

III. ACTION ITEMS

A. **Approval of Minutes**

September 12, 2008 Board Meeting

B. Executive Session Minutes – Open Meetings Act

Section 2.06(c) of the Open Meetings Act requires that the Board of Trustees review the minutes of all executive sessions at least semi-annually to determine whether the need for confidentiality still exists as to all or part of those minutes. Minutes of executive sessions, or portions thereof, which no longer require confidential treatment must be made available for public inspection.

In order to comply with this provision, Board Counsel is reviewing executive session minutes and will provide the Board recommendations as to whether or not all or part of those minutes should remain confidential.

C. Resolution on Financing

This item will be presented to the Board by addendum at the meeting.

D. Resolution on an Energy Service Agreement

This item will be presented to the Board by addendum at the meeting.

E. Expenditure Recommendations for Purchases of \$250,000 or More

1) Purchase Item: Textbook Rental Facility

Description/Explanation: This project includes all labor and materials to construct a new 19,200 square foot facility to replace the existing textbook rental facility. The new facility would be constructed at 975 Edgar Drive, on property currently owned by the University, and include a lobby/waiting area for students, storage area to house approximately 210,000 textbook volumes supporting the University’s academic programs, a loading dock, receiving area with adjacent workroom, and staff offices. The completed facility, located on the University’s southeast side, would also provide parking to accommodate the needs of our students. In keeping with the University’s sustainability initiative, the new facility would include a stand-alone geothermal heating and cooling system.

Cost:	General Construction	\$1,681,900
	Plumbing	\$101,291
	Fire Protection	\$39,962
	Heating	\$298,000
	Ventilation	\$89,892
	Electrical	\$377,349
	Contingency (10%)	<u>\$258,840</u>
	Total	<u>\$2,847,234</u>

Recommended Vendors:

General Construction

Felmley-Dickerson Company \$1,681,900
Bloomington, IL

Plumbing

Clark Plumbing & Heating \$101,291
Champaign, IL

Fire Protection

Prairie Fire Sprinkler, Inc. \$39,962
Decatur, IL

Heating

T. A. Brinkoetter & Sons \$298,000
Decatur, IL

E. **Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

Recommended Vendors (continued):

Ventilation

Industrial Services of Illinois \$89,892
Mattoon, IL

Electrical

Rathje Enterprises \$377,349
d/b/a Bodine Electric
Decatur, IL

Summary of Bids:

General Construction

Felmley-Dickerson Company \$1,681,900
Bloomington, IL

Grunloh Construction \$1,728,000
Effingham, IL

Hannig Construction, Inc \$1,813,320
Terre Haute, IN

McDowell Builders, Inc \$1,818,465
Sidell, IL

Petry-Kuhne Company \$1,828,500
Champaign, IL

CDI, Inc. \$1,905,800
Terre Haute, IN

Christy-Foltz, Inc. \$1,981,660
Decatur, IL

C H Garmon & Son \$2,003,300
Terre Haute, IN

Roessler Construction Company \$2,007,290
Rantoul, IL

English Brothers Company \$2,019,000
Champaign, IL

Mid-States General and Mechanical \$2,049,000
Decatur, IL

E. **Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

Summary of Bids (continued):

Plumbing

Clark Plumbing & Heating \$101,291
Champaign, IL

A & R Mechanical \$106,942
Urbana, IL

Reliable Plumbing & Heating Co. \$117,265
Savoy, IL

Nogle & Black \$127,900
Urbana, IL

Boos Plumbing \$128,000
Effingham, IL

Davis-Houk \$128,720
Urbana, IL

Fire Protection

Prairie Fire Sprinkler \$39,962
Decatur, IL

Automatic Fire Sprinkler \$43,300
Normal, IL

F E Moran, Inc \$48,500
Champaign, IL

E L Pruitt Company \$48,888
Springfield, IL

Ryan Fireprotection \$50,930
Noblesville, IN

Pipco Companies, Ltd. \$52,700
Peoria, IL

Heating

T A Brinkoetter \$298,000
Decatur, IL

Comfort Mechanical \$303,800
Urbana, IL

E. **Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

Summary of Bids (continued):

