

**EASTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES**

PROCEEDINGS

July 1, 2009 – June 30, 2010

Charleston, Illinois

**EASTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES**

OFFICERS

Mr. William O'Rourke, Chairperson (4/27/09 – 4/26/10)
Mr. Leo Welch, Chairperson (4/27/10 – 6/30/10)
Mr. Leo Welch, Vice Chairperson (4/27/09 – 4/26/10)
Dr. Robert Webb, Vice Chairperson (4/27/10 – 6/30/10)
Dr. Robert Webb, Secretary (4/27/09 – 4/26/10)
Mr. Roger Kratochvil, Secretary (4/27/10 – 6/30/10)
Mr. Paul McCann, Treasurer (7/1/09 – 6/30/10)
Mrs. Judith A. Gorrell, Assistant Secretary

APPOINTED MEMBERS

Mr. Roger Kratochvil, Mt. Olive 2004 – 2007
Ms. Julie I. Nimmons, Litchfield 2001 – 2007
Mr. William O'Rourke, Springfield..... 2005 – 2011
Dr. Robert D. Webb, Mattoon 2005 – 2011
Mr. Leo Welch, O'Fallon..... 2008 – 2013
Mr. Don Yost, Charleston..... 2005 – 2011

VOTING STUDENT MEMBER

Mr. Eric Wilber, Monticello 7/1/09– 6/30/10

PROCEEDINGS
of the
EASTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES

July 1, 2009 – June 30, 2010

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**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

September 4, 2009

A meeting of the Board of Trustees was convened on September 4, 2009, at 11:00 a.m. in the Grand Ballroom of the Martin Luther King, Jr., University Union, Eastern Illinois University, Charleston, Illinois. Mr. O'Rourke, Chair, presided.

Roll Call

Mr. Kratochvil	Present
Ms. Nimmons	Present
Mr. O'Rourke	Present
Mr. Welch	Present
Dr. Webb	Present
Mr. Wilber	Present
Mr. Yost	Present

Also present were the following:

- Dr. William L. Perry, President
- Dr. Blair Lord, Provost and Vice President for Academic Affairs
- Dr. William Weber, Vice President for Business Affairs
- Dr. Dan Nadler, Vice President for Student Affairs
- Dr. Jill Nilsen, Vice President for External Relations
- Ms. Cynthia Nichols, Director of Civil Rights and Diversity
- Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees
- Mr. Rob Miller, General Counsel
- Mr. Brad Ingram, Board Counsel
- Mr. Paul McCann, Treasurer, Board of Trustees

Executive Session

Mr. Welch moved that the Board of Trustees convene into Executive Session to consider the employment of employees as permitted by Section 2.c.1 of the Open Meetings Act, collective negotiating matters as permitted by Section 2.c.2 of the Open Meetings Act, student disciplinary cases as permitted by Section 2.c.9 of the Open Meetings Act, pending, probable, or imminent litigation as permitted by Section 2.c.11 of the Open Meetings Act, and executive session minutes as permitted by Section 2.c.21 of the Open Meetings Act. Mr. Kratochvil seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

Mr. Kratochvil moved to return to Open Session. Mr. Welch seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

The meeting was reconvened at 1:00 p.m.

Action Items

1. Ms. Nimmons moved to approve the minutes of the Finance/Audit Committee Meeting on June 22, 2009, the June 22, 2009 Board Meeting, and the July 24 and 25, 2009 Board Retreat. Mr. Wilber seconded the motion. Ms. Gorrell corrected an error on page 6 of the minutes for the June 22, 2009 Board Meeting – The recommended vendor for the Energy Conservation Project, Phase III is Honeywell International, Inc. at a cost not to exceed ~~\$600,000~~ \$80 million.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes

Mr. O'Rourke Yes

Motion carried.

2. Mr. Kratochvil moved to approve the purchase of shelving for stocking textbook inventory in the new Textbook Rental Facility from Bradford Systems Corporation, Bensenville, IL at a cost of \$340,000, including contingency. The shelving is being purchased under a Central Management Services contract using local funds. Mr. Yost seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

3. Mr. Wilber moved to approve the purchase of a Radio Frequency Identification (RFID) Self-Checkout System and Automated Material Handling System for the new Textbook Rental Facility at a cost not to exceed \$825,000 from TechLogic, White Bear Lake, MN. The purchase will be from local funds. Ms. Nimmons seconded the motion.

Note: This purchase was approved for \$750,000 at the March 2009 Board meeting. All of the features for the system had not been included, thus the item is being brought back for approval.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

4. Mr. Wilber moved to approve the recommendation that the Board of Trustees authorize Dr. Perry to offer Dr. Diane Hoadley an extension of her contract through

June 30, 2012 to serve as the Dean for the Lumpkin College of Business and Applied Sciences. Ms. Nimmons seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

5. Mr. Kratochvil moved to approve the recommendation that the Board of Trustees authorize Dr. Perry to offer Mr. Andrew Brady Sallee a one year extension of his contract for the period May 10, 2011 through May 9, 2012 to serve as Women's Basketball Coach. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

6. Dr. Webb moved that the Board of Trustees review and complete the Ohio Valley Conference Governing Board Certification Form for Academic Year 2009-10. Ms. Nimmons seconded the motion

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes

Mr. O'Rourke Yes

Motion carried.

7. In accordance with the Board of Trustees Regulations, Section V.G.1, Mr. Yost moved to approve the following financial institutions as depositories of local funds for the Peace Meal Program: (New Request) Busey Bank of Tolono, IL and (Acquisitions/Mergers/Name Changes) CIB Marine Bank, formerly Central Illinois Bank, Sidney, IL. Mr. Kratochvil seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

8. Mr. O'Rourke nominated Mr. Kratochvil to serve on the Higher Education Travel Control Board. Mr. Yost seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

9. Dr. Webb moved to approve the adoption of the Guidelines for Naming Opportunities Connected with Donations of Substantial Funds. Ms. Nimmons seconded the motion.

EASTERN ILLINOIS UNIVERSITY

Guidelines for Naming Opportunities Connected with Donations of Substantial Funds

Consistent with Board of Trustees Regulations, University property may be named for notable former employees of the University, distinguished former members of the Board, donors of substantial funds, or public persons of the State and Nation or any country. Naming opportunities associated with the donation of substantial funds and the terms and conditions associated with such naming, shall be subject to final approval by the Board of Trustees as specified in *Board of Trustees Regulations, Section VI.C*. Principal responsibility for managing naming opportunities resides with the President of the University and the Vice President for University Advancement. Adherence to the funding minimums defined in this guideline is encouraged, however, other funding arrangements can be considered which best serve the wishes of the donor and the interests of EIU. The following criteria should be included in the consideration:

Entire Building	Names of buildings present special considerations for naming opportunities. In general a building should be named as directed by a donor only if a minimum of 50% of the privately secured funds but not less than \$1 million is contributed by or at the direction of the donor.
Building Additions and Renovations	Not less than 50% of project costs.
Portions of Buildings	Individual rooms or wings in new or existing buildings such as auditoriums, lecture halls and lobbies, need to be considered on a case-by-case basis. Consideration will be given to such matters as type of usage, visibility and traffic flow.
Unnamed Existing Buildings	Currently unnamed buildings may be named by the establishment of an endowment equivalent to 12.5% of the fair market value of the building
Relocation or Replacement	The name on an existing facility will remain for the life of the building. The name on a facility to be demolished will not be transferred to a new facility except in such cases when a useful facility is relocated to serve the greater interest of the University. Every effort will be made to preserve naming, while the University has the right to cease it under unique circumstances.

Distinguished Professorship or Dean's Chair	<p>A distinguished professorship or dean's chair will enable the university to honor or to recruit an outstanding scholar who has demonstrated the potential of making exceptional contributions to his/her discipline. Income from the endowment will provide support toward salary, professional development, related research and program expenses.</p> <p>Minimum Endowment Gift: \$2.0 Million</p>
Named Chair	<p>Provides income toward an outstanding faculty member's salary and related expenses, including research and professional conferences.</p> <p>Minimum Endowment Gift: \$1.0 Million</p>
Named Professorship	<p>Provides support for an outstanding faculty member and related expenses.</p> <p>Minimum Endowment Gift: \$500,000</p>
Named Visiting Professorship	<p>Provides income to apply toward expenses for a visiting professor. These professorships will allow the university to benefit from talent which would otherwise be unavailable to Eastern Illinois University.</p> <p>Minimum Endowment Gift: \$250,000</p>
Named Young Faculty Award	<p>Provides income to apply toward the annual salary and teaching/research expenses of an outstanding young faculty scholar. These funds will enable Eastern Illinois University to attract and retain the most promising young professors.</p> <p>Minimum Endowment Gift: \$250,000</p>
Named Fellowships	<p>Provides income to fund fellowships for graduate students. Selection criteria will depend upon the donor's preference and shall follow guidelines established by the Eastern Illinois University Foundation.</p> <p>Minimum Endowment Gift: \$250,000</p>
Named Endowed Lectureship	<p>Provides income for distinguished lecturers to be brought to campus. Selection criteria will depend upon the donor's preference and shall follow guidelines established by the Eastern Illinois University Foundation</p> <p>Minimum Endowment Gift: \$100,000</p>
Named Research Fund	<p>Provides an annual award to be used for research in the area chosen by the donor and Eastern Illinois University. Selection criteria will depend upon the donor's preference</p>

and shall follow guidelines established by the Eastern Illinois University Foundation

Minimum Endowment Gift: \$100,000

Named Faculty Development Fund Provides an annual award to enhance a faculty member's teaching and research activities.

Minimum Endowment Gift: \$100,000

Graduate Scholarships Provides financial support for graduate students. Selection criteria will depend upon the donor's preference and shall follow guidelines established by the Eastern Illinois University Foundation

Minimum Endowment Gift: \$100,000

Named Endowed Scholar Award Income funds full scholarships for undergraduate and graduate students. Selection criteria will depend upon the donor's preference and shall follow guidelines established by the Eastern Illinois University Foundation.

Minimum Endowment Gift: \$150,000

Named Endowed Scholarship Income from this fund will provide financial aid to undergraduate students. Selection criteria will depend upon the donor's preference and shall follow guidelines established by the Eastern Illinois University Foundation.

Minimum Endowment Gift: \$10,000

Named Student Award Fund This fund provides an annual award to a student in an area selected by the donor. Selection criteria will depend upon the donor's preference and shall follow guidelines established by the Eastern Illinois University Foundation.

Minimum Endowment Gift: \$10,000 or

Minimum Annual Gift: \$2,500 for a four-year period

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

10. Ms. Nimmons moved to approve the adoption of the Gift Acceptance, Donor Crediting, and Gift Income Reporting Guidelines. Mr. Welch seconded the motion.

EASTERN ILLINOIS UNIVERSITY

Gift Acceptance, Donor Crediting and Gift Income Reporting Guidelines

The following guidelines are set forth: (a) to define the working rules for the acceptance of gifts and pledges to Eastern Illinois University Foundation; (b) to inform donors and prospective donors of these policies; and (c) to protect the Eastern Illinois University and its staff and volunteers from inappropriate or undesirable gifts and pledges. *(Note: These guidelines will be reviewed annually by the Eastern Illinois University Foundation Board of Directors to ensure they are consistent with their gift acceptance policies).*

I. General Policies, Guidelines and Definitions

- A. The following definitions are used in this document: **Counting** is the numeric summary of activity, results and progress towards goal. **Reporting** is the process of conveying to a lay audience clearly and transparently what has happened during a specific timeframe. **Booking or accounting** is a process of keeping financial books based on a set of generally accepted guidelines and principles. **Crediting** is institution-specific and represents the way each organization grants recognition to its donors.
- B. All gift and pledge commitments, regardless of size, designation, or gift type will be respectfully considered and gratefully accepted except in the very rare instance where a gift may be contrary to Eastern Illinois University Foundation's best interests. Eastern Illinois University Foundation accepts both restricted and unrestricted gifts providing that donor restrictions do not significantly diminish the value of the gift. EIU will provide all possible staff and volunteer assistance to potential donors to discuss the organization's funding priorities, the donor's interests, and the various ways to give. **However, gifts of cash or negotiable securities are the forms of donor commitment that will have the greatest impact on Eastern Illinois University and its plans for the immediate future.**
- C. Gifts to Eastern Illinois University should be made in the name of the EIU Foundation and will be received, held and administered under the direction of the Board of Directors. All gifts to Eastern Illinois University should be directed to the Philanthropy Office where they will be accepted, acknowledged and administered in accordance with these policies.
- D. No solicitations of current outright gifts or future planned gifts for the benefit of Eastern Illinois University shall be made by anyone without the knowledge and approval of the Vice President of University Advancement or his/her designated representatives.

- E. Pledges or outright gifts should be made in writing and should commit to a specific dollar amount that will be paid according to a fixed time schedule. The recommended maximum pledge period is five years. Individuals making gifts and pledges that are eligible for matching gifts are encouraged to utilize these programs to maximize the value of their gift or pledge to EIU. However, a matching gift cannot be used to fulfill a pledge commitment as the donor has no control over whether that match will be made nor can they legally obligate the company or entity to honor that pledge.
- F. It is required by law that donors will be notified by the Eastern Illinois University Foundation if they receive any benefits in exchange for their gift that are more than IRS threshold (2% of gift total or \$89, whichever is less.)
- G. During any major gift initiative or campaign period, prospective donors may be asked to make an unrestricted annual gift commitment and a major gift commitment to Eastern Illinois University. In some cases, the prospective donor(s) may also be asked to consider a deferred or planned gift to EIU.
- H. The Foundation Executive Officer shall have the authority to sign planned giving agreements on behalf of the Eastern Illinois University Foundation. Any gift agreement shall require the approval of the EIU Foundation Board of Directors.
- I. Eastern Illinois University Foundation reserves the right to accept (or, in cases where absolutely necessary, to decline) any commitment that is offered to them. It also reserves the right to determine how any commitment will be credited and/or how such commitments will be recognized.
- J. The Eastern Illinois University Foundation will acknowledge and recognize all gifts appropriately according to its gift acknowledgement and recognition procedures. Requests by donors for anonymity will be honored. A donor whose gift is matched by their company will be recognized for the total amount of their individual gift plus the matching portion on their gift record. They will receive the name recognition associated with the appropriate giving society for that total amount; however they will receive benefits accruing only to the value of their personal gift. Eastern Illinois University Foundation will credit an individual donor for the matching gift associated with their personal gift at the time the matching gift form is signed by both the donor and an authorized officer of EIU Foundation and is submitted to the matching gift corporation. At this time the matching gift corporation will also be credited with the matching gift so that it can be recognized appropriately.
- K. Matching gifts will be recorded as gift income when the matching gift check is received. Matching gifts will only be recorded as pledges if and when an intent-to-pay acknowledgement letter is received from the corporation prior

to receiving a matching gift check. Gift income reports for each group of constituents (e.g. Alumni, Faculty, Board) will include personal gifts only. The associated matching gifts will be reported separately in the matching gift category.

