

## Student Electronic Portfolio Guidelines

- General information about your portfolio can be found here:  
[https://www.eiu.edu/music/students\\_current\\_assessment.php](https://www.eiu.edu/music/students_current_assessment.php)
- Create a tab on your website labeled, “Portfolio” for your electronic portfolio
- On your portfolio page, copy the **ENTIRE** table of contents for your major:
  - [B.Mus, Teacher Licensure](#)
  - [B.Mus, in Performance](#)
  - [B.A. in Music](#)
  - [B.A. in Music, Music Theory and Composition Concentration](#)
  - [B.A. in Music, Audio Recording Technology Concentration](#)
- Your portfolio page with the table of contents entered should look like:  
<https://eiumusicstudentportfolio.weebly.com/>
- Collect and create **ALL** required artifacts/documentation. Be sure these reflect your best work.
- Scan and/or save all documents as PDFs and upload any videos to YouTube as an unlisted link. Do not use MuseScore files or other types of files.
- Create links to each artifact in the corresponding location on the Table of Contents. Make sure they open in a separate tab. (Check the box: open in new window in Weebly.)
- Double check to make sure all links are active and all required artifacts are present
- Email the link to your portfolio to Dr. Brown and Dr. Gregorich by October 15, for fall semester submission or March 15, for spring submission