

III. ACTION ITEMS

A. **Approval of Minutes**

April 26, 2010 Board Meeting

B. Executive Session Minutes – Open Meetings Act

Section 2.06(c) of the Open Meetings Act requires that the Board of Trustees review the minutes of all executive sessions at least semi-annually to determine whether the need for confidentiality still exists as to all or part of those minutes. Minutes of executive sessions, or portions thereof, which no longer require confidential treatment must be made available for public inspection.

In order to comply with this provision, Board Counsel is reviewing executive session minutes and will provide the Board recommendations as to whether or not all or part of those minutes should remain confidential.

C. FY11 Budget Overview

Information on the University's FY 2011 all funds budget will be presented by addendum at the meeting.

D. FY 2012 Budget Recommendation

Information on the University's FY 2012 budget recommendation will be presented by addendum at the meeting.

E. Non-indentured Reserves

This item will be presented by addendum at the meeting.

F. Expenditure Recommendations for Purchases of \$250,000 or More

1) Purchase Item: Annual Supply of Chemicals

Description/Explanation: This contract is for the annual supply of chemicals used to maintain process water in heating and cooling systems located throughout campus. This contract also includes consulting and training services related to boiler and coil cleaning, bio-protection for coils and small cooling units and shutdown maintenance.

This contract renewal shall be for the two-year period July 1, 2010 through June 30, 2012 and is the third two-year option period of the original agreement (June 28, 2005 through June 30, 2006) with the University's option to renew for four additional two-year periods. Under terms of this agreement, chemical price increase would be limited to 5% at each option period.

Cost: Not to exceed \$700,000 for the two-year option period.

Recommended Vendor: United Laboratories, St. Charles, IL

Fund Source: Appropriated and Local Funds

It is recommended that the Board of Trustees approve this purchase item.

F. **Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

2) **Purchase Item:** Annual Supply of Coal for Heat Plant

Description/Explanation: This contract is for the purchase and delivery of up to 16,000 tons of low sulfur coal, freeze conditioning and back-hauling of coal waste for the period of July 1, 2010 through June 30, 2011.

Cost: Not to Exceed \$1,500,000.00

<u>Price/Ton Delivered</u>	<u>Price/Ton Back-hauling</u>	<u>Price/Ton Freeze Conditioning</u>
\$85.50	\$12.00 + \$210 per truckload	\$2.00

Recommended Vendor: Coalsales, LLC, Evansville, IN

Summary of Bids: Coalsales, LLC, Evansville, IN

Ten (10) vendors downloaded documents but did not respond.

Fund Source: Appropriated and Local Funds

It is recommended that the Board of Trustees approve this contract.

F. **Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

3) **Purchase Item:** Group Insurance Reimbursement

Description/Explanation: In December 2001, Governor Ryan requested that higher education contribute \$45 million to Central Management Services (CMS) to cover a shortfall in the State group insurance program. Eastern's prorated share of the shortfall, determined by the Illinois Board of Higher Education, is summarized below.

<u>University</u>	<u>Contribution</u>
Chicago State	\$ 1,024,000
<i>Eastern Illinois</i>	<i>1,713,300</i>
Governors State	656,200
Illinois State	3,078,300
Northeastern Illinois	1,072,600
Northern Illinois	3,541,300
Western Illinois	1,944,800
Southern Illinois	7,076,300
University of Illinois	<u>24,893,200</u>
Total	<u>\$ 45,000,000</u>

We anticipate that Eastern's group health insurance contribution for FY11 will be made in four (4) installments as follows:

September 30, 2010	\$ 428,325
December 30, 2010	428,325
March 31, 2011	428,325
May 30, 2011	<u>428,325</u>
	<u>\$1,713,300</u>

Cost: \$1,713,300

Recommended Vendor: Central Management Services - Sole Source (per Section 526.2025 of the Higher Education Procurement Rules)

Fund Source: Appropriated and Local Funds

It is recommended that the Board of Trustees approve this purchase item.

G. 2011 Meeting Calendar

Unless other notice is given, all meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois.