- L. Eastern Illinois University Foundation will use the accepted IRS formula (and accounting rules) if it wants to determine present value of future gifts.
- M. All financial statements prepared by the Eastern Illinois University Foundation will be in accordance with Generally Accepted Accounting Principles (GAAP).

II. The Donor Bill of Rights

In accordance with the standards established by the Association of Fundraising Professionals, Eastern Illinois University adheres to the following Donor Bill of Rights which notes that a donor has the right to:

- A. To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.
- B. To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.
- C. To have access to the organization's most recent financial statements.
- D. To be assured their gifts will be used for the purposes for which they were given.
- E. To receive appropriate acknowledgement and recognition.
- F. To be assured that information about their donation is handled with respect and with confidentiality to the extent provided by law.
- G. To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.
- H. To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.
- I. To have the opportunity for their names to be deleted from Eastern Illinois University mailing lists.

- J. To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.

III. Gift Reporting

All gifts and pledges that fall under the basic principles listed above will be reported to all internal and external constituencies of Eastern Illinois University on an on-going basis according to the gift acceptance guidelines herein. If Eastern Illinois University conducts a capital campaign, gift reports should be made to the Council for the Advancement and Support of Education (CASE) and the Council for Aid to Education (CAE). All reports should be based on the following:

- A. The total of outright gifts and written pledges received will be reported at face value. A signed pledge card or letter of intent must be filed with the Office of Philanthropy before a pledge commitment is reflected on reports except as noted below in item B.
- B. Verbal pledges made by telephone as part of the annual fund will be allowed. No other verbal pledge commitments will be included in reported totals.
- C. The total of deferred (future) irrevocable commitments counted at face value, which will be received at an undetermined time in the future, will be tracked separately.
- D. Revocable future gifts will also be tracked internally either at the face value disclosed by the donor or, if no value is indicated, at a minimum value assigned by the institution. Revocable gifts will not be booked as gift income. Donors of revocable future gifts will be recognized separately from donors of current gifts and irrevocable gifts.
- E. The value of any canceled or unfulfilled pledges must be subtracted from totals when it is determined they will not be realized.
- F. Gifts shall be valued on the date the donor(s) relinquished control of the assets in favor of Eastern Illinois University Foundation (see below).

IV. Policies Pertaining to Certain Types of Commitments

In cases where gifts are made with assets other than cash, the decision on when to liquidate, report, credit and recognize these assets will be made on a case-by-case basis. The following guidelines will be observed:

- A. *Gifts of publicly-traded securities* will be reported, credited and recognized at the average of the high and low market value on either: 1) the day of personal delivery of signed certificate and/or stock power; 2) the date the

certificate and stock power is mailed; or 3) the day the electronic transfer is received by Eastern Illinois University Foundation. Such securities will be conveyed to Eastern Illinois University Foundation for immediate sale or according to the wishes of the donor.

- B. *Gifts of closely-held stock* will be reported, credited and recognized at the per-share cash purchase price of the most recent transaction or current valuation information from the company if there is a buy-back transaction with the company. If no buy-back is consummated, a gift of closely-held stock may be credited at the value determined by a qualified independent appraiser. Otherwise the gift receipt will be for XX shares with no value attached. Typically, shares of closely held stock will be liquidated as soon as possible.
- C. *Outright gifts of real estate and/or bargain sales (real estate sold at a discounted price)* will be reported, credited, and recognized at fair market value at the time it is transferred to Eastern Illinois University Foundation, less any encumbrances. A qualified independent appraiser employed by the donor shall determine the fair market value of the property.

Outright gifts of hard-to-value assets, such as mineral rights or limited partnerships, will be credited at \$1 and additional credit will be given as the proceeds are received.

- D. *Outright gifts of tangible personal property/gifts in kind* for which donors qualify for a charitable gift deduction under current IRS rules will be reported, credited, and recognized at the appraised value of the property at the time it is transferred to Eastern Illinois University Foundation, less any encumbrances, so long as the property has been held by the donor for more than one year and has a use related to the exempt purposes of the nonprofit. Gifts of property that have been held for less than one year and have a use that is unrelated to the exempt purpose of the institution will be reported, credited and recognized at the level of their cost basis only.

The following are general guidelines or considerations in connection with gifts of tangible personal property:

1. Generally, Eastern Illinois University and EIU Foundation's acceptance of such gifts cannot involve significant additional expense for their present or future use, display, maintenance, or administration.
2. Generally, no burdensome financial or other obligations can be incurred, directly or indirectly, by Eastern Illinois University or EIU Foundation as a result of its acceptance of such gifts.

3. Gifts of personal property (jewelry, paintings, antiques, rare books, etc.) exceeding \$5,000 in value shall be reported at the fair market value placed on them by an independent, expert appraiser employed by the donor at the time the donor relinquished control in favor of Eastern Illinois University or EIU Foundation. Gifts of under \$5,000 may be reported at the value declared in writing by the donor. If the donated property is sold or otherwise disposed of within three years upon receipt from the donor, the nonprofit must file a form 8282 with the IRS.
 4. Eastern Illinois University or EIU Foundation should not accept gifts of tangible personal property (such as books, paintings, etc.) if such gifts are to be made on the condition, understanding, or expectation that the gifted items will be loaned to the donor or to persons designated by the donor for life or for an extended period of time as determined by the donor.
 5. It is the responsibility of the company making an in kind gift to provide the documentation to determine its fair market value.
- E. *Charitable Lead Trusts* will be counted, reported and credited at the face value of all annuity payments to be received during the campaign period.
- F. *Bequest intentions* and other *revocable deferred gifts* will not be reported as income but will be tracked internally as "future" expectancies of Eastern Illinois University Foundation at the value established in writing by the donor through a bequest intention form, a deferred pledge agreement, a contract to make a will, a letter, or a copy of appropriate sections of the will, etc. Donors of revocable future gifts will be recognized separately from donors of current gifts and irrevocable gifts.
1. Such revocable gift commitments will be reported, credited and recognized, subject to the donor's specific request and intent, only when the funds are irrevocably committed to the Eastern Illinois University Foundation or when the gift matures. Bequests will be reported, credited, and recognized at the value established at the time of probate and/or at the fair market value on the date of the transfer of the asset(s). If any portion of the total amount was previously tracked internally as a "future" expectancy, this amount shall be subtracted from the total value of these expectancies.
 2. Bequest intentions for which the donor does not indicate a specific gift value and/or does not provide an estimate of a residuary bequest will be tracked internally as future expectancies at a minimum value level of \$10,001 which will clearly identify it as a bequest.

- G. Gifts of *whole life insurance* to the Eastern Illinois University Foundation will be made by either designating EIU Foundation as the beneficiary of the policy or as both owner and beneficiary. When the gift is irrevocable because Eastern Illinois University Foundation is the owner and beneficiary and the policy is paid up, the donor shall receive gift credit for the cash surrender value or replacement value. Because the unrealized death benefit is a “future” expectancy, when Eastern Illinois University Foundation is both the owner and the beneficiary, the donor will be credited and recognized at the death benefit level of the policy.

Where the gift is revocable because the donor still owns the policy or the policy is not paid up, premium payments made directly to the insurance company will be credited and recognized if the donor sends evidence to Eastern Illinois University Foundation of the payment via a cancelled check. The gift will be tracked internally like revocable bequests. No gift income will be reported unless the Foundation owns the policy and it is paid in full and therefore becomes irrevocable.

Gifts of *term life insurance* will be tracked internally like revocable bequests, however no gift income will be reported, credited or recognized unless the policy matures during the term period.

- H. All gifts that will, or may, require significant expenditure of funds either at the time of the gift or at some future date (e.g., non-performing assets gifted to fund a charitable trust or charitable gift annuity, bargain sales, or outright gifts such as real estate that may impose present obligations on the Eastern Illinois University Foundation shall require the approval of the Board of Directors.
- I. Irrevocable *charitable gift annuities, charitable remainder trusts, charitable lead trusts and pooled income funds* (whether administered by the Eastern Illinois University Foundation or by others on behalf of Eastern Illinois University) will be reported, credited, and recognized as follows:
1. In the case of charitable remainder unitrusts and annuity trusts, charitable gift annuities or pooled income funds, at their face value, or
 2. In the case of charitable lead trusts, at the total anticipated payout over the pledge payment period.

Future gifts that specify Eastern Illinois University or the Eastern Illinois University Foundation as a contingent beneficiary shall not be counted.

V. **Administrative Procedures Relating to Certain Planned Gifts**

A. For Life Income Agreements

1. Proposed *charitable remainder trusts* should be funded initially with assets of at least \$100,000. Trusts may be established for lesser amounts if it can be determined that the charitable remainder portion of the gift is sufficient to handle the administrative costs and provide a substantial future gift to Eastern Illinois University.
2. Trusts should be limited to one or two income beneficiaries and to beneficiaries over 40 years of age (unless some generous outright gift is combined with the trust, in which case trusts can include younger beneficiaries).
3. The interest rate used in preparing life income agreements will be as follows:
 - a. For charitable gift annuities, no higher than the rate established by the American Council of Gift Annuities.
 - b. For unitrusts and annuity trusts, the law mandates a rate of at least five percent (5%). Higher rates may be approved by the Eastern Illinois University Foundation, based on: (1) the ages of the donor and any beneficiaries; and (2) income needs vs. tax relief.
4. Funds received for annuities and trust agreements may be administered by the Eastern Illinois University Foundation. Separate accounting is provided to the donor on each life income agreement. Annuity or trust payments shall be made at the donor's choice: monthly, quarterly, semi-annually or annually. In order to control the cost of trust and annuity administration, Eastern Illinois University Foundation prefers to make payments quarterly.

B. For Retained Life Estates

The gift of a primary residence, a vacation home, or a farm with retained life interest on the part of the donor shall be arranged without a trust agreement. The donor deeds the property to Eastern Illinois University Foundation immediately. Calculation of the remainder interest which is allowed for federal income tax deduction credit is based on an IRS formula. The gift is booked at the appraised value, minus any encumbrances, at the time of the gift agreement.

Policies Pertaining to Named Endowment Funds

All policies related to named funds will follow the naming policies of Eastern Illinois University and the EIU Foundation.

- A. For the purposes of this policy statement, "endowment fund" shall refer to any fund, or any part thereof, not wholly expendable by Eastern Illinois University on a current basis under the terms of the applicable gift instrument with the Eastern Illinois University Foundation.
- B. Endowment funds are invested according to the investment policies established by the Board of Directors of the Eastern Illinois University Foundation.
- C. Endowment gifts may be used to establish a special endowment fund or may be added to an existing endowment fund.
- D. When establishing an endowed fund, a formal Endowment Agreement should be used to specify the name of the donor(s) and the amount of the gift, the name of the fund and the donor's purpose for use of the earnings. This Agreement is dated and executed with the signature of the Foundation Executive Officer of the Eastern Illinois University Foundation upon approval by the Board of Directors and the donor(s).
- E. In designating an endowment gift for a specific purpose, the donor is encouraged: (a) to describe that purpose as broadly as possible; (b) to avoid detailed limitations and restrictions.
- F. Gifts to establish a named endowment fund for specific purposes must meet the minimum dollar requirement of \$10,000 as established by the Eastern Illinois University Foundation. The principal amount of the original gift need not meet the minimum dollar requirement if the donor agrees to fully fund the endowment at the minimum dollar requirement within a specified and reasonable period of time.
- G. The minimum dollar requirements established for a named endowment fund shall not apply to any named endowment fund(s) already established at the time these policies are adopted.
- H. The Eastern Illinois University Foundation reserves the right to review the minimum amounts required for named endowments periodically and to amend the minimum amount required so as to ensure that endowment proceeds are sufficient to fund the intended purpose(s) of the endowment. If, and when, the Eastern Illinois University Foundation acts to increase the minimum amount required to establish a particular named endowment fund, such action shall not be retroactive to funds already established and named.

VII. Exclusions

The following types of funds will be accepted but will not be reported or credited as gift revenue by Eastern Illinois University Foundation:

- A. Contract revenue, including sponsored research funds
- B. Advertising revenue
- C. Contributed services unless the services received: a) create or enhance non-financial assets or; b) require specialized skills, and are provided by individuals possessing those skills that would typically need to be purchased if not provided by donation.
- D. Contributions and/or revenue from cities and regional governments, even though those entities may be incorporated; government funds whether local, state, or federal (including state matching grants)
- E. Earned income such as ticket income and event fees
- F. Gifts or pledges, outright and deferred, that have previously been counted
- G. Sale of merchandise
- H. Tuition payments
- I. Investment earnings

VIII. Donor Responsibilities

The tax deductibility of gifts is the responsibility of the donor. The Eastern Illinois University Foundation recommends that all donors consult with their legal tax counsel when planning all gifts especially non-cash gifts or future planned gifts. These policies are meant to conform to all IRS and general accounting standards and can be amended if the laws change.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes

Mr. O'Rourke Yes

Motion carried.

11. Dr. Webb moved to approve the proposal to offer three existing degree programs on-line. Mr. Yost seconded the motion.

- The B.A. in General Studies program, established in 1972, serves over 2,000 students interested in completing a degree that will make them eligible for promotions and pay increases and/or prepare them for other jobs.
- The B.S. in Career and Organizational Studies has been serving adults interested in securing supervisory roles in corporate and non-profit settings since 1975; its current enrollment is 105.
- The B.S. in Nursing, which currently serves 17 students, was approved in 2006 to help increase the number of nurses in the East-Central Illinois region who hold baccalaureate degrees. In recognition of this shortage, Eastern's nursing program was awarded a grant of more than \$600,000 from the U.S. Department of Health and Human Services to develop interactive online courses.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

Mr. Kratochvil moved to waive the first reading of the proposed revision to Board *Regulation*: Section V.J.7.a.(3) and Section V.J.7.(f). Ms. Nimmons seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes

Mr. O'Rourke Yes

Motion carried

Ms. Nimmons moved to approve the proposed revision to Board *Regulation*: Section V.J.7.a.(3) and Section V.J.7.(f). Mr. Welch seconded the motion.

