

# **Department of Music Student Advisory Board Bylaws**

## **Article 1 – Name**

The name of this organization shall be the “Department of Music Student Advisory Board” of Eastern Illinois University.

## **Article II – Purposes**

The purpose of the organization shall be:

- To provide communication between students and the faculty, administration, and staff in the Department of Music
- Receive student opinions and advice on issues
- Disseminate information to students
- Provide a forum for student concerns
- Develop leadership skills

## **Article III – Representation**

At the beginning of each academic year, one student shall be appointed by the coordinator(s) of each academic area listed below. Each member will represent students in his or her area of study. No monetary dues are to be paid.

Areas:

- Teacher Licensure – Instrumental
- Teacher Licensure – Vocal or General Music
- Performance – Instrumental, Vocal, or Keyboard
- Performance – Jazz
- Performance – Composition
- Bachelor of Arts
- Graduate Programs

## **Article IV – Officers**

An Advisory Board President and Secretary shall be elected annually at the beginning of each academic year by the members of the Student Advisory Board. The Advisory Board President shall develop an agenda and chair meetings of the board. The Secretary shall record minutes of the meetings and distribute the minutes to the membership. The Secretary will chair meetings or represent the Student Advisory Board in the absence of the Advisory Board President. The Department Chair will serve as an ex-officio member.

## **Article V – Meetings**

A minimum of two meetings will be held during each semester. The Advisory Board President will develop an agenda and chair meetings of the board.

## **Article VI – Attendance**

All members shall notify the Advisory Board President prior to the meeting time if they are unable to attend. Members missing more than two scheduled meetings without notification to the Advisory Board President prior to the meeting may be replaced.

## **Article VII – Amendments**

Amendments to these Bylaws may be made by a majority vote of the Advisory Board members.