Friday, January 14, 2011 (Meeting on Campus)

Friday, March 11, 2011 (Meeting on Campus)

Monday, April 25, 2011 (Meeting on Campus)

Monday, June 20, 2011 (Meeting on Campus)

Friday, September 2, 2011 (Meeting on Campus)

Friday, November 18, 2011 (Meeting on Campus)

It is recommended that the Board of Trustees approve the above calendar for 2011.

H. Election of Representatives to External Boards

Section V.E. of the Board Bylaws reads as follows:

Representatives of the Board to serve on other boards, commissions, and similar bodies shall be designated as required by statute. In the absence of statutory requirements, they shall be elected by a majority of a quorum of the Board at the annual meeting or at such other meeting as may be appropriate. In the absence of statutory requirements, vacancies in such positions shall be filled by nomination by the Chairperson and election by a majority of a quorum at any meeting of the Board.

The Board will elect a representative to serve on the following external board:

- 1. The Higher Education Travel Control Board**

I. Resolution Authorizing Short-term Borrowing

This item will be presented by addendum at the meeting.

J. Revisions to Board *Bylaws, Governing Policies and Regulations* [Final Reading]



Regulation: II.B.7. Employee Benefits

Issued: January 16, 1996

The following revisions to Board Regulations §II.B.7.b.3 and §II.B.7.d.5.a. are presented as a final reading:

7. Employee Benefits

b. Full-Time Temporary Employee

1. An employee hired specifically for a full-time temporary position shall, during the first fiscal year of such appointment, earn non-cumulative sick leave at the rate of ten (10) days per year (credited to the employee at the beginning of the appointment), shall be eligible for holidays, bereavement leave, and leave for court required service, but shall not be eligible for any other benefits provided by this paragraph 7. Such employee shall not receive any benefit for unused sick leave at the end of the fiscal year, or at the end of the appointment, whichever is earlier. If such appointment is at least half-time but less than full-time, the employee shall be eligible to receive the benefits listed in this paragraph (4) on a pro-rated basis.
2. An employee hired specifically for a full-time temporary position, who is appointed to said position for more than one (1) consecutive fiscal year, shall be eligible for holidays, bereavement leave, and leave for court required service.
3. In addition, effective at the beginning of the second consecutive fiscal year of such appointment, such employee shall become eligible for educational benefits, shall earn non-cumulative sick leave at the rate of one (1) day per month of appointment (credited to the employee at the beginning of the fiscal year), and, if employed on a twelve (12) month basis, shall: ~~(i), if such appointment is supported less than fifty percent (50%) by grant or contract funds,~~ earn vacation leave as specified in paragraph ~~bd.~~ below; ~~or (ii), if such appointment is supported at least fifty percent (50%) by grant or contract funds,~~ earn non-cumulative vacation leave credited at the rate of two (2) days per month. Such employee Employees whose appointment is supported at least fifty (50%) by grant or contract funds shall not receive any benefit for unused sick leave ~~or non-cumulative vacation leave~~ at the end of the fiscal year, or at the end of the appointment, whichever is earlier.
4. If the foregoing appointment is at least half-time but less than full-time, the benefits listed in this paragraph (4) shall be provided on a pro-rated basis, and the employee shall not become eligible to earn the benefits listed in paragraph (b) above until the beginning of the third consecutive fiscal year of such appointment.

