



Staff Senate Minutes

January 8, 2020, The Loft, MLK Union

Senators Present Leslie Ashley-McLean, Andrea Beals, Suzann Bennett, Angie Campbell, Chris Childress, Melissa Coleman, Tony Craven, Cindi Foster, Beth Gillespie, Tina Jenkins, Renee Kerz, Shawn Peoples, Jody Stone, Emily Tooy, Kim Turner and Rick Wyninger

Guests: Laura McLaughlin, General Council, Bruce Barnard, Faculty Senate, Paul McCann, VPBA and Bill Burnside EAC

Senators Absent: Peggy Brown and Rhonda Nichols

Call to Order: The meeting was called to order by Vice President Tony Craven at 1:15 p.m.

Approval of Minutes: Motion by Jody Stone to approve, 2nd by Shawn Peoples, minutes approved. Later in meeting it was noted, correct number of A&P is 39 – November minutes had 29

Executive Officer Reports:

- A. **Treasurer's Report:** No Change: \$706.72-290= \$416.72 to Shout outs in gift account and \$300-240 to Blue BQ and 60 to Shout outs= zero in appropriated.
- B. **Secretary Report** – No Report
- C. **Vice President Report** – No Report
- D. **President Report**- No Report
- E. **Committee Reports:**
 - A. **Personnel Policies, Benefits, and Welfare Committee**
 - a. Parking Appeals Subcommittee – No report
 - b. Parking Subcommittee – No Report
 - c. Environmental Health Safety Subcommittee- No report
 - d. Sick Leave Bank Subcommittee – No report
 - B. **Budget and Planning Committee**
 - a. CUPB – will meet 1/10/2020
 - b. University Naming Subcommittee - No report
 - C. **Liaison Committee** – No reports
 - a. University Union Advisory Subcommittee
 - b. Staff /Faculty Senate Relations Subcommittee
 - D. **Election Committee** – No report
- Ad Hoc Committees**
- E. **Staff Recognition/Development Committee** – No Report
- F. **Campus Master Plan Committee** – No report

- G. **Campus Recreation Board Committee** – No report
- H. **Information Technology Advisory Committee ITAC (11/2018)** – No report
- I. **VPAA Scholarship Review Committee (11/2018)** – No report
- J. **125th Anniversary Committee** – No report, have not met.

Constituent Reports:

- A. **Administrative and Professional** – No report
- B. **Non-negotiated Civil Service** – Everyone must submit a current position description by 1/24/2020, before the 2/2020 SUCSS Audit.
- C. **Non-negotiated Trades**– No report
- D. **Negotiated Trades**– No report
- E. **AFSCME 981**– Union Food Court Contract to bring them into AFSCME. Thank you for the 2 new BSWs.
- F. **UPD** – discussion about IL new cannabis law and federal law being applicable at EIU – decided we need to **list our concerns and take to Laura McLaughlin**
- G. **Contract Appointment or Grant Funded** – CCRR is struggling with EIU departments and Grant regulations.
- H. **Minority Staff Report** – 40 new international student are on campus
- I. **Employee Advisory Committee Report**- EAC- Council of Councils October meeting was a success, please consider attending Oct 2020. No changes to desk audit process, concerning layoff/recall registers. Reviewing/updating wording by new legal counsel at SUCSS. **A&P to Civil Service: correct number is 39**. 4 of those were sent to SUCSS for review. Move is expected January or February – all are Civil Service exempt, no AFSCME.

Liaison Reports:

- A. **Student Senate** – No report
- B. **Faculty Senate** – No report
- C. **VPBA Report** – Paul McCann – the new Federal minimum salary for exempt employees (Fair Labor SA) will be \$35568 starting 1/1/2020, those affected employees will be given a salary increase. This only applies to 12 month full time salaried employees. In reply to a complaint about the tree sap on cars in the lot South of SSB, the trees will remain, parking spaces will be created in the gravel lot East of SSB after the contractor equipment is removed. 5 ITS spaces will be removed. Parking Committee probably will be involved in classifying spaces. Nursing program practicum needs to be set up in June or July for accreditation visit. They are relocating to 9th Street Hall. McAfee is on the historical register some minor work is taking place (painting), no work on the windows at this time. SSB elevator complete, waiting inspection. Contractor (CDB) is checking the new state law for emergency power. Historic Preservation Agency requires use of existing materials on the Library step work. Life Science (CDB) is about 50% design, need to be at about 90% to bid. Maybe work this summer. Paul told IBHE EIU needs the Life Science project and the New Science Building. Over Thanksgiving break during scheduled electrical repairs a problem was discovered at football field. We have a portable generator providing power. Questions about if there will be enough parking at McAfee for the departments moving in. Tina asked why the ROTC truck and trailer have been parked in the Booth Library lot.
- D. **Unfinished Business:** None

- E. **New Business:** Laura McLaughlin, General Council asked to address the Staff Senate. EIU does not have an IGP for employee code of conduct. The President's Council is considering adding one. The proposed Code of Conduct nearly matches UIUC code.
Staff Senate question about discipline – yes the code of conduct could be used for discussion or discipline. Tina Jenkins asked to add a clause to follow individual units' discipline lines, as they are now or as in current contracts.
Please submit feedback by email, campus mail or through your Vice President by 2/29/2020
- F. **Questions for President Glassman:** please email to President Brown before the 2/11/2020 Executive board meeting

Adjournment: Meeting adjourned @ 2:33 Motion by Tina Jenkins, 2nd by Angie Campbell, motion passed.

Respectfully submitted, Chris Childress

Note February meeting 2/12/2020 @ 1:15 will be in the Paris Room