**REQUEST FOR COURSE SUBSTITUTION IN MAJOR AND MINOR**

**LUMPKIN COLLEGE OF BUSINESS & TECHNOLOGY**

**EASTERN ILLINOIS UNIVERSITY**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  |  E-Number |  |
| Local Phone |  | Major |  |
| Minor |  | Concentration |  |
| Expected Term/Year of Graduation |  | Catalog Year |  |
| Request that |  | , |  |
|  | Course Number |  | Course Title |
| Be substituted for |  | , |  |
|  | Course Number |  | Course Title |
| Reason |  |
|  |  |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Recommendation: | Approve |  |  | Deny |  |  | Date |  |
|  |  |
| Academic Advisor |
| Comments: |  |
|  |  |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Decision: | Approved |  |  | Denied |  |  | Date |  |
|  |  |
| Signature of Waiver Chair |
| Comments: |  |
|  |  |

**NOTE**: If approved, this substitution applies only to the major/concentration/minor identified above. It does not apply if student changes major, or concentration within the major, or changes minor.

**RETURN COMPLETED FORM TO CERTIFICATION OFFICER FOR STUDENT’S MAJOR.**