



# NEW COURSE PROPOSAL COST JUSTIFICATION FORM

The School/Department chairperson(s) whose curricula are affected by the proposal should provide the information requested below. This form, with the appropriate college dean(s) approval indicated, must accompany proposals for new courses submitted through college curriculum committees to University curriculum councils.

**School(s) or Department(s):**

**New Course:**

**Justification for New Course:**

**How will proposed course be accommodated within the program?**

**Estimated Student Credit Hours Generated:**

**Implementation Costs:**

**Credit Units:**

**Reallocation:** Yes      No

**Overload:** Yes      No

**New Operating Costs:**

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School/Department Chairperson \_\_\_\_\_ Date \_\_\_\_\_

College Dean \_\_\_\_\_ Date \_\_\_\_\_

School/Department Chairperson \_\_\_\_\_ Date \_\_\_\_\_

College Dean \_\_\_\_\_ Date \_\_\_\_\_