Industrial Mechanical Mattoon, IL	\$316,702
Reliable Plumbing & Heating Savoy, IL	\$324,340
Davis-Houk Urbana, IL	\$347,260
A & R Mechanical Urbana, IL	\$360,576
Nogle & Black Urbana, IL	\$402,056
<u>Ventilation</u>	
Industrial Services Mattoon, IL	\$89,892
A & R Mechanical Urbana, IL	\$98,749
Comfort Mechanical Urbana, IL	\$99,500
Reliable Plumbing & Heating Savoy, IL	\$99,520
Nogle & Black Urbana, IL	\$99,700
SMC, Inc Terre Haute, IN	\$103,600
T A Brinkoetter Decatur, IL	\$121,900
<u>Electrical</u>	
Rathje Enterprises d/b/a Bodine Electric Decatur, IL	\$377,349

E. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)

Summary of Bids (continued):

T A Brinkoetter Decatur, IL	\$390,900
Anderson Electric Mattoon, IL	\$447,425
Commercial Electric Mattoon, IL	\$463,562
Glesco Electric Urbana, IL	\$558,000

Fund Source: Local Funds

It is recommended that the Board of Trustees approve this purchase item.

F. Naming of University Property

This item will be presented to the Board by addendum at the meeting.

G. Labor Agreement

1. Successor Agreement – American Federation of State, County and Municipal Employees (AFSCME) Local #981 Service Unit

Labor Agreement: A tentative agreement was reached with AFSCME Local #981 Service Unit, representing approximately 175 employees, on November 5, 2008. The tentative agreement includes a three-year wage package with minor language changes. The agreement would be effective for the period September 15, 2008 through September 14, 2011. At the time of this writing, the Union was scheduled to ratify the agreement on November 14, 2008. Should the Union fail to ratify the agreement, this item will be withdrawn from the Board’s consideration.

Cost of Settlement: Under terms of the agreement, bargaining unit members would receive a three (3) percent across-the-board increase effective September 15, 2008, a three (3) percent across-the-board increase effective September 15, 2009 and a three (3) percent across-the-board increase effective September 15, 2010.

Estimated cost effective September 15, 2008	\$171,915
Estimated cost effective September 15, 2009	\$177,072
Estimated cost effective September 15, 2010	\$182,384

It is recommended that the Board of Trustees approve this labor agreement.

H. Election of Officers

Due to the upcoming retirement of Jeff Cooley, and because the Board's next meeting is not scheduled until January 23, 2009, it is in the best interest of the Board to name an individual to serve as Treasurer of the Board effective January 1, 2009.

I. Revisions to Board *Policies* and *Regulations* [Final Reading]



Regulations: See listing below

SECTION: Various

Issued: Various Dates

At the September 12, 2008 meeting of the Eastern Illinois University Board of Trustees, revisions to the following Board *Regulations* were presented for a first reading:

1. Introduction
2. Article I. Policy Making Authority
3. Section I. Board Procedures
4. Section II.A. Employees
5. Section II.B. Faculty and Administrative Employees
6. Section II.C. Civil Service Employees
7. Section II.D. Other Employees
8. Section III. Academic Affairs
9. Section IV. Students
10. Section V. Administrative Affairs
11. Section VI. Physical Facilities

A hard copy of these revisions was placed in Booth Library and they were also made available on the Board of Trustees website for public review and comment. The Board has reviewed the comments received regarding these revisions.

It is recommended that the Board of Trustees approve the revisions to the above listed Board *Regulations*.

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IV. INFORMATION ITEMS

A. **President's Report**

1. Faculty Research Presentations:

- (1) Dr. Lisa Taylor, Family and Consumer Sciences
Lumpkin College of Business and Applied Sciences
- (2) Dr. Vince Gutowski, Department of Geography and Geology
College of Sciences
- (3) Dr. Stephen Lucas, Department of Secondary Education and Foundations
College of Education and Professional Studies
- (4) Dr. Janet Marquardt-Cherry, Department of Art
College of Arts and Humanities

2. Campus Safety Update – Dr. Dan Nadler and Mr. Jeff Cooley

B. Report from Board Chair

C. Committee Reports

Executive/Planning Committee

Mr. Roger Kratochvil, Chair

Mr. Bill O'Rourke

Mr. Leo Welch

Dr. Robert Webb

Board Relations Committee

Ms. Julie Nimmons, Chair

Mr. Don Yost

Finance/Audit Committee

Mr. Bill O'Rourke, Chair

Dr. Robert Webb

Academic and Student Affairs Committee

Mr. Leo Welch, Chair

Ms. Julie Nimmons

Mr. Eric Wilber

Board Regulations

Mr. Leo Welch

D. Earned Degrees Report

FY2008 Degrees Awarded

[Board *Regulations* (III.B.1.b.) stipulate that an annual report on earned degrees awarded be provided by the Board.]

