**Online Provisional Undergraduate Application Checklist**

If applying online follow directions at <http://www.eiu.edu/nursing/admission.php>

1. \_\_\_\_\_ Apply to EIU RN to BS in Nursing Program

 a. \_\_\_\_\_ Mail or fax all supporting materials to:

RN to BS in Nursing Program

McAfee 2230, 600 Lincoln Ave

Charleston, IL 61920

Fax: 217-581-7050

 b. \_\_\_\_\_ Complete the Provisional Application RN to BS in Nursing at EIU

 c. \_\_\_\_\_ Send in $30 application fee (payable to EIU) with the application

 d. \_\_\_\_\_ Request official transcripts & have them sent to the Nursing Program office

 i. \_\_\_\_\_ High school

 ii. \_\_\_\_\_ All colleges and universities attended

 e. \_\_\_\_\_ Copy-current CPR certification card (Healthcare Provider/Prof. Rescuer)

 f. \_\_\_\_\_ Health Records (send records)

i. \_\_\_\_\_ Hepatitis B immunization series or waiver

ii. \_\_\_\_\_ Tetanus/Diptheria (Td or DT) immunization within 10 years

iii. \_\_\_\_\_ Measles/Mumps/Rubella (MMR) immunization including 2 after first birthday if born on or after January 1, 1957

iv. \_\_\_\_\_ Tuberculosis (TB) two-step testing with annual updates

Note: The EIU Immunization Form and policy does not require Hep B or TB. These are Nursing Program requirements.

 g. \_\_\_\_\_ Professional Statement (online option)

 h. \_\_\_\_\_ Professional Letter of Recommendation #1 (online option)

 i. \_\_\_\_\_ Professional Letter of Recommendation #2 (online option)

 2. \_\_\_\_\_ Medical History/ Physical Exam (less than 2 years old)

 3. \_\_\_\_\_ Receive Letter of Admission to Nursing Program

 4. \_\_\_\_\_ Schedule appointment with advisor; retrieve PIN to register for classes

**Requirements to complete full admission to EIU RN to BS in Nursing Program**

1. \_\_RN License
2. \_\_\_GPA
3. \_\_\_Professional Liability Insurance