



Staff Senate Minutes
Monthly Meeting
December 12, 2012
Arcola/Tuscola Room, MLK University Union
Quorum Present

Senators Present: Mike Carter, Cay Kolling, Angie Campbell, Antoine Thomas, Tina Jenkins, Suzann Bennett, Tony Craig, Tammy Miller, Christine Edwards, Mary Jo Montgomery, Brad Green, Cordy Love, Michelle Morgan

Senators Absent: Patty Shonk, Jessica Ward, Rick James, Tami Duzan, Zoraida Irizarry

Guests: Vice President Weber, Dr. Richard Enyard

Call to Order: The meeting was called to order at 1:20 pm by President Thomas.

Treasurer's Report: Treasurer Bennett reported a beginning balance of \$2,047.50. There were no expenditures and no receipts. Balance as of December 12, 2012 was \$2,047.50.

Committee Reports:

1. Budget & Planning Committee - Senator Edwards reported that the December meeting of the CUPB was cancelled. President Thomas reported the Program Analysis Committee met. They will be looking at the mission and evaluation of each program as well as how to measure internal & external demand. Senator Green reported on the Strategic Planning Committee. They will have goals and updates on the EIU website at <http://www.eiu.edu/strategicsummary/>

2. Election Committee – Senator Jenkins reported that the committee will be meeting after the first of the year.

3. Personnel Policies, Benefits & Welfare – Nothing new to report
4. Staff Outreach – Nothing new to report

Old Business:

1. Boyd Memorial. The online vote to open up the donations to anyone wishing to donate for the memorial was approved. President Thomas stated we will move forward on publicizing the memorial to the campus community.

2. Tobacco Free Campus. Discussion was held regarding the low number of responses to the online poll of constituents. Vice President Weber stated the Coles County Health Department contacted Eastern with three recent complaints of violations. He added that we are subject to State Laws and individuals and well as the University could be subjected to tickets and/or fines.

3. Staff Retreat. President Thomas reminded the senators the Staff Senate Retreat will be December 19th in the Schahrer Room of the Union. The three agenda topics are Robert's Rules of Order, Goals, and Committee Work.

New Business:

1. Committee Chair Change. President Thomas announced that Senator Kolling will be taking over as Chair of the Budget & Planning Committee effective immediately.

2. Volunteer Benefits. Dr. Enyard reported that they received approximately 600 responses to the Volunteer Benefits Survey. The top three choices were:

- (1) Long-term Care (2) Wellness (3) Purchasing Power

3. Administrative Closure. The subject of having Administrative Closure of campus during the period between Christmas and New Year's was addressed to President Perry. President Thomas stated President Perry's response was that being a public institution, we should be open to the public.

4. Crime Reports. Senator Bennett brought up concerns about the recent crime in the community. Vice President Weber noted that questions regarding crime off-campus should be directed to the Charleston Police Department. He also suggested we invite Vice President Nadler or University Police Chief Adam Due to visit and discuss the best way(s) to learn about how to report and respond.

5. Staff Senate Website. Senator Green mentioned concerns about the minutes not being on the website. President Thomas stated he just recently became

aware of the situation, it is being taken care of, and they should be available online within a week.

Questions for the President: None

Motion to adjourn the meeting made by Senator Campbell, seconded by Senator Love. Motion Passed

Respectfully submitted,

Tammy Miller, Secretary

Next Meeting **January 16, 2013** 1:15 pm Martinsville Room
(NOTE DATE CHANGE)