

## Lawson Hall Conference Floor (2<sup>nd</sup> Floor)

University Housing and Dining Services currently operate a conference floor in Lawson Hall. The floor is used to house guest faculty, guest speakers, candidates interviewing for university positions, open house groups, and for other university business.

The rooms available are traditional residence hall rooms that include a bed, desk w/ chair, dresser, and mini refrigerator. The room is equipped with an Ethernet port and cable television connection. Televisions are provided in some rooms, however there is a television lounge located on the floor that everyone can access. Bedding and towels are provided.

Restrooms on the floor are considered semi private. The restrooms are accessed off of the main hallways. Each hallway (men's corridor and women's corridor) has 4 restroom pods. The pods each consist of a stool, shower, and sink.

Guest security is a priority. Besides the key for their room, guests receive a key that must be used to access the conference floor as well as for the men's or women's corridor. The key for the conference floor must be used to enter the building after hours. The Lawson Hall staff completes safety and security rounds several times each night.

There is a lounge room on the floor that contains a television, seating area, table with chairs, and micro-fridge. This is a great area for guests to congregate in for meetings or just to relax in.

Reservations or tours can be scheduled by contacting the Conference Services Office at 217-581-7482 or by e-mailing Matt Boyer at [mboyer@eiu.edu](mailto:mboyer@eiu.edu). All rooms are \$25 per night. Guests can pay by cash or check. University departments can arrange to receive an invoice for a departmental transfer.



King Room



Traditional Room



TV Lounge



Bathroom Pod

### Front Desk Services (217-581-5131)

Monday – Friday: 9:00am-midnight  
Saturday: 10:00am-midnight  
Sunday: 12:00pm-midnight