EIU TRANSFER STUDENT CHECKLIST

We put together this guide to help you with your journey toward the first day of class. The information on this checklist and at my.eiu.edu will help you stay on track during the days ahead. We’re committed to your success, so let’s do this together.

1. PLANNING
   - Work with adviser at primary college on transfer curriculum.
   - Work with your college’s career services office prior to transferring.
   - Work with EIU Transfer Relations for pre-transfer academic assessment.
   - Create an account and register in MyEIU: my.eiu.edu

2. VISIT US
   - Visit Eastern and take a tour prior to enrollment. Student-led walking tours are offered Monday - Friday at 10 a.m. and 2 p.m.
   - Visit admissions.eiu.edu or call the Office of Admissions at 217-581-2223 for additional information.
   - Schedule an appointment to meet with a transfer counselor for an unofficial credit evaluation.
   - Attend an Open House and/or virtual program.

   Open Houses
   Monday, October 11, 2021
   Thursday, November 11, 2021

   Visit eiu.edu/visit for the full schedule of visit opportunities.

3. APPLY
   - Apply early! We begin accepting applications one year prior to enrollment. For an online application, visit eiu.edu/apply
   - Have final official high school transcript showing date of graduation and/or GED scores sent.
   - Have official college transcripts sent from each college attended for admission decision.
   - Have updated and final official college transcripts sent.

   ♦ TRANSFER ADMISSIONS REQUIREMENTS
   MUST MEET ONE OF THE FOLLOWING CRITERIA:

   + 24 OR MORE SEMESTER HOURS:
     2.0/4.0 overall; AND 2.0/4.0 from last college attended, OR
   + FEWER THAN 24 SEMESTER HOURS:
     2.0/4.0 overall; AND 2.0/4.0 from last college attended; AND
     meet the following high school admission criteria:

     | TEST-REPORTED | TEST-OPTIONAL |
     |---------------|---------------|
     | 2.5/4.0 GPA and 18 ACT or 960 SAT* | 2.8/4.0 GPA |

   *SAT 860 if taken prior to March 2016

4. FINANCIAL AID & SCHOLARSHIPS
   - Complete the Free Application for Federal Student Aid (FAFSA), using last year’s taxes, online after Oct. 1 for the next calendar year at fafsa.ed.gov.
   - Apply as early as possible to ensure maximum financial assistance.
   - Mid-year transfers call 1-800-4 FED AID.
   - Eastern’s Title IV code for FAFSA is 001674.
   - EIU scholarship search website: eiu.edu/scholarships
   - Transfer merit scholarships: eiu.edu/transfer/prospective_scholarships.php

5. HOUSING
   - Once admitted, apply for on-campus housing through your MyEIU account: my.eiu.edu
   - If living off campus, begin housing search six to nine months prior to enrollment.

6. CAREER SERVICES
   - Once admitted, contact Career Services at 217-581-2412 or eiu.edu/careers to get assistance with major selection, internship placement, job shadowing, resume writing, etc.
   - Begin preparing for the upcoming EIU Job Fair prior to enrollment.

7. REGISTER
   - Receive Transfer Orientation invitation via email and sign up online, through MyEIU, for the earliest date possible.
   - Online and off-campus majors will be contacted by the Department for advisement, orientation, and registration.
   - Attend Transfer Orientation to meet with an adviser and register for classes the semester before enrollment.
   - Visit eiu.edu/nsp for more information.
   - Submit final official college transcripts from last institution attended.
   - Return Immunization Form (received separately in the mail) to EIU Health & Counseling Services Office.

8. YOU’RE HERE!
   - Move in to residence hall or apartment one week prior to the beginning of classes.
   - Complete Alcohol EDU and Haven requirements.
   - Check in and attend part two of orientation the Friday prior to the first day of classes. Students enrolled in online and off-campus majors are exempt.
   - Pick up textbooks at Textbook Rental Service three days prior to the beginning of classes. Textbooks may be mailed to students enrolled in online and off-campus courses.
   - Participate in classes, sharing your perspective as a transfer student.
   - Get involved and make connections through the many events and organizations on campus.
   - Apply for graduation during your junior year to receive a degree audit that includes transfer credit and remaining requirements for degree completion.
SET UP AN APPOINTMENT WITH A TRANSFER RELATIONS COUNSELOR FOR HELP WITH YOUR ENROLLMENT QUESTIONS.

**OFFICE OF TRANSFER RELATIONS**
1221 OLD MAIN
600 LINCOLN AVENUE
CHARLESTON, IL 61920-3099
217-581-2120
transfer@eiu.edu

**IMPORTANT NUMBERS**

- **ADMISSIONS OFFICE**
  admissions@eiu.edu
  217-581-2223

- **ATHLETIC DEPARTMENT**
  japeterson@eiu.edu
  217-581-6014

- **BACHELOR OF ARTS IN INTERDISCIPLINARY STUDIES**
  bgsba@eiu.edu
  217-581-5618

- **CAMPUS RECREATION**
  campusrec@eiu.edu
  217-581-2820

- **CAREER SERVICES**
  careers@eiu.edu
  217-581-2412

- **LUMPKIN COLLEGE OF BUSINESS & TECHNOLOGY**
  lumpkin@eiu.edu
  217-581-3526

- **COLLEGE OF EDUCATION**
  coe@eiu.edu
  217-581-2524

- **COLLEGE OF HEALTH & HUMAN SERVICES**
  chhs@eiu.edu
  217-581-6025

- **COLLEGE OF LIBERAL ARTS & SCIENCES**
  clasdeansoffice@eiu.edu
  217-581-2922

- **COUNSELING CLINIC**
  217-581-3413

- **DISABILITY SERVICES**
  studentsdisability@eiu.edu
  217-581-6583 (Voice/TTY)

- **FINANCIAL AID**
  finaid@eiu.edu
  217-581-6405

- **GRADUATE SCHOOL ADMISSIONS**
  graduate@eiu.edu
  217-581-2220

- **HONORS COLLEGE**
  honors@eiu.edu
  217-581-2017

- **HOUSING & DINING OFFICE**
  housing@eiu.edu
  217-581-5111
  217-581-3923

- **INTERNATIONAL STUDENTS & SCHOLARS**
  international@eiu.edu
  +001-217-581-2321

- **MEDICAL CLINIC**
  health@eiu.edu
  217-581-3013

- **MILITARY STUDENT ASSISTANCE CENTER**
  veterans@eiu.edu
  217-581-7888

- **NEW STUDENT & FAMILY PROGRAMS**
  (Orientation)
  nsfp@eiu.edu
  217-581-6435

- **RECORDS (Office of the Registrar)**
  records@eiu.edu
  217-581-3511

- **RN TO BS NURSING PROGRAM**
  nursing@eiu.edu
  217-581-7049

- **REGISTRATION (Office of the Registrar)**
  records@eiu.edu
  217-581-3831

- **ROTC**
  eiurotc@eiu.edu
  217-581-5944

- **SCHOOL OF EXTENDED LEARNING**
  offcampus@eiu.edu
  217-581-5114
  800-446-8918

- **STUDENT ACCOUNTS & BILLING**
  217-581-3715

- **TESTING & EVALUATION**
  cegossett@eiu.edu
  217-581-4357

- **VETERANS BENEFITS**
  jlstout@eiu.edu
  217-581-7510

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  217-581-3923

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