

TANYA M. WILLARD

EDUCATION

Doctor of Philosophy in Student Affairs and Higher Education Miami University, Oxford, OH <i>Concentration: Diversity, Equity, and Dialogue</i> <i>Dissertation: Chinese International Students' Experiences in United States College Classrooms</i>	2017
Master of Science in Higher Education Administration Georgia State University, Atlanta, GA	2006
Bachelor of Arts in Spanish University of Tennessee, Knoxville, TN	1996

HIGHER EDUCATION EXPERIENCE

Doctoral Associate

Department of Educational Leadership, Miami University, Oxford, OH	August 2016-August 2017
▪ Provide support to professor responsible for coordinating ten sections of Educational Leadership 204, a required class for all teacher education majors	
▪ Support EDL 204 instructors by providing additional teaching resources and suggestions for improvement	
▪ Observe EDL 204 classes each week and follow up with instructors as necessary	

International Student and Scholar Services Office, Miami University, Oxford, OH	August 2015-August 2016
▪ Served as graduate student member of the International Student Administrative Advisory Council (ISAAC)	
▪ Led the administration of the Fall 2015 wave of the International Student Barometer	
▪ Interviewed and trained 30 International Peer Orientation Leaders	
▪ Advised full-time staff regarding the reorganization of international student orientation	

Rinella Learning Center, Miami University, Oxford, OH	August 2013-August 2015
▪ Managed a caseload of approximately ten students on academic warning each semester in the academic coaching program	
▪ Referred students to additional resources on campus as needed	
▪ Advised students on academic policies	
▪ Developed a syllabus for EDT 110: Learning Strategies for College Success for International Students utilizing the Learning Partnerships Model	
▪ Facilitated workshops on topics related to academic success, including time management, study strategies, and critical reading	

Director of Orientation and Commencement	August 2010-August 2013
Office for Undergraduate Education, Emory University, Atlanta, GA	
Oversaw all aspects of Emory College of Arts and Sciences' Orientation program, including programming for first-year students, transfer students, parents and families, F-1 and J-1 international students, and Oxford Continues	
▪ Fostered collaborative partnerships with Orientation stakeholders, including the Division of Campus Life, Residence Life and Housing, Financial Aid, Admissions, Campus Services, and faculty	
▪ Created a series of webinars for incoming students during the summer prior to their freshman year	
▪ Improved communication with F-1 and J-1 international students through the creation of a dedicated webpage	
▪ Spearheaded the merging of two peer mentor groups, the Orientation Leaders and the Pre-Major Advising Connections at Emory (PACE) Leaders	

- Developed a proposal for a credit-bearing class that would be required for all Orientation Captains
- Worked with individual departments to develop learning outcomes for their courses in the online summer Orientation course in Blackboard
- Directly supervised an Orientation intern and indirectly supervised the Assistant Director of Orientation
- Coordinated Emory College of Arts and Sciences' Commencement ceremonies, including the diploma ceremony, honors ceremony, and senior reception

Associate Director/Coordinator of New Student Orientation June 2010-August 2010

Office of Student Leadership and Service, Emory University, Atlanta, GA

- Continued my responsibilities with New Student Orientation, Family Weekend, College Council, and student organizations
- Directly supervised the Senior Secretary and Jumpstart site manager

Assistant Director/Coordinator of New Student Leadership and Service August 2005-June 2010

Office of Student Leadership and Service, Emory University, Atlanta, GA

Oversaw all aspects of Orientation for the Division of Campus Life, including selection and training of student Orientation staff, programming for first-year, transfer, and Oxford College students, program evaluation, and working collaboratively with the Director of Orientation in Emory College

- Revamped Orientation Leader training to include leadership and student development theory
- Created a syllabus for the Orientation Captain training program
- Actively partnered with parents during Orientation, including the creation of the Parent Dessert Reception, and Emory 101 parent panel
- Utilized proper assessment tools to provide the Division of Campus Life information about the Orientation Captain experience
- Coordinated all aspects of Family Weekend, including marketing, budgeting, and program development and assessment
- Assisted in the successful launch of new office-wide student leadership initiatives
- Coached Leadershape participants upon their return to campus to help them implement their vision
- Advised College Council, Emory's undergraduate student governance body
- Co-Advised the Emory LEAD Team
- Negotiated and signed contracts for student organizations