Dr. Nadler made a presentation for the proposed revision. Currently the University is prohibited from refunding the insurance fee. The proposed revision will allow the University to refund the insurance fee unless a claim has been submitted. In the past the insurance fee was a premium payment and was sent to the insurance company, and a refund would have resulted in a loss to the University. The University is now self-insured so the money is available for refund unless a claim has been filed.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

Information Items

President's Report

Dr. Perry stated that there would be four presentations given, and he introduced Dr. Weber to give an update on capital projects. Dr. Weber mentioned the ribbon-cutting ceremony that had just been held for the Student Success Center, which is an extension to Ninth Street Hall. He thanked the people in Facilities Planning & Management for their quality work on this project. Dr. Weber also mentioned the Textbook Rental Facility which is being built on Edgar Drive. This project is progressing very well, and the building work is on track to be finished at the end of October. He also spoke of the mass-notification system, noting that a new siren has been placed on the roof of Old Main. Additionally, Dr. Weber mentioned the new floor in Lantz Gym. The floor was replaced due to water damage from a storm, and the cost was covered by insurance funds. Finally, Dr. Weber pointed out the work that Justin Perry and the grounds crew have been doing on campus.

Dr. Perry introduced Ms. Cynthia Nichols, who gave a report on the Title IX Compliance Report. The report is below in its entirety.

Dr. Perry introduced Dr. Lord for a presentation on faculty achievements. Dr. Lord mentioned Dr. Charles Foy, of the History Department, who studies the lives of 18th century African Americans, Native Americans, and mixed race Mariners. Dr. Lord also mentioned Dr. Jim Painter, Chair of the School of Family and Consumer Sciences, who made the *Portion Size Me* video, which was developed to demonstrate how fast food can be incorporated into a healthy diet. Dr. Painter has written a textbook on the same topic, and has donated funds from his speaking engagements and the *Portion Size Me* video to assist with the development of a commercial kitchen in Klehm Hall. Dr. Lord spoke of Dr. Gail Richard, from the Communication Disorders and Sciences Department. Dr. Richard is an expert on Autism Spectrum Disorders (ASD), and has used theories about causality and function of autism to develop effective clinical intervention techniques. She has published a number of books on the topic, and her expertise has been sought by clinicians and parents throughout the country. Finally, Dr. Lord mentioned the work of Dr. Charles Eberly. Dr. Eberly's research is focused on the study and practice of Student Affairs. He is recognized as an expert on Greek life, specifically fraternities.

Dr. Lord then asked Dr. Chesnut, from the Office of Research & Sponsored Programs, to provide a report on funded research activities. Dr. Chesnut reported that a good deal of faculty accomplishment is supported by external funding. Recent totals of combined external funding have been about seven to eight million dollars per year. This has come from a range of sources, including federal granting agencies as well as agencies at the state level.

Dr. Perry introduced Ms. Barbara Burke, Athletic Director, for a presentation on intercollegiate athletics. Ms. Burke reported that there were 5 OVC Championship teams this year – men's and women's indoor track, men's and women's outdoor track, and baseball. The OVC Individual Championship was won by Keri Reardon, a female golfer. Ms. Burke also mentioned the academic standing of intercollegiate athletes. The average GPA for all men's and women's sports programs was 3.12 for the 08-09 academic year. She reported that the Academic Progress Rate (APR) of 925 was exceeded by all the intercollegiate programs on campus. Ms. Burke also mentioned community service programs in which student athletes are participating, an increase in donor support of intercollegiate athletics, an increase in scholarship gifts, and an increase of 15% in corporate sales. Additionally, Ms. Burke reported on three new programs with the Panther Club. Those include Panther Patio at men's and women's basketball games, the Athletic Director's Gala, and the Panther on the Road series.

Title IX Compliance Report

Eastern's Office of Civil Rights and Diversity collects survey data and other types of information as part of a process used to monitor whether the university is providing equal opportunities for its female students in intercollegiate athletics. Surveying students regarding their interests and abilities to compete in intercollegiate athletics is referenced in the university's NCAA Gender Equity Plan and is recommended by the U.S. Office for Civil Rights.

As part of this ongoing monitoring process, Eastern's Office of Civil Rights and Diversity analyzed responses from 1,635 first-time freshmen and transfer students who completed Title IX Interests and Abilities surveys during the 2009 summer orientation process.

Longitudinal data and other information suggest that Eastern currently is fully and effectively accommodating the interests and abilities of its female students to participate in intercollegiate athletics. The university will also continue to track any significant changes in the numbers of high school and college women competing in sports.

Report from Board Chair

Mr. O'Rourke welcomed everyone – students, faculty, administration, and the board – back to campus, and wished them all a successful academic and athletic year.

Committee Reports

Executive Committee – Mr. O'Rourke reported that they received a complete and thorough update of the H1N1 virus, and strategic planning going on at the university regarding the H1N1 virus. Also discussed was the most recent IBHE meeting, MAP funding for students, dual enrollment and cooperative efforts in programs with community colleges, an update on the renewable energy center, and some information on the FutureGen project.

Board Relations – Ms. Nimmons reported that four areas had been discussed. Those included alumni events, fund raising initiatives, legislative initiatives in relation to MAP funding, and marketing of the university.

Finance/Audit Committee – Dr. Webb reported that there was discussion of appropriations for FY09, FY10, FY11, and FY12.

Academic & Student Affairs Committee – Mr. Welch reported that the unofficial enrollment report shows an enrollment of 11,973, which is slightly down from last year. He also mentioned the successful move-in day for fall semester, convocation, and the Eastern Reads program.

Board Regulations – No report.

Reports from Constituencies

Student Government – Student body president Michelle Murphy introduced herself to the board. Ms. Murphy is excited to be student body president, and has several goals for the coming year. One of those goals is to improve student involvement and attendance at athletic events. Ms. Murphy is a former member of the Blue Crew, and a former member of the Panther Marching Band. She, along with several other members of Student Government, was instrumental in creating a new student group known as Panther Nation. Over 350 members have signed up for Panther Nation so far.

Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Azorus, Inc.	3-years of client relationship mgmt. to be used by Admissions Office in recruiting efforts.	3	\$189,950
Heyl, Royster, Voelker & Allen	Outside legal services	a	175,000 (not to exceed)
Honeywell, Inc.	Annual payment for measurement, monitoring and verification of energy savings project performance.	b	108,568
Telesource Corporation	Cisco SMARTnet maintenance for the period July 1, 2009 through June 30, 2010.	3	141,647
Conference Technologies, Inc.	Forty-three (43) NEC LCD projectors for use in classrooms.	13	132,706
TRC Worldwide Engineering, Inc.	Design services for the installation of sprinklers & upgraded fire alarm systems in Taylor & Thomas Halls and their food svcs. areas.	c	135,000
Dell Marketing, L.P.	Dell hardware with pre-installed SafeConnect software.	d	141,120
IT Travel	Two (2) charter flights for Men's Football.	e	116,457

a. Renewal of an existing contract

b. The original agreement was for a 10-year period and was approved by the Board April 14, 2003.

c. Vendor selection made in accordance with the Qualifications Based Selection (QBS) Act.

d. 76 vendors downloaded the RFP. Dell Marketing provided the only response.

e. IT Travel is an IPHEC vendor. Bidding is not required.

FY 2009 Deposit & Investment Report

Deposit & Investment Report – For the quarter ending June 30, 2009: Operating Funds Investment Performance – The University had an average daily investment balance of \$54,591,180.20 and a net average daily balance of \$52,782,347.37. The annualized average

yield was .29 percent. Endowment Funds Investment Performance – The Portfolio Market Value as of June 30, 2009 was \$441,787.73, which was a 13.10 percent on investments for the quarter.

University Highlights

Dr. Perry mentioned a few things including the campus shuttle service, EIU alumna Nancy Elwess, who is a recipient of the Presidential Award for Excellence in Science, Mathematics and Engineering Mentoring, and the Jump Start to Give project, which is a community service activity involving almost 1300 new freshmen and transfer students.

Adjournment

The meeting was adjourned.

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, IL**

October 17, 2009

A meeting of the Board of Trustees was convened on October 17, 2009 at 8:30 a.m. in Old Main, Room 1019, Eastern Illinois University, Charleston, Illinois. Mr. O'Rourke, Chair, presided.

Roll Call

Mr. Kratochvil	Present
Ms. Nimmons	Present
Mr. O'Rourke	Present
Dr. Webb	Present
Mr. Welch	Present
Mr. Wilber	Present
Mr. Yost	Present

Also present were the following:

Dr. William L. Perry, President
Dr. Blair Lord, Provost and Vice President for Academic Affairs
Dr. Jill Nilsen, Vice President for External Relations
Dr. Dan Nadler, Vice President for Student Affairs
Dr. William Weber, Vice President for Business Affairs
Mr. Robert Miller, General Counsel
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees
Mr. Paul McCann, Treasurer, Board of Trustees

Action Item

Mr. Wilber moved to approve the revised purchase approval for the Energy Conservation Project – Phase III at a cost not to exceed \$88.0 million from Honeywell International, Inc., Arlington Heights, IL. The purchase of this project will be from local funds. Ms. Nimmons seconded the motion.

The Board of Trustees previously approved this project for \$80.0 million. The revised project cost includes support costs. The \$8.0 million for support costs need to be included with the Energy Conservation Project – Phase III bringing the total to \$88.0 million.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilbur	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

Adjournment

The meeting was adjourned at 8:35 a.m.

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

November 20, 2009

A meeting of the Board of Trustees was convened on November 20, 2009, at 11:00 a.m. in the Grand Ballroom of the Martin Luther King, Jr., University Union, Eastern Illinois University, Charleston, Illinois. Mr. William O'Rourke, Chair, presided.

Roll Call

Roll was called:

Mr. Kratochvil	Present
Ms. Nimmons	Present
Mr. O'Rourke	Present
Dr. Webb	Present
Mr. Welch	Present
Mr. Wilber	Present
Mr. Yost	(Not Present)

Also present were the following:

Dr. William L. Perry, President
Dr. Blair Lord, Provost and Vice President for Academic Affairs
Dr. William Weber, Vice President for Business Affairs
Dr. Dan Nadler, Vice President for Student Affairs
Dr. Jill Nilsen, Vice President for External Relations
Ms. Cynthia Nichols, Director of Civil Rights and Diversity
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees
Mr. Rob Miller, General Counsel
Mr. Brad Ingram, Board Counsel
Mr. Paul McCann, Treasurer, Board of Trustees

Executive Session

Mr. Welch moved that the Board convene in Executive Session to consider the employment of employees as permitted by Section 2.c.1 of the Open Meetings Act, collective negotiating matters as permitted by Section 2.c.2 of the Open Meetings Act, securities, investments, and investment contracts as permitted by Section 2.c.7 of the Open Meeting Act, pending, probable or imminent litigation as permitted by Section 2.c.11 of the Open Meetings Act, and executive

session minutes as permitted by Section 2.c.21 of the Open Meetings Act. Mr. Kratochvil seconded the motion.

Roll was called and the vote was as follows:

Mr. O'Rourke	Yes
Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes

Motion carried.

Mr. Welch moved to reconvene in Open Session. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. O'Rourke	Yes
Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes

Motion carried.

The Board of Trustees Meeting reconvened in Open Session at 1:00 p.m.

Action Items

1. Mr. Kratochvil moved to approve the minutes of the Board Meetings on September 4, 2009 and October 17, 2009. Ms. Nimmons seconded the motion.

Roll was called and the vote was as follows:

Mr. O'Rourke	Yes
Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes

Motion carried.

2. Ms. Nimmons moved to approve the executive session minutes for release for the sessions held in 2006 and 2007. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. O'Rourke	Yes
Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes

Motion carried.

3. Ms. Nimmons moved to destroy, pursuant to the statute, the verbatim record of executive sessions for which minutes have been approved and for all executive sessions that occurred prior to May 20, 2008. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. O'Rourke	Yes
Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes

Motion carried.

4. Mr. Wilber moved to approve the purchase of high definition digital television equipment for WEIU at a cost not to exceed \$800,000, including contingency, and the award being split among six (6) vendors: Roscor Corporation, Mt. Prospect, IL, Heartland Electronics, Plymouth, WI, Midwest Media Group, Arlington Heights, IL, Tekskil, North Vancouver, BC Canada, Duncan Video, Carmel, IN, and Conference Technologies, East Peoria, IL. The fund source is grant and appropriated funds.

Roll was called and the vote was as follows:

Mr. O'Rourke	Yes
Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes

Motion carried.

5. Mr. Kratochvil moved to approve the purchase of software licenses and maintenance at a cost not to exceed \$700,000 from Oracle Corporation, Redwood Shores, CA. This software stores data and interfaces with other applications to provide essential user services such as transcript and document imaging, billing services and financial recordkeeping for the period January 1, 2010 through June 30, 2014. Maintenance costs will not increase more than four percent per year. The fund source is appropriated funds. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. O'Rourke	Yes
Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes

Motion carried.

6. Ms. Nimmons moved to approve the purchase of master planning services at a cost of \$274,115.00, including contingency, from Loeb Schlossman & Hackl, Chicago, IL. The contract will provide the University with assistance in the design and development of a sustainable master plan which will provide a framework for future development of the campus. The fund source is local funds. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. O'Rourke	Yes
Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes

Motion carried.

7. Ms. Nimmons moved to approve the name change of the Afro-American Cultural Center. The name will be changed to Cultural Center. The request was made by the Office of Minority Affairs and supported by the Black Student Union. The motion was seconded by Mr. Kratochvil.

Roll was called and the vote was as follows:

Mr. O'Rourke	Yes
Mr. Kratochvil	Yes

Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes

Motion carried.

8. A revision to Board Governing *Policies* was provided as a first reading.



Policy: II.D. Academic Freedom and Responsibility

Issued: January 16, 1996

The following revisions are being presented as a first reading to Board Governing *Policy* Article II.D.:

D. Academic Freedom and Responsibility.

In adopting the following statements concerning academic freedom and responsibility, the Board affirms that academic freedom should not be abridged or abused and joins the numerous other organizations which have endorsed such principles.

1. Academic Freedom.

Institutions of higher education are conducted for the common good and not to further the interest of either the individual faculty member or the institution as a whole. The common good depends upon the free search for knowledge and truth and its free exposition. Academic freedom is essential to these purposes and applies to teaching, research, and publication. Academic freedom in research is fundamental to the search for knowledge and truth. Academic freedom in teaching is fundamental for the protection of the rights of the faculty member in teaching and of the student to freedom in learning. Academic freedom in publication is fundamental to foster an environment of intellectual curiosity and dialogue. This freedom carries with it duties and responsibilities correlative with these rights.

- a. Faculty members are entitled to full freedom in research and in the publication of the results, subject to the adequate performance of their other academic duties; but research for pecuniary return should be based upon an understanding with the authorities of the institution.
- b. Faculty members are entitled to freedom in the classroom in discussing their subjects, but they should be careful not to persistently introduce into their teaching controversial matters having no relation to their subject.

- c. College or university faculty members are citizens, members of a learned profession, and officers of an educational institution. When they speak or write as a citizen on matters of public concern they should be free from institutional censorship or discipline, but their special position in the community imposes special obligations. As a person of learning and an educational officer, they should remember that the public may judge their profession and their institution by their utterances. Hence, they should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should indicate that they are not institutional spokespersons.

