

**MINUTES OF THE INTERNATIONAL PROGRAMS ADVISORY COMMITTEE**  
**November 4, 2005**

The International Programs Advisory Committee met at 9:38 a.m. on Friday, November 4, 2005, in Booth Library, Room 4440.

Voting Members present: Dr. Marilyn Coles, Dr. Stephen Canfield, Dr. Dagni Bredesen, Dr. Michael Cornebise, Dr. Michael Havey, Dr. Roann Kopel, Mr. Jerrod Woodruff, Dr. Scott Crawford

Voting Members absent: Mr. Abdoulaye Traore, Dr. Mahmood Butt, Dr. Frances Murphy

Ex-Officio and Staff present: Dr. Robert M. Augustine, Ms. Adrienne Paladino, Ms. Sue E. Songer, Mr. William J. Elliott, Dr. Bonnie Irwin, Ms. Wendy Williamson, Ms. Marilyn Thomas, Ms. Emily Brueseke

Ex-Officio and Staff absent: Ms. Pam Collins

- I. The minutes of October 14, 2005 were approved as read.
- II. Agenda Items to be acted on
  - Revisions to Administrative Framework of Faculty-Led Programs**
  - A. Wendy Williamson shared an IES survey in the study abroad field as to what are the best practices in the field, which is outlined below:
    1. Types of programs
    2. How many credits?
    3. How many contacts per credit?
    4. What counts for credit?
    5. What doesn't count?
    6. Program schedules
    7. Linking location to learning
    8. Assessment
    9. Embedded programs
    10. Intercultural development
    11. Final thoughts
  - B. To increase the quality of Study Abroad programs, Wendy put together the EIU Study Abroad Program Model (adapted from the IES MAP), which is an internal document intended to serve as a conceptual framework for the design and development of academic study abroad programs. It represents a model of program design that EIU employs to direct its efforts at continuous quality improvement in programming. Wendy suggested that everyone read through the distributed Model and get back to her within the next couple of

weeks with their thoughts, because Wendy wants to finalize what our guidelines will be in the December meeting.

- C. Dr. Bredesen shared Dr. Murphy's input regarding credit hours referring to page 21 of the Undergraduate Catalog. Dr. Bredesen then asked what the credit policy should be and wanted discussion regarding Wendy's proposal. Dr. Augustine said that we need a clear linkage to academic quality. Concerns were brought up about faculty having to be available 24/7 and salaries. Concerns and differences were discussed with regard to tuition recovery and if there is any other way to handle this situation. A challenge to the tuition recovery model is that it places responsibility for securing the financial resources for the course with the faculty member.
- D. Dr. Canfield had brought up a suggestion about summer led programs being part of summer school. Dr. Augustine held a discussion with the Provost to clarify program financial commitments for study abroad preparation and delivery. Dr. Augustine confirmed that department chairs, in collaboration with their college deans, have the authority to provide released time to faculty members who seek to develop study abroad programs during their 9-month academic appointment. Dr. Augustine noted that the summer school budget is limited and does not provide a reliable source of revenues to support any new or additional needs other than those that are already a priority for the departments. While a department could request that its summer school allocation be applied to study abroad, this approach would require that the department not offer on-campus courses. Dr. Bredesen asked if study abroad could be funded partially through tuition recovery and partially through summer school funding. Dr. Augustine said he would investigate that approach.
- E. A subcommittee for discussion of the credits and summer school needs to be formed. The subcommittee is as follows:
  - 1. Ms. Wendy Williamson
  - 2. Dr. Stephen Canfield
  - 3. Dr. Dagni Bredesen

### **Vote on Teresa Britton's Faculty-Led Proposal to Italy**

- A. Program 22: A motion was made by Dr. Stephen Canfield to approve the program with a contingency and Dr. Scott Crawford seconded the motion. The motion passed.
  - 1. Title: Italy, The Good Life
  - 2. Faculty: Dr. Teresa Britton
  - 3. Place: Genoa, Italy, Liguria (the Italian Riviera), Rome, Florence and Venice.
  - 4. Credit Hours: 6
  - 5. Contingency: Resolve the credit hour/clock hour discrepancy

## **IELTS Proposal**

- A. Marilyn Thomas talked about the IELTS proposal and explained how this is an additional way to meet the English language mastery for International Student Admission purposes. The IELTS exam tests the student's speaking ability. Marilyn Thomas also explained that this exam has many other benefits for the student.
- B. A motion was made by Dr. Canfield to approve the IELTS proposal and Dr. Havey seconded the motion. The motion to adopt the IELTS proposal was unanimous.

## **Tuition Proposal Update**

- A. Bill Elliott discussed that the tuition proposal to reduce the rate for international students from three times the amount of tuition to two times the amount and the proposal to guarantee international students that they are locked into their tuition rate once they arrive until they graduate has been submitted to the Provost.

## **III. Reports**

### **A. Sue Songer**

- 1. Sue discussed the upcoming International Week from Nov. 14-17, 2005.
  - a. Monday, November 14, 2005 – Open Mic Night at Jackson Avenue Coffee with International music and poetry
  - b. Tuesday, November 15, 2005 – Celebrate International Education at EIU, Study Abroad and AIS Tables at EIU Food Court
  - c. Wednesday, November 16, 2006 – By invitation only, Rathskellar Luncheon
  - d. Thursday, November 17, 2005 – International Forum, "Learning to Love: Arranged Marriage"

### **B. Bill Elliott**

- 1. Recruitment – Michelle Leisten, Graduate Assistant, is leaving for a Mexico recruiting trip next week.
- 2. International Programs will be sending people to recruit international students from community colleges in Spring 2006.

C. Maastricht Subcommittee

1. Dr. Kopel reported that they are trying to increase the number of students studying in Maastricht.

The meeting adjourned at 10:41 a.m.

**ANNOUNCEMENT OF THE NEXT MEETING**

**Friday, December 2, 2005**

**9:30 a.m.**

**Booth Library, Room 4440**

**Agenda Items:**

Reports

Dagni Bredesen

Acknowledgments

Mahmood Butt

Scholarship Committee Report

EIU Earthquake Relief to Pakistan

Wendy Williamson

Article on MCTS

EIU Study Abroad Growth and Development

Italy Site Visits

Announcement of CAA Meeting

Sue E. Songer

Updates