Meeting, convention, and event planners organize a variety of events, including weddings, educational conferences, business conventions, sporting events, and community festivals. This minor introduces students to the aspects of planning, funding, marketing and managing of meetings and events in business, corporate, and non-profit settings. The cultural, environmental, and economic impacts of meetings and events are explored, as are the ties to the hospitality and tourism industry. The United States Department of Labor projects an 11% growth rate in meeting and event planning jobs by 2025 with a median wage of about $49,000.

**Do you like creating unique experiences for others?**

**Are you a problem solver and calm under pressure?**

**Are you an excellent communicator?**

**Add a Meeting and Event Management Minor to your resume!**

Meeting and Event Planners work in a variety of settings, including:

- Hotels and Resorts
- Country Clubs
- Convention Centers
- Convention and Visitors Bureaus
- Corporate Businesses
- Professional Associations
- Wedding Venues
- Event Management Companies
- Destination Management Companies
- Education and Government

---

**Required Courses**

The Meeting and Event Management Minor is housed in the Hospitality and Tourism Program, and requires completion of 15 semester hours. It is open to all students, except those in the hospitality and tourism major.

- HTM 2700 – The Hospitality Industry
- HTM 2784 – Hospitality Sales and Service
- HTM 4320 – Destination Management
  - One of
- HTM 3740 – Professional Meeting Management
- HTM 4340 – Conventions and Trade Shows
  - One of
- CMN 3950 – Conferences and Event Planning
- REC 3320 – Festivals and Special Events

---

**Professional Development Opportunities**

The hospitality and tourism program integrates experiential learning with business concepts in hospitality and tourism enterprises. Students in the minor may take advantage of:

- **Student organizations** with a meetings focus
- **Attendance at professional conferences** such as National Restaurant Association, Club Managers Association of America, and Travel and Tourism Research Association
- **Field trips and study tours**