E. Revision to Board Governing *Policies* [First Reading] (Cont.)

- d. In accordance with 110 ILCS 665/10-140, all faculty and staff members are free to communicate views on any matter of public or private concern to any branch of the state or federal government or any member thereof provided that the employee does not represent that he or she speaks for or on behalf of the university unless otherwise authorized. Faculty and staff members may also:
 - i. display political buttons, stickers, or patches provided that such display by faculty members in instructional settings is relevant to the instructional purpose;
 - ii. attend partisan political rallies provided that the faculty or staff member is not on duty; and
 - iii. display partisan bumper stickers on his or her vehicle.

- 9. Mr. Kratochvil moved to approve the new request for Citibank, Chicago, IL, as a depository for local funds. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. O'Rourke	Yes
Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes

Motion carried.

Information Items

President's Report

Dr. Perry introduced Ms. Barbara Burke, Athletic Director, who gave a report on the NCAA Federal Graduation Rate, and Graduation Success Rate. Ms. Burke shared that currently EIU

is right at or just above the national average in FGR and GSR. She also reported that EIU's student athletes did quite well in the NCAA Division I 08 – 09 Academic Progress Rate.

Report from Board Chair

Mr. O'Rourke reported that the Board self-assessment tool is nearly complete, and that once the evaluation is complete it will be mailed to the Board members. Completed evaluations would be returned to the President's Office for compilation, and a report of the findings would be provided at either the March or April Board meeting.

Committee Reports

Executive Committee – No report.

Board Relations – No report.

Finance/Audit Committee – Dr. Webb reported that he met with Ms. Sherry McRaven, Director of Internal Auditing. There was also some discussion of the new Textbook Rental Center building, and some discussion of the division of duties that will be necessary after Dr. Nilsen's retirement.

Academic & Student Affairs Committee – Mr. Welch shared that Dr. Lord gave a report on an integrated learning conference, and Dr. Nadler gave a report on the scheduled opening date of the Textbook Rental Center building. Also mentioned was the death of Coach Moore, and Mr. Welch expressed condolences to her family and friends. The committee also received an update on the H1N1 virus and its impact on campus, and a brief update on the MAP program.

Board Regulations – No Report

Earned Degrees Report

Dr. Lord reported that a record high of 3,018 degrees were awarded in FY2009. He shared that there has been a modest but steady increase in graduate programs over the past few years, and that the list of the largest majors has essentially remained unchanged with Elementary Education being the largest undergraduate major and Education Administration being the largest graduate program.

Alumni Association Report

Mr. Steve Rich, Executive Director of Alumni Services, provided a report on Alumni Association events. In FY2009, the Alumni Association hosted 40 events, with almost 3,000 people in attendance. He also mentioned some Alumni events that were held during Homecoming weekend and during the summer. In addition to Alumni events, Mr. Rich shared information on the Alumni Association magazine *Old Main Line*, which is printed and distributed twice a year, and some scholarships that are administered through the Alumni Association.

Enrollment Report, Summer and Fall 2009

Dr. Lord reported that there was a drop in summer enrollment last year, caused primarily by the economy. Many students who choose not to remain in Charleston for summer semester take classes online instead. Dr. Lord shared fall enrollment numbers of 11,966 students, which is very close to the goal of 12,000. He also mentioned a decline in freshman enrollment for this year, as fewer high school graduates are enrolling in four-year institutions.

Reports from Constituencies

Faculty Senate – Dr. John Pommier reported on several Faculty Senate initiatives, one of which was the MAP Grant resolution. Dr. Pommier also shared that the President’s Council, Representative Chapin Rose, and Senator Dale Righter were invited to attend Faculty Senate meetings recently. President’s Council & Representative Rose were able to attend, but Senator Righter was not. Dr. Pommier invited members of the Board of Trustees to attend a Faculty Senate meeting in the coming semester.

Student Government – Michelle Murphy reported that 23 of 30 Student Senate seats are up for re-election. She also shared that changes to the student body constitution are on the upcoming ballot. Ms. Murphy mentioned that membership in Panther Nation is up to 443 students. She also congratulated those involved for their work on the Renewable Energy Center.

Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
TMB Productions, LLC	Styx performances for Family Weekend	a	103,000
Moorhead-Gruber Architects	Design services for the renovation of Stevenson Dining Service	b	167,200

f. Approval not required per Section V.B.1.d. of the Board *Regulations*.
Vendor selection made in accordance with the Qualifications Based Selection (QBS) Act.

Deposit and Investment Report

For the quarter ending September 30, 2009: Operating Funds Investment Performance – The University had an average daily investment balance of \$42,073,217.60 and a net average daily balance of \$40,060,201.37. The annualized average yield was .19%. Endowment Funds Investment Performance – The Portfolio Market Value as of September 30, 2009 was \$479,052.95, which was a 12.7% return on investments for the quarter.

Income Producing Contracts

Dr. Weber reported that there has been a 7% increase in growth for FY09, as compared to FY08. He also reported that in FY09, EIU lost a significant grant, as the state of Illinois discontinued the Traffic Safety Management Grant. In FY09 there were 352 awards, with a value of \$11,430,330. This was a 6.92% increase in value over FY08.

Special Recognition

Mr. O'Rourke presented the following Commendation to Dr. Jill Nilsen:

*Commendation
Presented to
Dr. Jill F. Nilsen*

WHEREAS, Dr. Jill F. Nilsen chose Eastern Illinois University as her institution of choice for earning both her bachelor's and master's degrees in speech pathology and audiology; and

WHEREAS, Dr. Nilsen, after earning her doctorate from the University of Illinois, returned to her alma mater in 1976 as a faculty member in speech pathology and served as chairperson of that department from 1984 to 1990; and

WHEREAS, Dr. Nilsen served as associate dean of the Graduate School from 1990 to 1993, before moving to central administration; and

WHEREAS, Dr. Nilsen assumed the role of acting vice president for external relations in 1998 and was permanently named to that position in 2001; and

WHEREAS, in addition to her service to EIU, Dr. Nilsen has given freely of her time and talents to many community organizations; and

WHEREAS, the students, faculty and staff at Eastern Illinois University, as well as the citizens of Illinois, have greatly benefited from her years of dedication and commitment; and

WHEREAS, the Eastern Illinois University Board of Trustees, too, has greatly benefited from Dr. Nilsen's attention to detail and offers of assistance over the years; and

WHEREAS, it is fitting and proper to honor those who serve others with such distinction, integrity and the desire to enrich the lives of others; and

WHEREAS, it's time (we reluctantly acknowledge) to let Dr. Nilsen spend more personal time with Hank Nilsen, EIU professor emeritus of botany and very patient husband;

THEREFORE, BE IT RESOLVED that the Eastern Illinois University Board of Trustees extends it sincere appreciation to Dr. Jill Nilsen for her outstanding public service and wishes her continued success in her future endeavors.

University Highlights

Dr. Perry mentioned that EIU was recognized by *HBCU Connect Magazine* as one of the top 50 employers with regard to diversity recruiting. He also recognized Dr. Sean Peebles, who received the Henry Dreyfus Teacher Scholar Award, and pointed out that WEIU received a Midwest Emmy. In addition, he shared that the Illinois Teacher of the Year is an EIU graduate, and thanked the Athletics department for their work in bringing Tony Romo back to campus for Homecoming weekend.

Adjournment

The meeting was adjourned.

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

January 22, 2010

A meeting of the Board of Trustees was convened on January 22, 2010, at 11:00 a.m. in the Grand Ballroom of the Martin Luther King, Jr., University Union, Eastern Illinois University, Charleston, Illinois. Mr. William O'Rourke, Chair, presided.

Roll Call

Roll was called:

Mr. Kratochvil	Present
Ms. Nimmons	(Not Present)
Mr. O'Rourke	Present
Dr. Webb	Present
Mr. Welch	Present
Mr. Wilber	Present
Mr. Yost	Present

Also present were the following:

Dr. Blair Lord, Provost and Vice President for Academic Affairs
Dr. William Weber, Vice President for Business Affairs
Dr. Dan Nadler, Vice President for Student Affairs
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees
Mr. Rob Miller, General Counsel
Mr. Brad Ingram, Board Counsel
Mr. Paul McCann, Treasurer, Board of Trustees

Executive Session

Mr. Welch moved that the Board convene in Executive Session to consider the employment of employees as permitted by Section 2.c.1 of the Open Meetings Act, collective negotiating matters as permitted by Section 2.c.2 of the Open Meetings Act, pending, probable or imminent litigation as permitted by Section 2.c.11 of the Open Meetings Act. Mr. Kratochvil seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

Mr. Kratochvil moved to reconvene in Open Session. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. O'Rourke	Yes
Mr. Kratochvil	Yes
Mr. Welch	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes

Motion carried.

The Board of Trustees Meeting reconvened in Open Session at 1:00 p.m.

Action Items

1. Mr. Kratochvil moved to approve the minutes of the Board Meeting on November 20, 2009. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

2. Mr. Wilber moved to approve the remodeling of Lincoln Hall & Stevenson Dining at a total cost of \$3,732,796, including \$339,345 contingency, from the following vendors: general contractor (\$1,643,000) – Midstates General & Mechanical Contracting Corp, Decatur, IL; plumbing (\$529,580) – A & R Mechanical Contractors Inc., Urbana, IL; heating (\$479,370) – Reliable Plumbing & Heating Co., Savoy, IL; ventilation

(\$248,880) – Reliable Plumbing & Heating Co., Savoy, IL; electrical (\$307,290) – Bodine Electric, Decatur, IL; and fire protection (\$185,331) – Prairie Fire Sprinkler Inc., Decatur, IL. The source of funds is local funds. Mr. Kratochvil seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

3. Dr. Webb moved to approve the purchase of a fire sprinkler system for Thomas & Taylor Halls at a total cost of \$1,382,590, including \$125,690 contingency, from the following vendors: fire protection (\$659,000) – Automatic Fire Sprinkler LLC, Normal, IL and electrical (\$597,900) – Glesco Electric Inc., Urbana, IL. The source of funds is local funds. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

4. Mr. Wilber moved to approve the purchase of parking lot improvements in the University Court at a total cost of \$779,323, including \$70,848 contingency, from Ne-Co Asphalt Company, Inc., Charleston, IL. The improvements include removal of the existing paving, installation of an underground drainage system and re-pavement of the existing lot. This is phase one of a two-phase project. The source of funds is local funds. Mr. Welch seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes

Mr. Yost Yes
 Mr. O'Rourke Yes

Motion carried.

5. Mr. Yost moved to approve the increase in housing rates effective Fall Semester 2010.
 Mr. Kratochvil seconded the motion.

Housing Rates

RESIDENCE HALLS & GREEK COURT (Effective Fall Semester 2010)

	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>	
7 Plus Meal Option/Semester 7 Dining Center Meals per Week plus \$200 Dining Dollars per Semester plus 2 Bonus Meals per Semester	\$3,584	\$224	\$3,808	(Rm \$2,665/ Bd \$1,143)
10 Plus Meal Option/Semester 10 Dining Center Meals per Week plus \$60 Dining Dollars per Semester plus 3 Bonus Meals per Semester	\$3,743	\$234	\$3,977	(Rm \$2,665/ Bd \$1,312)
12 Plus Meal Option/Semester 12 Dining Center Meals per Week plus \$100 Dining Dollars per Semester plus 4 Bonus Meals per Semester	\$3,884	\$243	\$4,127	(Rm \$2,665/ Bd \$1,462)
15 Plus Meal Option/Semester 15 Dining Center Meals per Week plus \$140 Dining Dollars per Semester plus 5 Bonus Meals per Semester	\$4,039	\$253	\$4,292	(Rm \$2,665/ Bd \$1,627)

The Plus Meal Option permits each student with a board plan to use a specified number of Dining Dollars for any of the following: 1) Purchases at the Food Court within the University Union; 2) Purchases at our two residence hall convenience centers; 3) Purchases at Panther Pantry and Java B&B in the University Union; 4) Meals for a guest in any Dining Center when accompanied by the student; 5) Additional meals for the student in any Dining Center. Bonus Meals allows the plan holder to use those meals for a guest or for themselves if they run out of meals.

	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
Double Room as Single (per Semester)	\$800	\$0	\$800
Triple Room as Double (per Semester)	\$450	\$0	\$450

Summer Room and Board

<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
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2011 Summer - 4 week - Single Room	\$831	\$52	\$883
2011 Summer - 4 week - Double Room	\$664	\$42	\$706
2011 Summer - 6 week - Single Room	\$1,247	\$78	\$1,325
2011 Summer - 6 week - Double Room	\$996	\$62	\$1,058
2011 Summer - 8 week - Single Room	\$1,663	\$104	\$1,767
2011 Summer - 8 week - Double Room	\$1,328	\$83	\$1,411

NOTE: 12 Plus Meal Plan is the only option offered during Summer Sessions

UNIVERSITY APARTMENTS (Monthly rates will be effective August 15, 2010)

<u>9.5 MONTHS:</u>	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
1 1/2 Room Apartment (efficiency)	\$4,036	\$122	\$4,158
2 Room Apartment (one bedroom)	\$4,244	\$128	\$4,372
Super Efficiency	\$3,776	\$114	\$3,890
 <u>PER MONTH:</u>			
1 1/2 Room Apartment (efficiency)	\$425	\$13	\$438
2 Room Apartment (one bedroom)	\$447	\$13	\$460
Super Efficiency	\$398	\$11	\$409

UNIVERSITY COURT - 2010-2011 Academic Year Rates (Effective August 1, 2010)

Per resident, per semester, based on double occupancy

	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
2 Bedroom, 1 Bath, No Balcony	\$2,389	\$72	\$2,461
2 Bedroom, 1 Bath, Balcony	\$2,534	\$76	\$2,610
2 Bedroom, 1 1/2 Bath, No Balcony	\$2,571	\$77	\$2,648
2 Bedroom, 1 1/2 Bath, Balcony	\$2,663	\$80	\$2,743
1 Bedroom, 1 Bath, No Balcony	\$2,761	\$83	\$2,844
Studio	\$2,263	\$68	\$2,331
3 Bedroom, 1 Bath	\$3,025	\$91	\$3,116

Fall 2010 Semester Only Contracts

2 Bedroom, 1 Bath, No Balcony	\$2,628	\$79	\$2,707
2 Bedroom, 1 Bath, Balcony	\$2,787	\$84	\$2,871
2 Bedroom, 1 1/2 Bath, No Balcony	\$2,828	\$85	\$2,913
2 Bedroom, 1 1/2 Bath, Balcony	\$2,929	\$88	\$3,017
1 Bedroom, 1 Bath, No Balcony	\$3,037	\$91	\$3,128
Studio	\$2,489	\$75	\$2,564
3 Bedroom, 1 Bath	\$3,328	\$100	\$3,428

Summer 2011 (Effective May 2011)

Monthly Rate

2 Bedroom, 1 Bath, No Balcony	\$450	\$14	\$464
2 Bedroom, 1 Bath, Balcony	\$481	\$14	\$495
2 Bedroom, 1 1/2 Bath, No Balcony	\$477	\$14	\$491

2 Bedroom, 1 1/2 Bath, Balcony	\$494	\$15	\$509
1 Bedroom, 1 Bath, No Balcony	\$450	\$14	\$464
Studio	\$451	\$14	\$465
3 Bedroom, 1 Bath	\$506	\$15	\$521

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

6. A revision to Board Governing *Policies* was provided as a final reading.



Policy: II.D. Academic Freedom and Responsibility

Issued: January 16, 1996

The following revisions are being presented as a final reading to Board Governing *Policy* Article II.D.:

D. Academic Freedom and Responsibility.

In adopting the following statements concerning academic freedom and responsibility, the Board affirms that academic freedom should not be abridged or abused and joins the numerous other organizations which have endorsed such principles.