Operations Manager August 2000-August 2005

Dobbs University Center, Emory University, Atlanta, GA

- Supervised a student staff of 25 Information Desk Associates and seven Student Managers
- Maintained smooth operation of the Dobbs University Center, including opening the building in the morning and assuring all customer needs were met throughout the day
- Coordinated various manager and associate recognition events throughout the year.
- Organized and facilitated annual Student Manager Retreat
- Provided numerous training opportunities for students throughout the year

Building Manager January 1997-August 2000

Cone University Center, University of North Carolina-Charlotte, Charlotte, NC

- Oversaw operations of Cone Center on nights and weekends
- Hired and trained Student Managers
- Supervised Student Managers, Student Technicians, and Auxiliary students
- Assisted student organizations in planning events
- Coordinated annual Student Fall Workshop

INSTITUTIONAL INVOLVEMENT

Miami University, Oxford, OH

- Advise Miami University Chinese Bridge Maker student organization, Fall 2014-Present
- Evaluator, Group Interview Process, iPOL (International Orientation Leader) Selection, 2015
- Supervised graduate practicum student, Fall 2015

- I Am Miami Graduate Steering Committee, Spring 2014
- Evaluator, Group Interview Process, SOUL (Orientation Leader) Selection, 2014

Emory University, Atlanta, GA

- Emory FYE Steering Committee, 2010-2013
- Advised the Oxford Continuee Association, 2010-2013
- Advised the Volunteer Council, 2010-2013
- Traditions and History of Emory committee, 2005-2013
- Carter Town Hall co-chair, 2005-2007
- Campus Life Staff Development committee, 2003-2006
- Leadership and Civic Engagement committee, 2003-2004 academic year
- Freshman Advising and Mentoring at Emory (FAME) staff advisor, 2003-2004 academic year
- Greek Judicial Council, 2002-2003 academic year
- Campus Life Professional On Call, 2002-2003 academic year

TEACHING EXPERIENCE

- Educational Leadership 204 (Sociocultural Foundations of Education), Spring 2017
- Educational Leadership 151 (The American University; for international students only), Fall 2015-Present
- Educational Leadership 666 (Student Cultures in the University Environment; co-instructor), Spring 2015
- Educational Leadership 666 (Student Cultures in the University Environment; co-taught with Peter Magolda), Fall 2014
- EDT 110 (Learning Strategies for College Success), Fall 2013-Fall 2014
- EDT 110 (Learning Strategies for College Success for International Students), Spring 2014-Spring 2015
- Educational Studies 472 (Advanced Peer Counseling), January 2012-August 2013

PRESENTATIONS AND PUBLICATIONS

- Willard, T. M. (2017). Review of *The lives of campus custodians: Insights into corporatization and civic disengagement in the academy* by P. M. Magolda, 2016, Stylus. *Review of Higher Education*.
- “I Just Strong Myself”: Stories of Chinese International Student Resilience in the Classroom.” ACPA Annual Conference, Columbus, OH, March, 2017.
- “Understanding Chinese International Students’ Experiences in United States Higher Education.” Lilly Conference on College Teaching, Oxford, OH, November 17-20, 2016.
- “Understanding Chinese International Students’ Experiences in United States Higher Education.” Association for the Study of Higher Education Annual Conference, Columbus, OH, November 7-10, 2016.
- “Understanding Chinese International Students’ Experiences in United States Higher Education.” Graduate Research Forum, Oxford OH, November 4, 2016.
- “Escaping the Parent Trap: Rethinking Partnerships to Ensure Bright Futures.” National Orientation Directors Association Annual Conference, Dallas, TX, 2007
- “A Common Bond: Strengthening Relationships between Parents and Institutions.” Association of College Unions International Annual Conference, Atlanta, GA, 2007.
- “Dooley: A Voice for the Poor Downtrodden Student.” Southern History of Education Society annual meeting, Columbia, SC, 2007.
- “What is it?” Association of College Unions International Region 6 conference, Atlanta, GA, 2004.
- “Get a Clue!” Association of College Unions International Region 6 Fall Conference, Gulfport, MS, 2003.

HONORS AND AWARDS

- Best Overall Poster, Lilly Conference on College Teaching, Oxford, OH, November, 2016
- Miami University Department of Educational Leadership Dissertation Funding Award, 2016
- Third place winner, Miami University Three Minute Thesis competition, Spring 2016
- National Association of International Educators (NAFSA) Regional Conference Travel Grant, 2015
- Recipient of the Emory Class of 2011 Brit Katz Senior Appreciation Award

- Recipient of the Emory Class of 2010 Honorary Class Ring
- Recipient of Distinguished Service Award, 2009 Emory Campus Life Awards of Service