J. Revisions to Board Bylaws, Governing Policies, and Regulations [Final Reading] (Cont.)

- c. Part-time faculty employees paid on a per-course basis and employees with appointments for less than half-time shall not be eligible for any benefits described in this paragraph 7.
- d. Vacation Leave
 - i. Faculty and administrative employees with twelve (12) month appointments shall earn vacation leave at the rate of two (2) days per month during each month, or major fraction thereof, of service in pay status. Employees with less than twelve (12) month appointments shall earn no vacation leave. Vacation leave may be accrued up to a maximum of forty-eight (48) days. An employee who accrues the maximum will, except as provided below, earn no further vacation leave until the employee's use of vacation leave reduces the accrual below the maximum. An employee who is required to work on a special assignment may, at the discretion of the President be permitted to earn up to twelve (12) days of vacation leave beyond the maximum of forty-eight (48) days. Such additional vacation leave must be used within twelve (12) months after the employee completes work on the special assignment.
 - ii. Vacation leave shall ordinarily be earned before being taken. In exceptional circumstances, an employee may, at the discretion of the President or designated representative be permitted to take up to six (6) days of vacation leave before it is earned. In such case, the employee shall accrue no further vacation leave until the amount taken in advance has been earned. If the employee terminates his/her employment prior to earning the amount of vacation leave taken in advance, the unearned amount shall be deducted from his/her salary upon termination.
 - iii. All requests for vacation leave shall be submitted in advance to the immediate supervisor.
 - iv. Approval of the dates on which an employee wishes to take vacation leave shall be at the discretion of the immediate supervisor, and shall be subject to the consideration of maintaining efficiency of operations.
 - v. Vacation Time Upon Termination of Employment
 - 1. Upon termination of employment, and provided that the employee is not reemployed at the same place of employment within thirty (30) calendar days, an employee, or such employee's estate, shall be entitled to a lump sum payment for accrued vacation leave. Vacation time earned by an employee while employed in a position supported at least fifty percent (50%) by grant or contract funds is not compensable upon termination of employment.

J. Revisions to Board *Bylaws, Governing Policies, and Regulations* [Final Reading] (Cont.)



Governing Policy: II.C.2. Administrative Employees

Issued: January 16, 1996

The following revision to Board Governing Policy Article II.C.2 is presented as a final reading:

2. Administrative Employees.

Administrative employees comprise those administrative and professional employees who are not employed under the State Universities Civil Service System, including medical doctors engaged in providing health services appointed in accordance with Board Regulations. Administrative employees may be granted faculty rank and tenure in appropriate circumstances as provided in Board Regulations. In some cases, the President, with the prior approval of the Board, may offer employment contracts to specific senior administrative employees and coaches provided that such contracts may not exceed three (3) years in length unless a longer term is required by law.

It is recommended that the Board of Trustees approve the revisions to the above listed Board *Bylaws, Governing Policies, and Regulations.*

K. Adoption of Resolutions

A resolution is being presented on behalf of the following individuals:

1. Mr. William O'Rourke, Former Chair of the Board of Trustees
2. Mr. Eric Wilber, Student Board Member (7/1/08 – 6/30/10)

It is recommended that the Board of Trustees adopt the resolutions being presented on behalf of Mr. William O'Rourke and Mr. Eric Wilber.

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IV. INFORMATION ITEMS

A. **President's Report**

B. Report from Board Chair

C. Committee Reports

Executive/Planning Committee

Mr. Leo Welch, Chair

Mr. Roger Kratochvil

Mr. William O'Rourke

Dr. Robert Webb

Board Relations Committee

Ms. Julie Nimmons, Chair

Mr. Don Yost

Finance/Audit Committee

Dr. Robert Webb, Chair

Mr. Don Yost

Academic and Student Affairs Committee

Mr. Leo Welch, Chair

Ms. Julie Nimmons

Mr. Eric Wilber

Board Regulations

Mr. Leo Welch

D. Reports from Constituencies

Faculty Senate – No Report

Staff Senate – No Report

Student Government – No Report

E. Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Federal Signal Corporation	Interior emergency notification upgrade	1 ^a	\$101,459
Institutional Network Communications	Cable TV for residence halls	1 ^b	243,354
KAM Services	Asbestos abatement	1 ^b	150,000 Not to Exceed
Veolia ED Solid Waste Midwest, LLC	Garbage collection & disposal	1 ^b	150,000 Not to Exceed
Effingham-Clay Service Co.	Ethanol blended gasoline	1 ^b	245,000 Not to Exceed
Swank Motion Pictures, dba Residence Life Cinema	Closed circuit movie program	1 ^c	212,585
SunGard Higher Education	Consulting Services	1 ^d	118,000