1. Academic Freedom.

Institutions of higher education are conducted for the common good and not to further the interest of either the individual faculty member or the institution as a whole. The common good depends upon the free search for knowledge and truth and its free exposition. Academic freedom is essential to these purposes and applies to teaching, research, and publication. Academic freedom in research is fundamental to the search for knowledge and truth. Academic freedom in teaching is fundamental for the protection of

the rights of the faculty member in teaching and of the student to freedom in learning.
Academic freedom in publication is fundamental to foster an environment

of intellectual curiosity and dialogue. This freedom carries with it duties and responsibilities correlative with these rights.

- a. Faculty members are entitled to full freedom in research and in the publication of the results, subject to the adequate performance of their other academic duties; but research for pecuniary return should be based upon an understanding with the authorities of the institution.
- b. Faculty members are entitled to freedom in the classroom in discussing their subjects, but they should be careful not to persistently introduce into their teaching controversial matters having no relation to their subject.
- c. College or university faculty members are citizens, members of a learned profession, and officers of an educational institution. When they speak or write as a citizen on matters of public concern they should be free from institutional censorship or discipline, but their special position in the community imposes special obligations. As a person of learning and an educational officer, they should remember that the public may judge their profession and their institution by their utterances. Hence, they should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should indicate that they are not institutional spokespersons.
- d. In accordance with 110 ILCS 665/10-140, all faculty and staff members are free to communicate views on any matter of public or private concern to any branch of the state or federal government or any member thereof provided that the employee does not represent that he or she speaks for or on behalf of the university unless otherwise authorized. Faculty and staff members may also:
 - i. display political buttons, stickers, or patches provided that such display by faculty members in instructional settings is relevant to the instructional purpose;
 - ii. attend partisan political rallies provided that the faculty or staff member is not on duty; and
 - iii. display partisan bumper stickers on his or her vehicle.

Mr. Welch moved to approve the revision to Board *Bylaws, Governing Policies*.
Mr. Kratochvil seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	No
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

7. Mr. Kratochvil moved to approve the naming of the patient waiting area in the University Health Services Building the "Heath Reception Area" for Dr. Jerry Heath, who served as Director of the Health Service from 1956-1988. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

8. Mr. Kratochvil moved to approve the award of Honorary Degrees to Mr. Joseph Glassford, Dr. H. Ray Hoops, and Dr. Janet Treichel.

Mr. Glassford (alumnus BS 1964 and MS 1966) served as the first State Director of Special Education for Illinois and has received many honors at the state level for his tireless work to improve the state of special education. Dr. Hoops (alumnus BS 1962) has experienced a successful career in higher education as a professor, as a researcher and as an administrator, most recently as President of the University of Southern Indiana. Dr. Treichel serves as an advocate on behalf of vocational education teachers through her position as Executive Director of the National Business Education Association. Dr. Treichel has been very active in the EIU community since birth – attending the lab school, receiving two degrees from EIU, teaching for a time at EIU, and receiving many awards from EIU. Mr. Yost seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

9. Mr. Kratochvil moved to approve the authorization for President Perry to offer a three-year contract to Mr. Robert Martin, Vice President for University Advancement, who will begin his employment at Eastern on February 1, 2010. The term of the contract will be February 1, 2010 through January 31, 2013. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

10. Mr. Yost moved to approve the authorization for President Perry to offer a two-year contract extension to Mr. Mike Miller, Head Men's Basketball Coach. The term of the two-year contract extension will be May 1, 2010 through April 30, 2012. Mr. Kratochvil seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

11. Mr. Yost moved to approve the proposed three-year labor agreement with AFSCME Local 981 from July 1, 2009 through June 30, 2012. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

12. Mr. Wilber moved to approve an amendment to the Faculty Senate's constitution. The proposed amendment to Article XI, Section 1.a. seeks a change in how proposed amendments in the future may be made available to faculty members. The proposed language of Article XI, Section 1.a. reads: A copy of the proposed amendment shall be

distributed via electronic mail or through the campus mail to each faculty member at least two weeks before a vote is taken. Dr. Webb seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

Information Items

President's Report

Dr. Lord introduced Ms. Barbara Burke, Athletic Director, who gave a report on the NCAA Athletics Certification for 2009-2011. The purpose of this certification is to ensure that the Athletics Department is performing with integrity.

Report from Board Chair

Mr. O'Rourke mentioned the fiscal and budget issues currently facing the university, and commended the administration, staff, faculty, and students for their efforts to address the budget shortfall.

Committee Reports

Executive Committee – Mr. O'Rourke reported that the committee discussed the 2010 Association of Governing Boards meeting, a budget update, proposed amendment to EIU's Management Act, NCAA recertification, the Campus Master Plan, the Regional Biomass Initiative, and the furlough policy.

Board Relations – No report.

Finance/Audit Committee – No report.

Academic & Student Affairs Committee – Mr. Welch reported that the committee discussed the proposed housing rates, budget issues, and the enrollment report.

Board Regulations – No report.

Reports from Constituencies

Faculty Senate

Dr. Pommier thanked the board for their consideration of the revised Faculty Senate Constitution, and he again invited the board members to attend a Faculty Senate meeting.

Student Government

Mark Olendzki, Student Vice President for Student Affairs, provided a brief report on Student Government activities. In addition to the amended Student Body Constitution, Mr. Olendzki mentioned donation drives and other programs on campus, that are supporting relief efforts for victims of the Haitian earthquake. He also discussed placing renewed emphasis on community service, and becoming citizens of the local community.

Report on Student Body Constitution Revisions

Eric Wilber reported that the Student Body Constitution amendments were unanimously approved at the December student body election. Mr. Wilber briefly mentioned some of the changes made to the constitution, such as the elimination of senate districts, placing renewed emphasis on academics by requiring a higher GPA for both Student Senators and Student Executive Officers, and the shortened term length for Student Supreme Court Justices.

FY 2010 Deposit and Investment Report

For the quarter ending December 31, 2009, the university had an average daily invested balance of \$97,373,819.73, and a net average daily balance of \$94,497,632.21. The annualized average yield was 0.12 percent.

Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Horine's Pianos Plus	Two (2) Grand Pianos for Doudna Fine Arts Center	1 ^a	\$139,980

- a. Five (5) potential vendors did not respond.

Financial Aid Programs Report

Seventy-six percent of Eastern's student body received some type of financial assistance in FY 2009 in the form of loans, scholarships, grants, tuition waivers and/or employment, from various federal, state and university programs. Financial aid in FY 2009 totaled \$105,530,799 at Eastern; 61 percent came from federal sources, 13 percent from the State, 17 percent from

institutional sources and 9 percent from other sources. Dr. Nadler thanked the Financial Aid office for their hard work, and recognized the Director of Financial Aid, Jerry Donna.

University Highlights

Dr. Lord mentioned the strong performance of Eastern's students on the CPA exam, and commented that EIU continues to outperform students from other state of Illinois institutions. He also recognized Professor Sean Peebles, for winning the 2009 Henry Dreyfus Teacher Scholar Award.

Adjournment

The meeting was adjourned.

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

March 12, 2010

A meeting of the Board of Trustees was convened on March 12, 2010, at 11:30 a.m. in the Grand Ballroom of the Martin Luther King, Jr., University Union, Eastern Illinois University, Charleston, Illinois. Mr. Leo Welch, Vice Chair, presided.

Roll Call

Roll was called:

Mr. Kratochvil	Present
Ms. Nimmons	Present
Mr. O'Rourke	(Not Present)
Dr. Webb	Present
Mr. Welch	Present
Mr. Wilber	Present
Mr. Yost	Present

Also present were the following:

Dr. William L. Perry, President
Dr. Blair Lord, Provost and Vice President for Academic Affairs
Dr. William Weber, Vice President for Business Affairs
Dr. Dan Nadler, Vice President for Student Affairs
Mr. Robert Martin, Vice President for University Advancement
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees
Mr. Rob Miller, General Counsel
Mr. Brad Ingram, Board Counsel
Ms. Cynthia Nichols, Director of Civil Rights and Diversity
Mr. Paul McCann, Treasurer, Board of Trustees

Executive Session

Mr. Kratochvil moved that the Board convene in Executive Session to consider the employment of employees, as permitted by Section 2(c)(1) of the Open Meetings Act, collective negotiating matters, as permitted by Section 2(c)(2) of the Open Meetings Act, the purchase or lease of real property, as permitted by Section 2(c)(5) of the Open Meetings Act,

and pending, probable, or imminent litigation, as permitted by Section 2(c)(11) of the Open Meetings Act. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes

Motion carried.

Mr. Kratochvil moved to reconvene in Open Session. Mr. Yost seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes

Motion carried.

The Board of Trustees Meeting reconvened in Open Session at 1:00 p.m.

Action Items

1. Dr. Webb moved to approve the minutes of the Board Meeting on January 22, 2010. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes

Motion carried.

2. Mr. Yost moved to approve the masonry tuck pointing at Booth Library at a total cost of \$290,950, including \$26,450 contingency, from the following vendor: Evans-Mason Inc., Springfield, IL. The source of funds is appropriated FY10 and FY11 funds. Ms. Nimmons seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes

Motion carried.

3. Mr. Wilber moved to approve the purchase of consulting services for the new Renewable Energy Center at a total cost of \$328,740, including \$29,885 contingency from Stanley Consulting, Chicago, IL. The selection of Stanley Consulting was made in accordance with the Qualifications Based Selection Act. The source of funds is grant and appropriated (for matching purposes only) funds. Ms. Nimmons seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes

Motion carried.

4. Mr. Kratochvil moved to approve the authorization for President Perry to offer a one-year contract extension to Mr. Andrew Brady Sallee, Head Women's Basketball Coach. The term of the one-year contract extension will be May 10, 2012 through May 9, 2013. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes

Mr. Yost Yes

Motion carried.

5. Ms. Nimmons moved to approve the amendments to the University's Administrative Rules. The amendments are recommended due to recent organizational and statutory changes affecting the University. If approved, the amendments will be submitted to the Joint Committee on Administrative Rules (JCAR) for final approval. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

6. Mr. Kratochvil moved to approve the easement for natural gas pipeline.

In connection with the construction of the Renewable Energy Center, Central Illinois Public Service Company, d/b/a AmerenCIPS, has asked that the University provide them with a perpetual easement to allow them to construct, operate and maintain a natural gas pipeline and related regulator stations and appurtenances, for and in consideration of \$1 and other valuable considerations. The gas supplied by the pipeline will be the source of the backup fuel for the Center. The easement affects the following land:

The Northerly 20 feet of even width and the Easterly 50 feet of even width of the following described property:

The South 573 feet of the Southwest Quarter of the Southeast Quarter of Section 14, Township 12 North, Range 9 East of the Third Principal Meridian, except that portion occupied by S.B.I. Route 130 on the East side thereof, containing 18.08 acres more or less (Tract No. 3 on Quit Claim Deed dated 11/17/1967 and recorded in the Recorder's Office of Coles County, Illinois in Volume 418 on Page 128);

And also, that part of the Southeast Quarter of the Southwest Quarter of Section 14, Township 12 North, Range 9 East of the Third Principal Meridian, described as follows:

Beginning at a point 30.7 feet West of the Southwest Corner of the Southwest Quarter of the Southeast Quarter of Section 14, Township 12 North Range 9 East of the Third

Principal Meridian; thence East to the West line of the Southwest Quarter of the Southeast Quarter of said Section 14; thence North along the West line of said Quarter 573 feet; thence West 24.7 feet; thence South 573 feet to the place of beginning, containing .36 acres more or less. (Tract No. 4 on Quit Claim Deed dated 11/17/1967 and recorded in the Recorder's Office of Coles County, Illinois in Volume 418 on Page 128);

And also; the Northerly 20 feet of the Easterly 350 feet; and the Easterly 50 feet of even width of the following described property:

The North 1089 feet of the Northwest Quarter of the Northeast Quarter of Section 23, Township 12 North, Range 9 East of the third Principal Meridian, except that portion occupied by S.B.I. Route 130 on the East side thereof, containing 31.92 acres more or less. (Tract No. 1 on Quit Claim Deed dated 11/17/1967 and recorded in the Recorder's Office of Coles County, Illinois in Volume 418 on Page 128)

Ms. Nimmons seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes

Motion carried.

Information Items

President's Report

Dr. Perry asked Dr. Lord to introduce presenters from the four colleges, regarding the Campaign for Eastern. Dr. Lord introduced Dr. Rick Roberts and Dr. Angela Yoder, who discussed the Health and Wellness Center. Their presentation centered around five "C's" – Crisis, Concept, Collaboration, Consequence, and Conclusion. Their goal is to create a Health and Wellness Center that distinguishes EIU as a destination for research, training, and education that serves EIU students, area families, and foster families.

Dr. Lord then introduced Dr. Cheryl Noll, who shared information about the Center for Entrepreneurship and Innovation, which supports outreach, education, and research in entrepreneurship programs.

Dr. Gail Richard presented information on the Autism Center at Eastern Illinois University, which would serve as a resource center, as well as an excellent opportunity for faculty and students to integrate their academic knowledge in a functional, applied setting.

Dr. Anita Shelton discussed the Center for the Humanities. This is a regional center in central Illinois, which will play a critical role in fostering connections with middle level and secondary schools in the region, through integrative learning.

Report from Board Chair

Mr. Welch discussed the Governor's budget report and a reception for legislators, which was sponsored by the Annuitants Association and the State University Retirement System. He also thanked Dr. Perry for his testimony before the House Appropriations Committee.

Committee Reports

Executive/Planning Committee – Mr. Welch reported that the Committee discussed the budget, various legislative items, the NCAA recertification process, the campaign for Eastern, and regional biomass initiatives.

