

Staff Senate Minutes

Dec 13, 2023 1:15 p.m.

Rathskeller Loft, University Union

**Senators Present:** Curt Ayers, Andrea Beals, Maggie Burkhead, Matt Cobble, Tony Craven, Lynn Griesemer, Jordan Jenkins, Tina Jenkins, Kristi Keck, Jon McKenzie, Michelle Morgan, Shawn Peoples, Kim Pope, Michelle Wayne, Catie Witt-Danner

**Senators Absent:** Ke’an Armstrong, Melissa Coleman, Tyler Custer, Kristin Hupp

**Guests: Matt Bierman**

**Approval of October Minutes** – Senator Wayne motioned, Senator Pope 2nd

**Executive Officer Reports**

1. Treasurer’s Report – *$322.06 in the Gift Account; $0 in the Appropriated Account*
2. Secretary Report – No report
3. Vice President Report – No report
4. President’s Report – *The Provost search will start in January. The VPUA search is ongoing.*

**Committee Reports**

1. **Personnel Policies, Benefits, and Welfare Committee** 
   1. Parking Appeals Subcommittee – No report
   2. Parking Advisory Committee – No report
   3. Environmental Health and Safety Subcommittee – No report
2. **Budget and Planning Committee** 
   1. CUPB – No report
   2. University Naming Subcommittee – No report
   3. Campus Master Plan Committee – No report
3. **Liaison Committee** 
   1. University Union Advisory Subcommittee – No report
   2. Staff/Faculty Senate Relations Subcommittee – *The senate approved a resolution about raising awareness of the Internal Governing Policy (IGP) approval process. The resolution will go to the President’s council for review. The resolution is intended to help the university know more about the IGPs up for approval and for the senate to volunteer any commentary, recognizing that there is no obligation by the administration to adopt any senate recommendation.*
4. **Elections Committee** – No report
5. **Ad Hoc Committees**
   1. Staff Recognition/Development Committee – No report
   2. Constitution Review Committee – No report
6. **Constituent Reports** 
   1. Administrative and Professional – No report
   2. Non-negotiated Civil Service – *Cookbook sales have finished. EIU will possibly be sponsoring the Council of Councils meeting in 2026. Michelle Morgan reached out to the Annuitants Association and are hoping to schedule the incoming President to speak at one of our council meetings in January. It was suggested to all employees to check and make sure SURS contributions are correct.*
   3. Non-negotiated Trades – No report
   4. Negotiated Trades – No report
   5. AFSCME 981 – *Still in bargaining*
   6. UPD – No report
   7. Contract Appt or Grant Funded – No report
   8. Minority Report – *Trio Day will be on Feb 24 and hosted on campus for the State Association. Trio ambassadors held fundraisers and were able to help 6 families for the holidays. The new Senior Diversity Officer starts in January.*
   9. EAC Report – No report
7. **Liaison Reports** 
   1. Student Senate – No report
   2. Faculty Senate – No report
   3. VPBA Report – *The new Internal Auditor, Natalie Black, starts in January. We are still in negotiations with candidates for Director of FPM. The fire door at Lumpkin will be removed during Spring Break. Chick-fil-A will close summer 2024 for renovations and will be a full-service Chick-fil-A when they reopen. ADA sidewalk work will be done at the Union & Buzzard. A final contract with the architect will be signed at the beginning of the year for the new science building. Teams Voice conversion has begun. Two trainings per week are being offered and are highly recommended. The change to the remote work policy IGP 191 has been put in place. Updates to IGP 64 about holding transcripts pursuant to Public Act 103-0054 have been done. There are new Amazon pickup lockers in the vending lounge of the Union. The BOT will vote on two new programs at its next meeting.*
8. **New Business**
   1. A Facilities Reinvestment Plan is being put in place and a facilities condition assessment will be done by a consulting firm. The consulting firm will help determine some specific reinvestment plans with a focus on housing.

**Adjourned 1:51pm**