In FY2008, Eastern award a total of **2,998 degrees**:

2,374 Bachelor's degrees
12 Post-bachelor's certificates
568 Master's degrees
44 Specialist degrees

This compares to FY 2007 totals of 2,904 degrees overall and 2259 bachelor's degrees, and with a five-year average of 2,792 degrees overall and 2,151 bachelor's degrees:

Majors with the largest number of bachelor's degree recipients in FY 2008 were:

Elementary Education (292)
General Studies (195)
Family & Consumer Sciences (165)
Communication Studies (157)
Physical Education (153)
Psychology (138)

Other majors in the "top ten" for undergraduate degree recipients were Special Education/BSed, Management/BSB, Marketing/BSB, and History/BA. Of the **568 master's degrees** awarded, 155 were in Educational Administration (MSEd), 56 in Technology (MS), 41 in Counseling(MS), 40 Family and Consumer Sciences (MS), 42 were MBA's, and 29 in Physical Education (MS).

In FY 2008, **minorities** received **215** degrees, or **7%** of the total degrees conferred.

Eastern's **6-year graduation rate** (IPEDS/NCAA methodology) is 60%.

E. Alumni Association Report

Mr. Gary Kling, President of the EIU Alumni Association will make a presentation to the Board of Trustees.

F. Reports from Constituencies

Student Government – Mr. Levi Bulgar

G. Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Moorhead-Gruber Architects	Design services for the proposed installation of sprinkler and fire alarm systems in Stevenson Hall.	^a	\$147,000
ASI Modulex	Installation of various signage components in Doudna Fine Arts Center.	2 ^b	222,089
Yellow Rose Productions, Inc.	Contract for the professional services of comedian, Bill Engvall, at the Family Weekend concert September 27, 2008.	^c	125,000

^{a.} Vendor selection was made in accordance with the Qualifications Based Selection (QBS) Act.

^{b.} 13 vendors did not respond.

^{c.} Sole source.

H. FY 2009 Deposit & Investment Report

Eastern Illinois University Deposit and Investment Report For the Quarter Ending September 30, 2008

Operating Funds Investment Performance:

Average Daily Cash Balance	\$ (3,497,647.76)
Average Daily Invested Balance	<u>37,958,654.92</u>
Net Average Daily Balance	<u>\$34,461,007.16</u>
Total Interest Earned on Investments	\$ <u>212,387.13</u>
Percentage of Net Average Daily Balance Invested	<u>110.15%</u>
Annualized Average Yield	<u>2.22%</u>
Benchmark – 90 Day Treasury Bill	<u>1.65%</u>

Summary of Investments:

	Cost	Market Value
Agency Securities	\$ 2,999,750.00	\$ 2,993,915.00
Prime Fund MMKT	<u>15,358,920.81</u>	<u>15,358,920.81</u>
Total Investments	<u>\$18,358,670.81</u>	<u>\$18,352,835.81</u>

EIU investment is primarily in the Illinois Funds. The Illinois Funds consist primarily of repurchase agreements, commercial paper and money market funds. EIU investments may also include U.S. Treasury Notes, Government Agencies (e.g., Federal Home Loan Bank, FNMA, etc.), Money Market Funds, Depository Accounts and Commercial Paper. Earnings rates for the quarter ranged from 2.03 to 3.65%.

Endowment Funds Investment Performance:

Portfolio Market Value July 1, 2008	\$569,771.02
Interest and Dividends Income Reinvested	3,573.31
Withdrawal	(20,963.34)
Change in Value of Investments	<u>(63,474.21)</u>
Portfolio Market Value September 30, 2008	<u>\$488,906.78</u>
Total Return on Investments for the Quarter	<u>10.9%</u>

Endowment Funds Asset Allocation (as of September 30, 2008):

Schwab Institutional Brokerage Account:

	Market Value
Equity Funds:	
Vanguard 500 Index	\$ 60,858.55
Morgan Stanley Institutional	32,206.02
Vanguard Dividend Appreciation	30,570.45
Vanguard Developed Markets	60,099.48
Vanguard Emerging Markets	20,692.80
Vanguard Growth	<u>29,739.78</u>
Total Equity Funds	\$234,167.08

H. FY 2009 Deposit & Investment Report (Cont.)

Bond Funds:

Vanguard Total Bond Market Index	\$ 56,024.99	
Vanguard Inflation Protected Securities	53,104.52	
Pimco All Asset Fund	43,598.14	
Templeton Global Bond	<u>25,639.10</u>	
Total Bond Funds		178,366.75

Other Funds:

