

Summer Institute for Higher Learning Checklist 2016

Note: All of the following actions can be completed by logging in to your MyEIU account at www.eiu.edu/myei unless stated otherwise.

- ☐ Pay Enrollment Deposit (\$150) by **Friday, April 1.**
- ☐ Register for the **Monday, June 27** (must be this date) Fall 2016 orientation, advisement, and registration program and complete the Summer Course Registration Sheet by **Friday, April 1.**
 - You will not be able to access the reservation form until after the \$150 enrollment deposit has been paid.
 - Families are highly encouraged to attend.
- ☐ Complete ***BOTH*** Free Application for Federal Student Aid (FAFSA) by **Wednesday, April 1** for:
 - 2015-2016 school year (Summer 2016 semester)
 - 2016-2017 school year (Fall 2016, Spring 2017, and Summer 2017 semesters)
- ☐ Complete Summer Housing Contract and return by **Monday, May 2.**
 - Note: You will gain access to the Summer Housing Contract by March 1.
 - Note: Summer Room Assignments will be given by **Monday, May 2.**
 - Note: Fall Housing Contracts will be completed through your MyEIU account. If you have questions about the fall housing process please contact Lyndsay Partlow at lnpartlow@eiu.edu.
- ☐ Pay your summer bill. **The first bill for summer will be created on May 2.** Bills are in electronic format only and are accessed via PAWS – instructions on how to access the bill are in the EIU email you receive stating the bill has been generated. **All charges for summer must be paid in full by August 1** for students to attend the Fall 2016 semester.

Quick References:

- MyEIU: <https://www.eiu.edu/myei>
- PAWS: www.eiu.edu/pawslogin/
- EIU Financial Aid Office: <http://www.eiu.edu/finaid/>
- Summer Institute website: <http://www.eiu.edu/success/summerinstitute.php>

Sunday, June 26 Schedule

- Move-in to residence hall room: 9:00 a.m.-1:00 p.m.
- Check in for afternoon program: 1:00-1:20 p.m.
- SIHL overview and campus information: 1:30-4:30 p.m.
- Dinner on your own: 4:30-8:00 p.m.
- Evening activities: 8:00-9:00 p.m. (students only)

Monday, June 27: Fall 2016 Orientation, Advisement, and Registration program (students and families)

Tuesday, June 28-Friday, July 29: Summer Institute classes

Saturday, July 30: Final move out day