Board Relations Committee – Ms. Nimmons welcomed Mr. Robert Martin, Vice President for University Advancement. The Alumni Association report, Legacy Weekend event planning, and the capital campaign were also discussed.

Finance/Audit Committee – No report.

Academic and Student Affairs Committee – Mr. Welch reported that admissions for Fall 2010 were discussed, and an update on the new Textbook Rental Facility was provided by Dr. Nadler.

Board Regulations – No report.

Reports from Constituencies

Faculty Senate – No report.

Staff Senate – No report.

Student Government – Michelle Murphy, Student Body President, mentioned that this would be her last report to the Board, as Student Government elections would be held soon. Ms. Murphy also mentioned that she learned a lot about herself during her time as Student Body President, and thanked the Board for their support.

Report from Annuitants

Mr. Dale Wolf provided a report from the Annuitants Association. Mr. Wolf encouraged all those present, who are eligible, to join the Annuitants Association. He shared his goals for the Annuitants Association, which are membership, current employee involvement, volunteerism, and up-to-date flow of information. Mr. Wolf mentioned the date for the next chapter meeting, which is scheduled for Thursday, April 8 at the Neal Welcome Center.

Summary of Purchases \$100,000 - \$249,999

None

University Highlights

Dr. Perry again welcomed Mr. Martin, Vice President for University Advancement, to campus. He also mentioned several books that were recently published by faculty, and shared that faculty achievement is one of the main reasons given by students who choose to attend EIU.

Adjournment

Meeting was adjourned.

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, IL**

April 26, 2010

A meeting of the Board of Trustees was convened on April 26, 2010, at 11:00 a.m. in the Grand Ballroom, Eastern Illinois University, Charleston, Illinois. Mr. O'Rourke, Chair, presided.

Roll Call

Mr. Kratochvil	Present
Ms. Nimmons	Present
Mr. O'Rourke	Present
Dr. Webb	Present
Mr. Welch	Present
Mr. Wilber	Present
Mr. Yost	Not Present

Also present were the following:

- Dr. William L. Perry, President
- Dr. Blair Lord, Provost and Vice President for Academic Affairs
- Dr. Dan Nadler, Vice President for Student Affairs
- Dr. William Weber, Vice President for Business Affairs
- Mr. Robert Martin, Vice President for University Advancement
- Mr. Robert Miller, General Counsel
- Ms. Cynthia Nichols, Director of Civil Rights and Diversity
- Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees
- Mr. Brad Ingram, Board Counsel
- Mr. Paul McCann, Treasurer, Board of Trustees

Executive Session

Mr. Welch moved that the Board convene in Executive Session to consider the employment of employees as permitted by Section 2.c.1 of the Open Meetings Act, collective negotiating matters as permitted by Section 2.c.2 of the Open Meetings Act, purchase or release of real property as permitted by Section 2.c.5 of the Open Meetings Act, and pending, probable, or imminent litigation as permitted by Section 2.c.11 of the Open Meetings Act. Mr. Kratochvil seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes

Mr. Welch	Yes
Mr. Wilber	Yes
Mr. O'Rourke	Yes

Motion carried.

Mr. Welch moved to reconvene in Open Session. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. O'Rourke	Yes

Motion carried.

The Board of Trustees reconvened in Open Session at 1:00 p.m.

Roll Call

Mr. Kratochvil	Present
Ms. Nimmons	Present
Mr. O'Rourke	Present
Dr. Webb	Present
Mr. Welch	Present
Mr. Wilber	Present
Mr. Yost	Present

Action Items

1. Mr. Wilber moved to approve the minutes of the Board meeting on March 12, 2010.
Ms. Nimmons seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

2. Mr. Kratochvil moved to approve the awarding of tenure for 20 candidates who were presented by Dr. Lord. The following individuals were presented for award of tenure effective with the 2010-2011 academic year:

Ms. Trina Becker, Department of Communication Disorders and Sciences
Dr. Rigoberto Chinchilla, School of Technology
Ms. Ann Coddington Rast, Department of Art
Dr. Steven R. Conn, Department of Counseling and Student Development
Dr. Ayse Olcay Costello, School of Business
Dr. John Dively, Department of Educational Leadership
Dr. Karen S. Drage, School of Technology
Dr. Kyungsoon Jeon, Department of Mathematics and Computer Science
Mr. Paul Johnston, Department of Music
Dr. Jinhee Lee, Department of History
Dr. (Crystal) Yan Lin, School of Business
Dr. Zhiwei Liu, Department of Biological Sciences
Dr. Thomas N. McDonald, School of Technology
Dr. Andrew E. Mertz, Department of Mathematics and Computer Science
Dr. Frank Mullins, Department of Special Education
Dr. Suzie Asha Park, Department of English
Dr. Rebecca A. Peebles, Department of Chemistry
Dr. Denise S. Smith, School of Business
Dr. Tina K. Veale, Department of Communication Disorders and Sciences
Dr. Marjorie Worthington, Department of English

Mr. Welch seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

3. Dr. Webb moved to approve the Tuition Recommendations for Fiscal Year 2011.
Mr. Kratochvil seconded the motion.

FY11 Tuition Recommendations

**Proposed FY11 Tuition
(Fall 2010, Spring 2011, Summer 2011)**

Undergraduate - A student who has not earned the baccalaureate degree will pay the following tuition:

	<u>Illinois Resident</u>		
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Continuing, Non-guaranteed Students – Per Semester Hour	\$183.00	\$197.00	\$14.00
FY07 Guaranteed Students – Per Semester Hour	\$173.55	\$173.55	\$ 0
FY08 Guaranteed Students – Per Semester Hour	\$194.40	\$194.40	\$ 0
FY09 Guaranteed Students – Per Semester Hour	\$218.00	\$218.00	\$ 0
FY10 Guaranteed Students – Per Semester Hour	\$239.00	\$239.00	\$ 0
FY11 New Students – Per Semester Hour		\$254.00	\$ 0

Effective FY05, State of Illinois Public Act 93-0228 (110 ILCS 665/10-120) policy provides that tuition for new undergraduate Illinois resident students will remain the same for four continuous academic years. The guaranteed tuition rate period is extended for undergraduate degree programs approved by the University for completion in more than four years. The extension is limited to the minimum number of additional semester(s) to complete the program as approved by the University. This list of programs approved by the University for completion in more than four years is maintained by the Provost.

	<u>Non-Resident</u>		
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Continuing, Non-guaranteed Students – Per Semester Hour	\$549.00	\$590.00	\$41.00
FY07 Guaranteed Students – Per Semester Hour	\$520.65	\$520.65	\$ 0
FY08 Guaranteed Students – Per Semester Hour	\$583.20	\$583.20	\$ 0
FY09 Guaranteed Students – Per Semester Hour	\$654.00	\$654.00	\$ 0
FY10 Guaranteed Students – Per Semester Hour	\$717.00	\$717.00	\$ 0
FY11 New Students – Per Semester Hour		\$762.00	\$ 0

Graduate - A post-baccalaureate student will pay the following tuition (regardless of the level of courses in which he/she enrolls):

	<u>Illinois Resident</u>		
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Per Semester Hour	\$239.00	\$254.00	\$15.00
	<u>Non-Resident</u>		
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Per Semester Hour	\$717.00	\$686.00	\$-31.00

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

4. Mr. Wilber moved to approve the Fee Increase Recommendations for Fiscal Year 2011.
Ms. Nimmons seconded the motion.

FY11 Fee Increase Recommendations

Proposed FY11 Student Fee Increases (Fall 2010, Spring 2011, Summer 2011)
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		<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
<u>Campus Improvement Fee</u> (Per Semester Hour)	FY11	\$12.00	\$14.50	\$ 2.50
	FY12	\$14.50	\$17.00	\$ 2.50
	FY13	\$17.00	\$19.50	\$ 2.50
	FY14	\$19.50	\$22.00	\$ 2.50

Rationale: Additional resources generated from the fee will be used for renovations in labs and classrooms in the physical sciences building and life sciences building and to support new construction.

		<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
<u>Lantz-O'Brien Operations/ Bond-Revenue Fee</u> (Per Semester Hour)	FY11	\$1.85	\$2.50	\$.65
	FY12	\$2.50	\$3.00	\$.50
	FY13	\$3.00	\$3.50	\$.50
	FY14	\$3.50	\$4.00	\$.50

Rationale: Additional resources generated from the fee will be used to: replace roofs, ceilings, and plumbing; repair outdoor basketball and tennis courts; improve heating, air conditioning, and ventilation; renovate bathrooms; and repair the Panther Trail.

Notes on Previously Approved Fee Increases

		<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
<u>Graduate Student Fee</u>	FY11	\$2.50	\$3.00	\$.50

Rationale: Additional resources generated from the fee will be used to assist the Graduate Student Advisory Council in fulfilling its mission in fostering leadership development and professional growth opportunities, conducting research, implementing policy and program development initiatives, and representing graduate student concerns by participating in regional and national meetings.

		<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
<u>Grant-in-Aid Fee</u>	FY11	\$136.20	\$144.72	\$ 8.52

*In 1982, the Board of Governors approved the indexing of the Grant-in-Aid fee equal to the increase in the approved room and board rates (approved at the January 22, 2010 BOT meeting). For FY11 a rate of 6.25% is applied to the Grant-in-Aid Fee.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

- Mr. Kratochvil moved to grant President Perry authority to offer Barbara Burke, Director of Intercollegiate Athletics, a two-year extension of her contract for the period July 1, 2011 through June 30, 2013. Mr. Yost seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

- Ms. Nimmons moved to approve the 2011 Meeting Calendar for the Board of Trustees. The meeting dates are: January 21, 2011 (Friday); March 11, 2011 (Friday); April 25, 2011 (Monday); June 20, 2011 (Monday); September 2, 2011 (Friday); and November 18, 2011 (Friday). Mr. Wilber seconded the motion.

Mr. Welch asked that the January 21 meeting be moved to January 14. It was recommended that the 2011 Meeting Calendar be tabled. The recommendation passed by acclamation.

7. Annual meeting and the election of officers for the Board of Trustees 2010-2011 term. Mr. Brad Ingram conducted the election.

Mr. Kratochvil nominated Mr. Leo Welch for Chairperson. Mr. Leo Welch was elected Chairperson by secret ballot.

Dr. Webb nominated Mr. Roger Kratochvil for Secretary. Mr. Roger Kratochvil was elected Secretary by secret ballot.

Mr. O'Rourke nominated Dr. Robert Webb for Vice Chairperson.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Abstain
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Dr. Robert Webb was elected Vice Chairperson.

Mr. Wilber nominated Mr. William O'Rourke for Member Pro-Tem of the Executive Committee.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Abstain

Mr. William O'Rourke was elected Member Pro-Tem.

8. Mr. Kratochvil moved to approve the Public Employer Participation Agreement between the Eastern Illinois University Board of Trustees and the NECA-IBEW Pension Trust Fund and the NECA-IBEW Welfare Trust Fund pursuant to the provisions of the Illinois Fringe Benefit Portability and Continuity Act, 820 ILCS 190/1 et seq. (Act). Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes

Mr. Welch	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

9. A revision to Board *Bylaws, Governing Policies, and Regulations* as a first reading.



Regulation: II.B.7. Employee Benefits

Issued: January 16, 1996

The following revisions to Board Regulations §II.B.7.b.3 and §II.B.7.d.5.a. are presented as a first reading:

7. Employee Benefits

b. Full-Time Temporary Employee

1. An employee hired specifically for a full-time temporary position shall, during the first fiscal year of such appointment, earn non-cumulative sick leave at the rate of ten (10) days per year (credited to the employee at the beginning of the appointment), shall be eligible for holidays, bereavement leave, and leave for court required service, but shall not be eligible for any other benefits provided by this paragraph 7. Such employee shall not receive any benefit for unused sick leave at the end of the fiscal year, or at the end of the appointment, whichever is earlier. If such appointment is at least half-time but less than full-time, the employee shall be eligible to receive the benefits listed in this paragraph (4) on a pro-rated basis.
2. An employee hired specifically for a full-time temporary position, who is appointed to said position for more than one (1) consecutive fiscal year, shall be eligible for holidays, bereavement leave, and leave for court required service.
3. In addition, effective at the beginning of the second consecutive fiscal year of such appointment, such employee shall become eligible for educational benefits, shall earn non-cumulative sick leave at the rate of one (1) day per month of appointment (credited to the employee at the beginning of the fiscal year), and, if employed on a twelve (12) month basis, shall: ~~(i), if such appointment is supported less than fifty percent (50%) by grant or contract funds;~~ earn vacation leave as specified in paragraph ~~bd.~~ below; ~~or (ii), if such appointment is supported at least fifty percent (50%) by grant or contract funds,~~ Employees whose appointment is supported at least fifty (50%) by grant or contract funds shall not receive any benefit for unused sick leave ~~or non-cumulative vacation leave~~ at the end of the fiscal year, or at the end of the appointment, whichever is earlier.

4. If the foregoing appointment is at least half-time but less than full-time, the benefits listed in this paragraph (4) shall be provided on a pro-rated basis, and the employee shall not become eligible to earn the benefits listed in paragraph (b) above until the beginning of the third consecutive fiscal year of such appointment.

H. Revisions to Board *Bylaws, Governing Policies, and Regulations* [First Reading] (Cont.)

- c. Part-time faculty employees paid on a per-course basis and employees with appointments for less than half-time shall not be eligible for any benefits described in this paragraph 7.
- d. Vacation Leave
 - i. Faculty and administrative employees with twelve (12) month appointments shall earn vacation leave at the rate of two (2) days per month during each month, or major fraction thereof, of service in pay status. Employees with less than twelve (12) month appointments shall earn no vacation leave. Vacation leave may be accrued up to a maximum of forty-eight (48) days. An employee who accrues the maximum will, except as provided below, earn no further vacation leave until the employee's use of vacation leave reduces the accrual below the maximum. An employee who is required to work on a special assignment may, at the discretion of the President be permitted to earn up to twelve (12) days of vacation leave beyond the maximum of forty-eight (48) days. Such additional vacation leave must be used within twelve (12) months after the employee completes work on the special assignment.
 - ii. Vacation leave shall ordinarily be earned before being taken. In exceptional circumstances, an employee may, at the discretion of the President or designated representative be permitted to take up to six (6) days of vacation leave before it is earned. In such case, the employee shall accrue no further vacation leave until the amount taken in advance has been earned. If the employee terminates his/her employment prior to earning the amount of vacation leave taken in advance, the unearned amount shall be deducted from his/her salary upon termination.
 - iii. All requests for vacation leave shall be submitted in advance to the immediate supervisor.
 - iv. Approval of the dates on which an employee wishes to take vacation leave shall be at the discretion of the immediate supervisor, and shall be subject to the consideration of maintaining efficiency of operations.
 - v. Vacation Time Upon Termination of Employment
 1. Upon termination of employment, and provided that the employee is not reemployed at the same place of employment within thirty (30) calendar days, an employee, or such employee's estate, shall be entitled to a lump sum payment for accrued vacation leave. Vacation time earned by an employee while employed in a position supported at

least fifty percent (50%) by grant or contract funds is not compensable upon termination of employment.