Ishares EAFE Index	\$ 25,560.20	
Ishares S&P North Am.	26,977.50	
DJ Wilshire REIT index	<u>22,189.22</u>	
Total Other Funds		74,726.92

Cash Funds:

Cash	\$ 0.00	
Schwab Money Market Fund	<u>1,646.03</u>	<u>1,646.03</u>

Total Schwab Institutional Brokerage Account \$488,906.78

I. University Highlights

AROUND CAMPUS

Doudna Fine Arts Center rededicated. Great artwork and great performances made the long-awaited Doudna Fine Arts Center Rededication Celebration a great success. Events were held Oct. 24-26, with highlights including the dedication of a major sculpture by Ruth Duckworth; a concert by legendary gospel and soul great Mavis Staples; comedy by the venerable comedy troupe Second City; and a lecture by the building's internationally renowned architect, Antoine Predock. Winifred Doudna, wife of the former EIU president after whom the building was named, was among the special guests in attendance.

EIU is tops in doctoral students. EIU produces more doctoral students than any other master's institution in Illinois, and in fact, ranks among the top 5 percent nationwide, according to the Survey of Earned Doctorates conducted by the National Organization for Research. The survey reports that 313 EIU graduates obtained doctoral degrees from 1997 through 2006.

Enrollment right on target. Last year, President Bill Perry determined that a total enrollment of near 12,000 was optimum for EIU, so officials were pleased when the Fall 2008 enrollment came in at 12,040. "We achieved the enrollment level we wanted in spite of the fact that we have recently been seeing very sizeable graduating classes," said Blair Lord, provost and vice president for academic affairs. "And it speaks to the solid work we do as a campus in retaining our students, as well as the fine work of our Admissions Office in recruiting and enrolling new students." EIU officials are particularly pleased with a continued increase in minority students, which now make up 13.75 percent of total enrollment, up from 12.22 percent in 2007, and 11.35 percent in 2006.

Renewable Energy Center plans move forward. EIU officials recently unveiled plans for the construction of a Renewable Energy Center, which should be online in Fall 2010 to replace the current coal-fired power plant. The new "biomass gasifier" will supply the university's heating and cooling needs by burning non-treated wood chips. The projected cost of the facility represents approximately half of the roughly \$80 million EIU intends to spend on renovations and new energy conservation projects identified by Honeywell International, which guarantees that EIU will have cost savings at least equal to the projects' costs. EIU is also planning to construct a small wind farm somewhere near the Charleston community.

State Rep. Rose performs in EIU's 'Arsenic and Old Lace.' State Rep. Chapin Rose, accustomed to the political arena, took to a different stage this fall to help inaugurate The Theatre in the renovated Doudna Fine Arts Center. Rose (R-Mahomet), a Charleston native who spent much of his youth on EIU's campus, made a homecoming of sorts to play Teddy Brewster, a character who believes he is Teddy Roosevelt, in the classic comedy "Arsenic and Old Lace." "He told us it was his favorite play and he'd like us to do it someday," said J. Sain of the EIU theatre arts department. Rose said it was a lot of work, but he thoroughly enjoyed the experience. "This is a blast," he said, praising the students for their professional work.

I. University Highlights (Cont.)

Booth Library receives \$100,000 grant. Booth Library has been awarded a \$100,000 Library Services and Technology Act grant for "Art and Architecture in Illinois Libraries, Part II," which will allow the completion of a project that established a mechanism for collecting data about 950 academic, public and research libraries in Illinois. The project has been well-received by libraries across the state. The Illinois State Library, a division of the Secretary of State's Office, administers LSTA grants with funding from the federal Institute of Museum and Library Services.

EIU Foundation presents 2008 Philanthropy Awards. Harold Marker, Wesley Whiteside, and Patrick and Genie Lenihan, all of Charleston, were named the EIU Foundation's Outstanding Philanthropists of the Year. In addition, Ivan "Ike" Kennard of Charleston was named to the Honorary Lifetime Member Class; past inductees into this prestigious class include Harold Marker, Lou Hencken and Jan Tarble.

'There's plenty to celebrate at EIU,' newspaper proclaims. During Homecoming weekend, the Journal Gazette/Times-Courier editorial board wrote a glowing editorial on EIU, not only on its positive homecoming activities, but about its general successes, as well. "The university is No. 1 in the state among universities at producing students who earn doctorates. EIU still is listed in the top tier in the country among universities granting master's degrees in U.S. News & World Report's annual rankings," it read. "There was plenty for alums and area residents to celebrate this year at the EIU homecoming."