^a 67 other vendors downloaded documents but no other bids were submitted

^b contract renewal

^c 43 other vendors downloaded documents but no other bids were submitted

^d sole source for consulting services for proprietary software already in use on campus

F. University Highlights

AROUND CAMPUS

Newest alumni walk in spring commencement ceremonies. Nearly 1,600 graduating students participated in spring commencement ceremonies on May 8. Each of the four ceremonies featured an official commencement address delivered by a special guest speaker: H. Ray Hoops, former president of the University of Southern Indiana; Jeffrey Lynch, retiring interim dean, EIU's College of Arts and Humanities; Timothy D. McCollum, an EIU alumnus and nationally recognized science instructor at Charleston Middle School; and Janet M. Treichel, executive director of the National Business Education Association. Hoops and Treichel, along with F.E. "Joe" Glassford, the first state director of special education for the Illinois Board of Higher Education, are Eastern's 2010 honorary degree recipients. Representing the Board of Trustees were Robert Webb, Roger Kratochvil, Eric Wilber and Julie Nimmons.

EIU again adopts 'summer hours' to conserve energy, lower costs. In an effort to conserve money and energy, EIU is once again closing selected buildings and offices from noon on Fridays until Monday mornings during the summer months. "Summer hours" began May 10 and will end Aug. 13. Employees work their regularly scheduled number of hours during the four-and-a-half-day work week. Some areas are exempt from summer hours, including Booth Library, University Police, the Steam Plant and the Office of Admissions. This summer marks the ninth consecutive year that Eastern has reduced summer hours. In 2009 alone, the university saved \$400,000.

STUDENT SPOTLIGHT

Seventeen students present at prestigious national conference. EIU was well-represented this spring when 17 students presented their research at one of the country's premier conferences, the National Conference on Undergraduate Research, in Missoula, Mt. "Presenting their research orally at a national meeting such as NCUR, Eastern students gain confidence in their academic work and their speaking ability," said Bonnie Irwin, dean of the Honors College, who accompanied the students, along with three faculty members. "NCUR is a multi-disciplinary conference, meaning that students have opportunity to speak to other students and faculty in their field, but they also must be able to explain their work to non-experts, an important skill to have in the workplace and beyond." Approximately 2,500 undergraduates present at NCUR each year.

Graduate students collect item-filled backpacks for area foster children. The EIU Graduate Student Advisory Council recently collected 32 backpacks full of essential supplies for foster children in the Charleston area. As part of Project Backpack, the graduate students accepted donated backpacks and items to fill them, including hygiene items, books and crayons. They were delivered to Charleston's Department of Children and Family Services office. The project was inspired by GSAC member Bridget Purdy, who was once a foster child herself. "Anything of service is worth doing, especially for those who have nothing," Purdy said.

F. University Highlights (Cont.)

FACULTY/STAFF NEWS

Newspaper supplement highlights faculty research and creative activity. The Journal Gazette/Times-Courier recently published a 12-page special supplement, "Eastern Illinois University: Studies for a Better World," devoted to sharing news about faculty research and creative activity at EIU. Topics included Britto Nathan's research on causes of Alzheimer's disease; Jim Conwell and Bob Holmes' NASA-funded tracking of asteroids that could hit Earth; and several School of Family and Consumer Sciences faculty and students' study of shoppers' Black Friday behavior. To view the section online, follow the link at www.eiu.edu/~pubaff.

Professor's research leads to award that will further student opportunities. Chemistry professor Gopal Periyannan recently received a \$41,175 award for his research on breaking down dead plant materials such as corn stalks and sawdust into chemicals for the manufacturing of plastics and bio-fuel products. The Single Investigator Cottrell College Science Award from the Research Corporation for Science Advancement will provide further research opportunities for students, including two paid summer internships, Periyannan said.

Neal takes helm at WEIU. Jack K. Neal began his role as general manager of WEIU-TV/FM on June 1. He previously was station manager at KUHT-TV, Houston PBS, America's first public television station and one of the founding stations of the Public Broadcasting Service. At WEIU, Neal will have primary responsibility for the coordination, supervision and administration of programs and activities at EIU's television/radio center.