H. **Revisions to Board *Bylaws, Governing Policies, and Regulations*** [First Reading] (Cont.)



Governing Policy: II.C.2. Administrative Employees

Issued: January 16, 1996

The following revision to Board Governing Policy Article II.C.2 is presented as a first reading:

2. Administrative Employees.

Administrative employees comprise those administrative and professional employees who are not employed under the State Universities Civil Service System, including medical doctors engaged in providing health services appointed in accordance with Board Regulations. Administrative employees may be granted faculty rank and tenure in appropriate circumstances as provided in Board Regulations. In some cases, the President, with the prior approval of the Board, may offer employment contracts to specific senior administrative employees and coaches provided that such contracts may not exceed three (3) years in length unless a longer term is required by law.

Information Items

President's Report

Dr. Perry asked Dr. Nadler to introduce Ms. Rachel Fisher, Director of Student Community Services. Ms. Fisher provided a report on student community service initiatives, and shared her office's theme of "If Not Me, Then Who?" The Student Community Service office had over 90 events during the fall semester, and over 75 events during the spring semester. Some of these events included Panther Service Day, the 2nd Annual MLK Jr. Day of Service, Jump Start to Give, volunteering with Special Olympics, and many others. Ms. Fisher also mentioned the Senior Wellness Action Team (SWAT) and Billy's Buddies, which are service teams created through the Student Community Service office.

Dr. Perry asked Dr. Weber to introduce Mr. Gary Reed, Director of Facilities Planning & Management, and Mr. Dave Evers, with Honeywell. Mr. Reed shared an update on the renewable energy center, which is part of an energy improvement partnership with Honeywell International. More than 20 energy conservation measures are planned within this partnership, including the construction of the renewable energy center. This facility is the first of its kind in Illinois, and will be fueled with wood chips and other biomass fuels as they become available. The utilities savings from this partnership are expected to pay for the project within a 20 year time frame. Mr. Dave Evers reported that the construction of the renewable energy center is on schedule. He also mentioned some of the other energy conservation measures included in the partnership. These include replacement of some energy inefficient transformers, re-lamping light fixtures on campus, installation of occupancy sensors to control lighting, some plumbing

work, replacement of windows in some residence halls, and modifications to the chilled water loop.

Report from Board Chair

Mr. O'Rourke thanked the members of the Board, the administration, faculty, staff, and students for their support and hard work over the past year. He stated that he felt EIU is well-positioned to maintain or improve its standing in the ranks of public universities.

Committee Reports

Executive/Planning Committee – Mr. O'Rourke reported that the committee discussed the AGB Board meeting on Orlando, had a report from Mr. Welch on the National Conference for the National Center for the Studies of Collective Bargaining and Higher Education and Professions, had a report from Dr. Lord on the IBHE meeting, discussed the Board of Trustees planning retreat, received an update on the Campus Master Plan from Dr. Weber, received a legislative update from Dr. Markley, had an update on federal relations from Mr. Martin, and an update on NCAA recertification from Dr. Markley.

Board Relations Committee – Ms. Nimmons mentioned the work by Mr. Martin and Ms. Evans regarding planning for the capital campaign kick-off event set for next fall. She also mentioned the external steering committee, and the hard work they are doing for the campaign.

Finance/Audit Committee – Dr. Webb reported that the FY09 audit was satisfactory.

Board Regulations – No report.

Academic and Student Affairs Committee – Mr. Welch reported that the committee discussed outreach efforts with urban prep academies in Chicago, and received an update on the textbook rental service. Mr. Welch also shared the title of the book chosen for the next EIU Reads program, which is *This I Believe: Part 2*. The committee also discussed proposed tuition & fees, a report on measurable goals for integrated learning initiatives, student research accomplishments, and had a report on the participants at the National Conference on Undergraduate Research.

Reports from Board Members Attending Various Conferences

Mr. O'Rourke and Dr. Webb attended the Association of Governing Boards 2010 National Conference on Trusteeship. Mr. O'Rourke attended workshops on management of trustee conflicts of interest, leadership strategies for board chairs of public universities, successful board - CEO relationships, and a session titled "10 Things Boards Need to Know Now About Higher Education Finance". Mr. O'Rourke offered to share any of the materials he brought back from the AGB Conference. Dr. Webb mentioned board self-assessment, which is a trend throughout the country, and assessment of presidential performance. Dr. Webb feels that Eastern Illinois University is on track with both these assessment tools, as the Board recently completed a self-assessment tool, and a three-year evaluation was recently completed for President Perry.

Mr. Welch attended the 37th Annual National Conference for the National Center for the Study of Collective Bargaining in Higher Education and the Professions. The title of the conference

was “Renewal and Reinvestment in Higher Education,” and was structured by panels that represented both college/university administrators, and faculty representing the collective bargaining units.

Reports from Constituencies

Faculty Senate – Dr. Pommier thanked Mr. Yost and Dr. Weber for attending a session of Faculty Senate. He also recognized Eric Wilber for his involvement in Student Government, and for being a person of action and powerful student voice on campus.

Staff Senate – No report.

Student Government – Ms. Murphy introduced the new Executive Board for Student Government. She also mentioned student government participation in Panther Service Day, and thanked the Alumni Association for their support of student initiatives, such as Panther Nation.

Deposit and Investment Report

For the quarter ending March 31, 2010, the University had an average daily invested balance of \$106,277,957.67, and a net average daily balance of \$102,887,622.79. The annualized average yield was .10 percent.

University Highlights

Dr. Perry recognized Stephanie Pescitelli for her work in starting a composting program on campus. He also mentioned Coach Brady Sallee, who was named Illinois Co-Coach of the Year by the Illinois Basketball Hall of Fame. Also, Dr. Perry shared that Dale Wolf and Keith Kohanzo were recent recipients of the Jefferson Award.

Adjournment

Mr. Kratochvil made a motion to adjourn. Mr. Wilber seconded the motion. Meeting was adjourned.

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, IL**

June 21, 2010

A meeting of the Board of Trustees was convened on June 21, 2010, at 1:00 p.m. in the University Ballroom of the Martin Luther King, Jr., University Union, Eastern Illinois University, Charleston, Illinois. Mr. Welch, Chair, presided.

Roll Call

Mr. Kratochvil	Present
Ms. Nimmons	Present
Mr. O'Rourke	Present
Dr. Webb	Present
Mr. Welch	Present
Mr. Wilber	Present
Mr. Yost	Not Present

Also present were the following:

- Dr. William L. Perry, President
- Dr. Blair Lord, Provost and Vice President for Academic Affairs
- Dr. Dan Nadler, Vice President for Student Affairs
- Dr. William Weber, Vice President for Business Affairs
- Mr. Robert Martin, Vice President for University Advancement
- Mr. Robert Miller, General Counsel
- Ms. Cynthia Nichols, Director of Civil Rights and Diversity
- Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees
- Mr. Brad Ingram, Board Counsel
- Mr. Paul McCann, Treasurer, Board of Trustees

Executive Session

Dr. Webb moved that the Board of Trustees convene into Executive Session to consider the employment of employees as permitted by Section 2.C.1 of the Open Meetings Act, collective bargaining matters as permitted by Section 2.C.2 of the Open Meetings Act, and pending, probable and imminent litigation as permitted by Section 2.C.11 of the Open Meetings Act. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes

Mr. Welch	Yes
Mr. Wilber	Yes
Mr. O'Rourke	Yes

Motion carried.

Mr. Kratochvil moved to return to Open Session. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Wilber	Yes
Mr. O'Rourke	Yes

Motion carried.

Mr. Yost joined the meeting by telephone at 1:25 p.m. for the action items.

Action Items

1. Mr. Kratochvil moved to approve the minutes of the Board Meeting on April 26, 2010. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. O'Rourke	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. Welch	Yes

Motion carried.

2. Executive Session Minutes – No action required.
3. Mr. Kratochvil moved to approve the University's FY 2011 financial plan. Mr. Wilber seconded the motion.

Dr. Weber discussed the FY 2011 budget. The projected budget for FY 2011 is \$47.413 million from state appropriations and a projection of \$64.915 million in the income fund which is tuition and fees.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. O'Rourke	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. Welch	Yes

Motion carried.

4. Mr. Wilber moved to approve the University's FY 2012 appropriated budget recommendation and the capital budget request. Ms. Nimmons seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. O'Rourke	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. Welch	Yes

Motion carried.

5. Mr. Kratochvil moved to approve the adjustments to non-indentured reserves. Approval is requested in order to retain working capital allowances and adequate funds for repair/replacement of equipment and/or relevant facilities, and in accordance with Section V.G.5 of the Board of Trustees Regulations and Sections IV.A.1 and IV.C.2 of the University Guidelines 1982, Board approval is requested to increase reserves as follows: Student Fee Programs/Services \$100,000; Service Departments \$225,000; Student/Staff Programs/Services \$5,000; Auxiliary Enterprises-Other \$75,000; Continuing Education (CC) \$7,000; Income Fund Equipment \$150,000; Reserve for Compensated Absences \$1,100,000; Reserve for Student Health Insurance \$800,000; and Auxiliary Enterprises-Textbook Rental Service \$500,000. Mr. O'Rourke seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. O'Rourke	Yes
Dr. Webb	Yes
Mr. Wilber	Yes

Mr. Yost Yes
Mr. Welch Yes

Motion carried.

6. Ms. Nimmons moved to approve the purchase of the Annual Supply of Chemicals from United Laboratories, St. Charles, IL at a cost not to exceed \$700,000 for the two-year option period, which is July 1, 2010 through June 30, 2012. The chemicals are used to maintain process water in heating and cooling systems throughout campus. The contract also includes consulting and training services related to boiler and coil cleaning, bio-protection for coils and small cooling units and shutdown maintenance. The fund source is appropriated and local funds. Mr. Kratochvil seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil Yes
Ms. Nimmons Yes
Mr. O'Rourke Yes
Dr. Webb Yes
Mr. Wilber Yes
Mr. Yost Yes
Mr. Welch Yes

Motion carried.

7. Mr. Kratochvil moved to approve the contract for the purchase and delivery of up to 16,000 tons of low-sulfur coal, freeze conditioning and back-hauling of coal waste for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$1,500,000. The recommended vendor is Coalsales, LLC, Evansville, IN, and the fund source is appropriated funds and local funds. Mr. O'Rourke seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil Yes
Ms. Nimmons Yes
Mr. O'Rourke Yes
Dr. Webb Yes
Mr. Wilber Yes
Mr. Yost Yes
Mr. Welch Yes

Motion carried.

8. Mr. O'Rourke moved to approve the Group Insurance Reimbursement to cover a shortfall in the State group insurance program. Eastern's prorated share of the shortfall is \$1,713,300. It is anticipated that Eastern's contribution for FY 2011 will be made in four (4) installments of \$428,325. The fund source is appropriated and local funds. Dr. Webb seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. O'Rourke	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. Welch	Yes

Motion carried.

9. Mr. Yost moved to approve the 2011 Meeting Calendar for the Board of Trustees. The meeting dates are: January 14, 2011 (Friday); March 11, 2011 (Friday); April 25, 2011 (Monday); June 20, 2011 (Monday); September 2, 2011 (Friday); and November 18, 2011 (Friday). Ms. Nimmons seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. O'Rourke	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. Welch	Yes

Motion carried.

10. In accordance with Section V.E. of the Board Bylaws, Mr. O'Rourke volunteered to serve as the Board representative on the Travel Control Board.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. O'Rourke	Abstain
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. Welch	Yes

Motion carried.

11. Mr. Kratochvil moved to approve the resolution authorizing short-term borrowing; Dr. Webb seconded the motion.

RESOLUTION AUTHORIZING SHORT-TERM BORROWING

BE IT RESOLVED by the Board of Trustees of Eastern Illinois University in regular meeting assembled, that:

1. It is hereby determined to be necessary that the Board of Trustees of Eastern Illinois University (the "Board") authorize the execution and delivery of a promissory note and/or a line of credit with a financial institution, investment bank, or broker/dealer selected through established state and university procurement procedures and in accordance with 110 ILCS 665/10-45(a)(12) in order to provide funds to meet the university's financial obligations in anticipation of receiving state funds for which payroll and expense vouchers have been submitted to the State Comptroller's Office for fiscal year 2010. The principal amount borrowed shall not exceed \$7,000,000 or 75% of the amount of unpaid vouchers, whichever is less; the current amount of vouchers submitted but not paid is \$19,193,601.65. Any promissory note executed pursuant to this resolution shall be repaid within one year after issuance of the note. Any line of credit shall be repaid within one year from creation or within 10 days of reimbursement of fiscal year 2010 vouchers, whichever is earlier. The interest rate on a promissory note or line of credit shall not exceed the rate established by the Bond Authorization Act or 9%, whichever is less.
2. The Board finds this Resolution to be necessary due to the delay in the receipt of anticipated state funds for fiscal year 2010. Additional funds received through borrowing will enable the university to meet its payroll obligations and other expenses from early August 2010 until tuition revenues for fall instruction are received beginning in late August.
3. The Board authorizes the Treasurer of the Board to execute a promissory note or similar debt instrument to evidence the indebtedness incurred pursuant to this Resolution by borrowing or by the creation of a line of credit.
4. The Board authorizes the Treasurer of the Board to make partial repayment as moneys become available.
5. The Board acknowledges that borrowing pursuant to this Resolution will not occur prior to complying with all necessary procedures including, but not limited to, obtaining any necessary approvals from the State Comptroller's Office.
6. The members, officers, agents and employees of the Board are hereby authorized and directed to do all such acts and to execute all such documents as may be necessary to carry out and comply with the provisions of this Resolution and with the actions of the members, officers, agents, and employees of the Board which are in conformity with the intent and purposes of this Resolution, whether heretofore or hereafter taken or done, which actions shall be and are ratified, confirmed and approved.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes

Mr. O'Rourke	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. Welch	Yes

Motion carried.

12. Mr. Kratochvil moved to approve the revision to the Board *Regulations*, II.B.7, Employee Benefits; Ms. Nimmons seconded the motion.