STUDENT/FACULTY SPOTLIGHT

EIU education majors, sixth-graders learn from each other. Neoga sixth-graders and EIU education majors all benefited when the middle school students spent a day on the EIU campus, researching planets at Booth Library, visiting the observatory and finding campus landmarks using GPS technology. Neoga teacher Donna Kastl, an EIU graduate, had contacted the EIU Department of Early Childhood, Elementary and Middle Level Education for assistance in teaching her students to research space exploration at Booth Library. The department wanted to do even more. The 22 students in Dan Carter's "instructional methods" class volunteered their time. "Although this particular activity is new for our department, it is another example of how we believe in being responsive to our constituents and providing our students with integrative learning experiences," said Joy Russell, department chair.

Lanham named Illinois Academic Librarian of the Year. Allen Lanham, dean of Library Services, has been named the 2008 Illinois Academic Librarian of the Year by the Illinois Association of College and Research Libraries. Lanham oversaw the \$22.5 million renovation and expansion of Booth Library completed in 2002. In addition to his many university responsibilities, Lanham served as president of the Illinois Library Association in 2004-2005, and has been on numerous ILA committees. His volunteer efforts include serving on the Lincoln Trails Library System Board of Directors, the CARLI Board of Directors and many Illinois State Library committees.

I. University Highlights (Cont.)

ALUMNI ACTIVITIES

Film festival honors alumna Joan Allen, features many EIU alumni. This year's Embarras Valley Film Festival, held Nov. 4-8, honored EIU alumna Joan Allen. Allen was interviewed via telephone by EIU alumnus Dann Gire '74, '75 (a film critic for the Arlington Heights Daily Herald and president of the Chicago Film Critics Association) as part of his keynote presentation. Many of the presenters were EIU alumni who have found major film-related success, including Craig Titley '89, a screenwriter for "Scooby Doo," as well as "Cheaper by the Dozen" and its sequel; Luke Ryan '01, a screenwriter for the "Harold and Kumar" franchise, who is now vice president of theatrical productions at MGM Studios; and Andrew Rodgers '97, executive director of the RiverRun International Film Festival in Winston-Salem, N.C.

Ten honored with EIU Alumni Awards. Recipients of the EIU Alumni Association's 2008 alumni awards were honored in conjunction with Homecoming activities. Distinguished Alumni Awards were awarded to Roger Claar '67, '68; Kenneth Damann Jr. '66; Daryll Fletcher '75, '76; Ted Gregory '81; Barbara (Shelton) Hundley '65, '69; and Robert C. Manion '66. The Outstanding Young Alumnus Award went to Anthony Pleasant '06; the Louis V. Hencken Alumni Service Award, to Jim Erdmann '59, '61; and Distinguished Educator Awards, to John Marsaglia '76 and Dorothy Bennett '74, '80.

'100 Years of Pemberton Hall' celebrates historic building. A century ago, Eastern built Pemberton Hall, Illinois' only state-funded residence hall. To honor the 100-year milestone, the Alumni Association and University Housing and Dining coordinated events for Pemberton Hall alumnae and the community at large. The festivities coincided with EIU Homecoming. Speakers included two EIU graduates who lived in Pemberton Hall, Jill Nilsen ('74, '75) and June Giffin ('42). Former residents donated items for a time capsule that is to be opened in 2058. An acrylic portrait of state Sen. Stanton Pemberton of Oakland, who fought for the building's state funding for five years, was unveiled; it is to remain on display in the building.

FOCUS ON ATHLETICS

Burke named FBS Administrator of the Year. EIU Athletic Director Barbara Burke has been named the NCAA Division I FBS Administrator of the Year by the National Association of Collegiate Women Athletic Administrators. Burke was honored for her work at the University of Wyoming, where she served as the senior associate athletic director before joining EIU in June.

Female athletes from through Eastern's history receive EI letters. About 180 female student-athletes who competed for Eastern from the 1930s through the late 1980s returned to campus Nov. 14-15 to receive their long-overdue varsity letters. The events, dubbed "Panther Pride," were coordinated by the EIU Alumni Association with help from EIU Athletics.

Six join EIU athletic hall of fame. Six former student-athletes were inducted into EIU's athletic hall of fame in September: Beth Aussin '99 (soccer), Gayle Brandon '83 (track), Linda Ellsworth Gruntner '81 (basketball), Mike Heimerdinger '75 (baseball), Kyle Hill '01 (basketball) and Matt Hughes '97 (wrestling).

J. Other Matters

K. Public Comment