ALUMNI ACTIVITIES

Janu expands classroom through documentary work. After a maintenance worker stopped in history teacher Bruce Janu's high school classroom and told him about the violence he'd seen in Darfur, Janu was inspired to make a film for his students. The project turned into a feature-length documentary that unexpectedly has led to a second career as an award-winning filmmaker and speaker, which he considers an extension of his primary mission: to educate. Janu '90, '91 is one of 13 Outstanding Graduate Alumni award recipients at EIU this year. To read more about his work, see <http://www.dailyherald.com/story/?id=370873>.

McCollum one of five finalists for national education award. Timothy McCollum '73, '77 was one of five finalists for the National Education Association Member Benefits Award for Teaching Excellence. As one of four runners-up for the top award, McCollum received The Horace Mann Award for Teaching Excellence and \$10,000 at the NEA Foundation's Salute to Excellence in Education Gala. McCollum, who teaches science at Charleston Middle School, serves as a co-investigator for the NASA Project Expedition Earth and Beyond. His lengthy resume also includes serving on the National Science Board Commission on 21st Century Education in STEM (Science, Technology, Engineering, and Math).

F. University Highlights (Cont.)

FOCUS ON ATHLETICS

EIU wins OVC Commissioner's Cup. EIU has claimed the Ohio Valley Conference Commissioner's Cup for the 2009-10 school year. The award is a symbol of overall athletic excellence in Conference-sponsored championships. EIU finished the year with 100.5 points, seven more than second-place Murray State, which won the inaugural award a year ago. EIU was bolstered by first-place finishes in football, women's basketball, men's and women's indoor track and field, and men's and women's outdoor track and field.

Arnold named OVC Female Athlete of the Year. EIU women's track and field standout Kandace Arnold has been named the OVC Female Athlete of the Year for 2009-10. Arnold, a senior, was named the Female Athlete of the Championship at both the Indoor and Outdoor OVC Championships this season; her winning performances in the shot put and discus were instrumental in the Panthers' winning both titles. At the OVC outdoor championship, she set a new league record in the shot put (51 feet, 7.75 inches). With a school-record-setting toss (52 feet, 6.75 inches) at the regional meet, Arnold became the first EIU female athlete to advance to the NCAA National Outdoor Track and Field Championships, which were held June 9-12 at the University of Oregon (results were not available at the time of this printing). Overall in her outstanding career, she won 11 OVC event championships. Arnold holds the EIU all-time records for indoor shot put and weight throw, as well as outdoor shot put, discus and hammer.

Athletic teams post overall GPA of 3.08. EIU student-athletes once again posted a successful semester in the classroom with an athletic team grade point average of 3.08. A total of 249 Panthers -- 59 percent of all EIU student-athletes -- earned a 3.00 or higher GPA, and 54 of those posted a perfect 4.00. This marks the fifth straight semester that EIU teams have posted a GPA of 3.00 or higher.

NCAA honors three EIU teams for academic performance. The National Collegiate Athletic Association recently honored the EIU men's golf, women's golf and women's soccer teams for top academic performance. The awards are given to teams scoring in the top 10 percent of the multi-year Academic Progress Rates, which is part of the NCAA's academic reform program. Three other Ohio Valley Conference teams were also honored. "To have three teams recognized nationally is a great accomplishment, and we are honored to be a representative of Eastern Illinois University and the Ohio Valley Conference," said EIU athletic director Barbara Burke.

Hall of Fame inductees named. EIU Athletics has announced its six-member class for the 2010 Hall of Fame. Five former student-athletes will be honored: Erica Gerth, Beth Liesen, Kevin Staple, Kelly Waldrup and Willie White. Jerry Myerscough will be inducted as a "friend of athletics." They will be honored at a luncheon on Sept. 25 prior to the Panthers' home football game against Jacksonville State.

G. Other Matters

H. Public Information