Regulation: II.B.7. Employee Benefits

Issued: January 16, 1996

The following revisions to Board Regulations §II.B.7.b.3 and §II.B.7.d.5.a. are presented as a final reading:

8. Employee Benefits

c. Full-Time Temporary Employee

1. An employee hired specifically for a full-time temporary position shall, during the first fiscal year of such appointment, earn non-cumulative sick leave at the rate of ten (10) days per year (credited to the employee at the beginning of the appointment), shall be eligible for holidays, bereavement leave, and leave for court required service, but shall not be eligible for any other benefits provided by this paragraph 7. Such employee shall not receive any benefit for unused sick leave at the end of the fiscal year, or at the end of the appointment, whichever is earlier. If such appointment is at least half-time but less than full-time, the employee shall be eligible to receive the benefits listed in this paragraph (4) on a pro-rated basis.
2. An employee hired specifically for a full-time temporary position, who is appointed to said position for more than one (1) consecutive fiscal year, shall be eligible for holidays, bereavement leave, and leave for court required service.
3. In addition, effective at the beginning of the second consecutive fiscal year of such appointment, such employee shall become eligible for educational benefits, shall earn non-cumulative sick leave at the rate of one (1) day per month of appointment (credited to the employee at the beginning of the fiscal year), and, if employed on a twelve (12) month basis, shall: ~~(i), if such appointment is supported less than fifty percent (50%) by grant or contract funds, earn vacation leave as specified in paragraph bd. below; or (ii), if such appointment is supported at least fifty percent (50%) by grant or contract funds, earn non-cumulative vacation leave credited at the rate of two (2) days per month. Such employee Employees whose appointment is supported at least fifty (50%) by grant or contract funds shall not receive any benefit for unused sick leave ~~or non-cumulative vacation leave~~ at the end of the fiscal year, or at the end of the appointment, whichever is earlier.~~

4. If the foregoing appointment is at least half-time but less than full-time, the benefits listed in this paragraph (4) shall be provided on a pro-rated basis, and the employee shall not become eligible to earn the benefits listed in paragraph (b) above until the beginning of the third consecutive fiscal year of such appointment.
- c. Part-time faculty employees paid on a per-course basis and employees with appointments for less than half-time shall not be eligible for any benefits described in this paragraph 7.
 - e. Vacation Leave
 - i. Faculty and administrative employees with twelve (12) month appointments shall earn vacation leave at the rate of two (2) days per month during each month, or major fraction thereof, of service in pay status. Employees with less than twelve (12) month appointments shall earn no vacation leave. Vacation leave may be accrued up to a maximum of forty-eight (48) days. An employee who accrues the maximum will, except as provided below, earn no further vacation leave until the employee's use of vacation leave reduces the accrual below the maximum. An employee who is required to work on a special assignment may, at the discretion of the President be permitted to earn up to twelve (12) days of vacation leave beyond the maximum of forty-eight (48) days. Such additional vacation leave must be used within twelve (12) months after the employee completes work on the special assignment.
 - ii. Vacation leave shall ordinarily be earned before being taken. In exceptional circumstances, an employee may, at the discretion of the President or designated representative be permitted to take up to six (6) days of vacation leave before it is earned. In such case, the employee shall accrue no further vacation leave until the amount taken in advance has been earned. If the employee terminates his/her employment prior to earning the amount of vacation leave taken in advance, the unearned amount shall be deducted from his/her salary upon termination.
 - iii. All requests for vacation leave shall be submitted in advance to the immediate supervisor.
 - iv. Approval of the dates on which an employee wishes to take vacation leave shall be at the discretion of the immediate supervisor, and shall be subject to the consideration of maintaining efficiency of operations.
 - v. Vacation Time Upon Termination of Employment
 1. Upon termination of employment, and provided that the employee is not reemployed at the same place of employment within thirty (30) calendar days, an employee, or such employee's estate, shall be entitled to a lump sum payment for accrued vacation leave. Vacation time earned by an employee while employed in a position supported at least fifty percent (50%) by grant or contract funds is not compensable upon termination of employment.



Governing Policy: II.C.2. Administrative Employees

Issued: January 16, 1996

The following revision to Board Governing Policy Article II.C.2 is presented as a final reading:

3. Administrative Employees.

Administrative employees comprise those administrative and professional employees who are not employed under the State Universities Civil Service System, including medical doctors engaged in providing health services appointed in accordance with Board Regulations. Administrative employees may be granted faculty rank and tenure in appropriate circumstances as provided in Board Regulations. In some cases, the President, with the prior approval of the Board, may offer employment contracts to specific senior administrative employees and coaches provided that such contracts may not exceed three (3) years in length unless a longer term is required by law.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. O'Rourke	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. Welch	Yes

Motion carried.

13. Commendations were read for Mr. Bill O'Rourke and Mr. Eric Wilber. Ms. Nimmons moved to approve the commendations as presented; Mr. Kratochvil seconded the motion.

**Commendation
Presented to
William G. O'Rourke**

WHEREAS, William G. O'Rourke has devoted his career to public service, beginning as a member of Eastern Illinois University's Student Senate and Student Apportionment Board, and continuing professionally in Springfield, Illinois, working in various managerial roles for the city of Springfield, Sangamon County, the Illinois Office of the Comptroller, the Secretary of State's Office and the State Board of Elections; and

WHEREAS, Mr. O'Rourke has provided invaluable support to Eastern Illinois University as a loyal and dedicated alumnus, having been active in the Springfield chapter of the EIU Alumni Association and other related activities, and having lent his talents to the EIU Athletic Department, helping to organize an annual golf outing and serving on the Panther Club Board of Directors; and

WHEREAS, as a June 2005 gubernatorial appointee to the University's Board of Trustees, Mr. O'Rourke has given freely of his time, talents and expertise, and guided the Board as its chairman from April 2009 to April 2010, a period in which the University neared the completion of the long-awaited permanent home for its Textbook Rental Service and began construction on an \$80 million Renewable Energy Center and its companion campus energy improvement program;

NOW, THEREFORE, BE IT RESOLVED THAT the members of the Eastern Illinois University Board of Trustees, along with the University's administrators, faculty, staff and students, do hereby express their utmost gratitude to William G. O'Rourke for his dedicated service to Eastern Illinois University and the people of Illinois, and do hereby thank him for his past, present and future service to Eastern Illinois University and the community at large.

**Commendation
Presented to
Eric P. Wilber**

WHEREAS, as a student at Eastern Illinois University, Eric P. Wilber poured himself into "all things political," included being elected to Student Government; heading up the Student Action Team that lobbies legislators in Springfield; serving as a Coles County election judge; and representing students on the EIU Board of Trustees, the Illinois Board of Higher Education's Student Advisory Committee and the Charleston City Council; and

WHEREAS, Mr. Wilber's diligent work played a key role in registering 1,500 students to vote in the 2008 Presidential Election; in steering Senate Bill 2009 through the General Assembly, allowing Eastern to build its Renewable Energy Center; and in restoring funding for the Monetary Award Program (MAP) Grant for the Spring 2010 semester; and

WHEREAS, Mr. Wilber will be leaving Eastern Illinois University, having received degrees in political science and philosophy, to serve as a Dunn Fellow in the governor's office; and

WHEREAS, in Fall 2011, Mr. Wilber plans to enter law school at Southern Illinois University on his way to following his dream of one day winning a U.S. senate seat;

NOW, THEREFORE, BE IT RESOLVED THAT the members of the Eastern Illinois University Board of Trustees, along with the University's administrators, faculty, staff and students, do hereby express their utmost gratitude to Eric P. Wilber for his dedicated

service to Eastern Illinois University and the people of Illinois, and do hereby thank him for his past, present and future service to Eastern Illinois University and the community at large.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. O'Rourke	Yes
Dr. Webb	Yes
Mr. Wilber	Yes
Mr. Yost	Yes
Mr. Welch	Yes

Motion carried.

Information Items

President's Report

Dr. Perry asked Dr. Lord to introduce Ms. Wendy Williamson, Director of Study Abroad, for a report on the Study Abroad program. Ms. Williamson reported that according to a 2008 survey conducted by the American Council on Education, 81% of college or high school student respondents wanted to go abroad while they were in college, and expected their chosen university to have study abroad programs. Ms. Williamson also shared that EIU ranks number one among public Master's institutions in Illinois, for the number of students who study abroad. Among all Illinois institutions, both public and private, EIU ranks tenth for the number of students sent abroad. Ms. Williamson reported that the Study Abroad program has grown in size from only 98 students in 2001 – 2002, to currently 340 students.

Report from Board Chair

Mr. Welch commented on the borrowing resolution, stating that EIU plans to take a conservative approach to how much is borrowed and what is best done with the funds. He also mentioned pursuing a change to EIU's funding, which currently shows a disparity of about \$8000 per full time student, versus funding given to other universities with similar educational missions.

Committee Reports

Executive/Planning Committee – Mr. Welch reported that the format and planning for the board retreat in July was discussed, as was a report on meeting state requirements for the Inspector General, and time reporting. The Committee was also given a brief review of the status of the university master plan, as well as the capital campaign.

Board Relations Committee – Ms. Nimmons mentioned the Campaign kick-off event which is scheduled for Friday, October 22. She also mentioned an EIU Alumni Lawn Party that will be held at the State Fair in Springfield on Friday, August 13. Ms. Nimmons congratulated

Mr. Martin and his staff for their efforts regarding the annual fund drive, which has done particularly well given the current economic environment.

Finance/Audit Committee – No report.

Board Regulations – No report.

Academic and Student Affairs Committee – Mr. Welch reported that there was quite an extensive report given on admissions and enrollment. They also had a report on financial aid, and saw a preview of a video on integrated learning.

Reports from Constituencies

None.

Summary of Purchases \$100,000 – \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Federal Signal Corporation	Interior emergency notification upgrade	1 ^a	\$101,459
Institutional Network Communications	Cable TV for residence halls	1 ^b	243,354
KAM Services	Asbestos abatement	1 ^b	150,000 Not to Exceed
Veolia ED Solid Waste Midwest, LLC	Garbage collection & disposal	1 ^b	150,000 Not to Exceed
Effingham-Clay Service Co.	Ethanol blended gasoline	1 ^b	245,000 Not to Exceed
Swank Motion Pictures, dba Residence Life Cinema	Closed circuit movie program	1 ^c	212,585
SunGard Higher Education	Consulting Services	1 ^d	118,000
Mostardi Platt Environmental	Consulting Services	4 ^e	140,000 New Amount

^a 67 other vendors downloaded documents but no other bids were submitted

^b contract renewal

^c 43 other vendors downloaded documents but no other bids were submitted

^d sole source for consulting services for proprietary software already in use on campus

^e \$100,000 already submitted. This is an addition of \$40,000 for services regarding the Renewable Energy Center.

University Highlights

Dr. Perry reported that seventeen Eastern Illinois University students presented at the National Conference on Undergraduate Research, which puts EIU in the top 5 in the country in terms of numbers of students presenting. He also mentioned a newspaper supplement, featuring faculty research and creative activity, which was prepared and distributed by the Journal Gazette – Times Courier newspaper. Also, Dr. Perry shared a brief report on academic progress rates of EIU athletes. Three teams were recognized nationally for being in the top 10% of the APR for Division I in their sport.

Adjournment

Mr. Kratochvil made a motion to adjourn. Mr. Wilber seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Mr. O'Rourke:	Yes
Dr. Webb	Yes
Mr. Wilber	No
Mr. Welch	Yes

Motion carried.

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, IL**

Hilton Garden Inn
Effingham, IL

Friday, July 24, 2009

A retreat of the Board of Trustees was convened on July 24, 2009, at 1:00 p.m. at the Hilton Garden Inn, Effingham, Illinois. Mr. William O'Rourke, Chair, presided.

Roll Call

Roll was called:

Mr. Kratochvil	Present
Ms. Nimmons	Present
Mr. O'Rourke	Present
Dr. Webb	Present
Mr. Welch	Present
Mr. Wilber	Not Present
Mr. Yost	Present

Also present were the following:

Dr. William L. Perry, President
Dr. Blair Lord, Provost and Vice President for Academic Affairs
Dr. William Weber, Vice President for Business Affairs
Dr. Dan Nadler, Vice President for Student Affairs
Ms. Cynthia Nichols, Director of Civil Rights and Diversity
Mr. Paul McCann, Treasurer/Director of Business Services and Treasurer,
Board of Trustees
Mr. Rob Miller, General Counsel
Mr. Brad Ingram, Board Counsel
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of
Trustees
Dr. Derek Markley, Special Assistant to the President

Presentation on Integrative Learning

Dr. Blair Lord spoke about integrative learning, the integrated academic and personal development of students.

The Academic and Personal Development of EIU Students: Collaboration among Student Affairs and Academic Affairs

Dr. Nadler reported that overall Academic Affairs and Student Affairs are working very closely to create and maintain an excellent learning environment for students.

Capital Campaign Planning

Dr. Perry discussed the Campaign Planning. He distributed materials to the Board, such as Key Points in the Internal Case Statement for EIU; Gift Acceptance, Donor Crediting and Gift Income Reporting Policies; and a draft of proposed campaign projects.

Preliminary Presentation on Strategic Finance: FY 2011 through FY 2015

Dr. Weber discussed budget projections for FY 2011 through FY 2015. Various options based upon state funding were presented.

Action Items

Mr. Welch moved to approve the modifications affecting Academic Affairs, Business Affairs, and External Relations: 1.) the Office of Planning and Institutional Studies, which currently reports to the Vice President for External Relations, will report to the Vice President for Business Affairs; 2) the WEIU Radio/TV, which currently reports to the Vice President for External Relations, will report to the Vice President for Academic Affairs; and 3) the position of Vice President for External Relations will be re-titled as Vice President for University Advancement. Mr. Kratochvil seconded the motion.

Roll was called and the vote was as follows:

Mr. Kratochvil	Yes
Ms. Nimmons	Yes
Dr. Webb	Yes
Mr. Welch	Yes
Mr. Yost	Yes
Mr. O'Rourke	Yes

Motion carried.

The meeting adjourned at approximately 5:30 p.m.; the Retreat will reconvene on Saturday, July 25, 2009 at 9:00 a.m.

Saturday, July 25, 2009

Mr. William O'Rourke, Chair, called the meeting to order at 9:00 a.m.

Roll Call

Roll was called:

Mr. Kratochvil	Present
Ms. Nimmons	Present
Mr. O'Rourke	Present
Dr. Webb	Present
Mr. Welch	Present
Mr. Yost	Present

Also present were the following:

Dr. William L. Perry, President
Mr. Brad Ingram, Board Counsel
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary,
Board of Trustees

Goals FY 09

Dr. Perry distributed Measures/Metrics for Use in FY 2009 and Onward for review by the Board. The document stated the goals for 2009 and provided the status of each goal.

Goals FY 2010

Prior to the Retreat Dr. Perry provided the Board of Trustees with an outline of goals for FY 2010. In many instances the goals are a continuation of the goals for FY 2009.

Performance Review

Dr. Perry provided the Board with a letter to summarize accomplishments during FY 2009. Dr. Perry distributed some information on performance reviews and discussed the possibility of the Board conducting a 360 evaluation for him in FY 2010.

Adjournment

The meeting was adjourned at approximately 12:00 noon.