement had a 20% BEP goal. Grunloh did not achieve the goal but did provide a 14% BEP spend total. The fund source is Local Funds. Mr. Cohen seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Cohen	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Burke	Yes

Motion carried.

5. Ms. Baurer moved to approve the University Professionals of Illinois, Local #4100 Successor Agreement. A tentative agreement was reached on July 27, 2018, and UPI ratified the tentative agreement on September 13, 2018. The four-year agreement is effective September 1, 2018, through August 31, 2022. The parties agreed to a 1.5% across the board (ATB) increase for years one and two, 1.75% ATB increase for year three, and 2% ATB increase for year four. Years three and four each contain wage triggers for an additional .25% ATB increase or a .5% ATB decrease based on observed enrollments and state appropriations. The estimated cost to the University in FY19 is \$852,124, in FY20 \$864,905, in FT21 \$959,422, and in "FY22 \$1,060,152. Mr. Caulkins seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Cohen	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Burke	Yes

Motion carried.

6. Mr. Dively moved to authorize President Glassman to offer a four-year contract extension to Mr. Tom Michael, Athletic Director, for the period August 11, 2019 through August 10, 2023, and a two-year and nine and a half month contract to Ms. Kimberly Schuette-Dorey, Head Softball Coach, for the period September 14, 2018 through June 30, 2021. Ms. Baurer seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Caulkins	Yes
Mr. Cohen	Yes
Mr. Dively	Yes
Mr. Mito	Yes
Mr. Burke	Yes

Motion carried.

### **Information Items (continued)**

#### **President's Report**

##### **Intercollegiate Athletics Report**

Director of Athletics Tom Michael gave a very thorough report about our student athletes regarding academic success, athletic success, and community service. In the fall semester, EIU's student athletes had high academic achievement, with 17/20 sports having team GPAs over a 3.0. Our athletes also led the Ohio Valley Conference with 30 Medal of Honor Winners, which recognizes student athletes with perfect 4.0 GPAs. Regarding athletic success, all but two sports qualified for their conference tournament and participated in post-season play. Additionally, Haleigh Knapp earned All-American Honors for her success in track and Mark Williams won All-American Honors for his success in football. Next, four EIU student athletes won five end of the year athletic honors in their respective sports including three Player of the Year Awards and two Freshman of the Year Awards. Lastly, EIU's student athletes have earned over 3,600 community service hours for their service in the Charleston/Mattoon and Coles County communities.

### Title IX Overview

In the overview, Dr. Shawn Peoples outlined how Title IX, which has banned sex discrimination in schools since 1972, covers every aspect of federally funded programs including: access to higher education, athletics, education for pregnant and parenting students, sexual harassment, and sexual assault. This overview also gave information on gender equity in athletics, full and effective accommodation of interests and athletic abilities, corrective measures and prevention for sexual harassment/violence, Complaint/Disciplinary procedures, complaint investigation, reporting and training requirements, and prevention and awareness.

### **Reports from Constituencies**

#### Faculty Senate

Dr. Todd Bruns reported that a Faculty Forum was held on September 6. He echoes the contract comments. The Provost is meeting with each department, and Dr. Bruns is proud of the collegiality.

Staff Senate – No report

#### Student Government

Student Body Rebecca Cash gave an update on the projects she is working on as president, which include: RSO of the Week, Presidential cabinet, and Athletic Initiative. Furthermore, Cash spoke about other events/projects that the student senate is working on, including elections for Speaker of the House, the Swearing-in of the next VP for Student Affairs – Alicia Matusiak, filling 5 more senate seats, and rebuilding/rebranding Student Government. Finally, Cash spoke about the success of the First Night event, Student Government’s recent outreach, and the first official senate meeting – where the Executive Board swore in 14 new senators.

### **Summary of Purchases \$100,000 - \$249,999**

<b><u>Vendor</u></b>	<b><u>Type of Purchase</u></b>	<b><u>Bids</u></b>	<b><u>Amount</u></b>
Affiliated Steam Equipment Co.	Tankless Water Heaters for Residence Halls	1	\$141,762.49
Ohio Valley Conference	Athletic Officials	(A)	\$160,000.00
Mythics Inc.	Oracle Software Maintenance	(B)	\$118,763.87

(A) Exempt from bidding per 30 ILCS 500/1-13(b)(3)

(B) Illinois CMS Contract #2146820

### **FY 2018 Deposit and Investment Report**

For the quarter ending June 30, 2018: Operating Funds Investment Performance – The University had an average daily investment balance of \$55,385,275.68, and a net average daily balance of \$53,427,378.46. The annualized average yield was 1.78 percent. Endowment Funds Investment Performance – The Portfolio Market Value as of March 31, 2018 was \$5,417,761.27, which was 1.00% return on investments for the quarter.

For the fiscal year ending June 30, 2018: Operating Funds Investment Performance – The University had an average daily investment balance of \$48,346,043.52, and a net average daily balance of \$45,206,751.42. The annualized average yield was .59 percent. Endowment Funds Investment performance – The Portfolio Market Value as of June 30, 2018 was \$5,213,674.08, which was 6.20% return on investments for the fiscal year ending June 30, 2018.

**Other Matters**

None

**Public Comment**

None.

**Adjournment**

Meeting was adjourned at 2:15 p.m..