

MINUTES OF THE INTERNATIONAL PROGRAMS ADVISORY COMMITTEE
September 3, 2004

The International Programs Advisory Committee met at 9:38 a.m. on Friday, September 3, 2004, in the Martinsville Room of the Martin Luther King, Jr. Union.

Voting Members present: Dr. Frances Murphy, Dr. Roann Kopel, Dr. Alan Baharlou
Dr. Michael Cornebise, Dr. Dagni Bredesen, Dr. Marilyn Coles,
Dr. Mahmood Butt, Dr. Stephen Canfield

Voting Members absent: Dr. Scott Crawford, Mr. Miljan Markus

Ex-Officio and
Staff present: Dr. Robert M. Augustine, Ms. Adrienne Paladino,
Ms. Elyse Lyons, Ms. Pam Collins,
Mr. William J. Elliott, Ms. Sue E. Songer

I. The minutes of March 26, 2004 were approved as read.

II. Items to be added to the Agenda.
Election of committee chair and vice chair
Scholarship committee (4)
Study Abroad committee (4)
Project committee (2-4)

III. Agenda Items to be acted on.
Election of committee chair and vice chair

- A. Dr. Butt nominated Dr. Baharlou to serve as Chair for one year. Dr. Bredesen moved to appoint Dr. Baharlou and Dr. Kopel seconded the motion. Dr. Baharlou was voted unanimously to serve as Chair for 2004-05.
- B. Dr. Butt nominated Dr. Murphy to serve as Vice Chair for one year. Dr. Bredesen moved to appoint Dr. Murphy and Dr. Kopel seconded the motion. Dr. Murphy was voted unanimously to serve as Vice Chair for 2004-05.

Scholarship committee (4)

- A. Volunteers are: Dr. Mahmood Butt, Mr. William Elliott, Dr. Roann Kopel, Dr. Michael Cornebise and Dr. Marilyn Coles.

Study Abroad committee (4)

- A. Volunteers are: Dr. Dagni Bredesen, Dr. Stephen Canfield, Dr. Michael Cornebise and Dr. Mahmood Butt

Projects committee (2-4)

A. Volunteers are: Dr. Dagni Bredesen and Dr. Roann Kopel

IV. Reports

A. Dr. Robert Augustine

1. Ms. Elyse Lyons was welcomed as the new Interim Coordinator of Education Abroad, as well as introducing the rest of International Programs staff who have remained.
2. The Graduate Assistants for FA04 are Kevin Vicker, Dustin Smith, Cara Williams and Rachel Vaughan.
3. The search for the Director of International Admissions has commenced and Dr. Scott Crawford, Ann Shafer, Dr. Dagni Bredesen and Dr. Michael Havey are on the search committee under Dr. Frances Murphy, who is the chair of that committee. September 9, 2004 is the next search committee meeting.
4. The search for the Coordinator of Education Abroad will begin in the Spring 2005. Dr. Bredesen made some strong suggestions with reference to the search. Dr. Butt made a motion to draft a letter of gratitude and thanks for assistance for establishing the Study Abroad position.
5. Issue of establishing a course number for students who study abroad on exchange programs was resolved.
6. Exchange program budget is still approximately \$100,000 outstanding. We are working with Jeff Cooley to try and remedy the situation to pay off the account. Before she left, Staci Provezis conducted consultation with sister institutions to determine how exchange programs were being funding. She determined that funding exchanges has been abandoned at most institutions and replaced the tuition is waived at most institutions.
7. Met with Dr. Bonnie Irwin of the Honors College and she is putting together a Presidential scholars program (20 new ones per year). These scholars would need to complete a major event and she wants Study Abroad to be one of their choices. Service learning was one of the issues discussed.
8. A meeting is being scheduled with Reggie McConnell of IT Travel, to discuss with Summer Study Abroad faculty, as well as Ms. Elyse Lyons, Ms. Pam Collins and Dr. Roann Kopel, why many of the faculty have chosen other agencies besides IT Travel. September 21, 2004 is the tentative meeting date.
9. While in Springfield last week, an issue arose regarding the tuition waiver programs. Auditors found that the tuition waivers were moving away from their original intent. If we are audited, we need to show that the waivers are being used for what they are intended. Dr. Augustine wants the Scholarship Committee to read the IBHE policies and procedures regarding the tuition waivers.

10. Concerns were raised with the Summer Study Abroad Paris trip. Dr. Augustine is meeting with students who went on the trip to review the concerns.
11. With regards to the rebuilding of Blair Hall, Dr. Augustine asked the committee to consider whether they would be interested in an International Courtyard in front of Blair Hall. If so, it would require IPAC to assist in finding money to help finance that project. IPAC was asked to consider whether the Projects group would want to try and determine what it would take to raise the money to pursue a donor or two to create this display for the front of Blair Hall.

B. Sue Songer

1. The numbers, based on the five day count are 144 international students from 48 countries. The top three countries are India, People's Republic of China and Nepal. Dr. Butt said that this year is the largest number of new and returning Muslim students on campus (grads and undergrads).
2. Sue noted some arrival assistance improvements (i.e. Zaptel phone cards). Dr. Murphy stated that Dr. Meadows has put aside some room for our international students with children for the daycare program on campus.
3. Sue reported an increase in the number of international students arriving with family members.
4. Sue noted delays in social security card issuance because of added security checks.
5. Sue noted that the orientation would be enhanced with the addition of Angie Hunt of HOPE of Central Illinois to discuss domestic violence.
6. The orientation follow-up is scheduled for September 9, 2004 at 5:00 pm.
7. Upcoming events on Sept. 8 (Pantherpalooza) 1-4 pm in the South Quad – RSO showcase and on Sept. 9, International Forum, 2-4 pm, in the Charleston-Mattoon Room of the Union.
8. Visiting Scholars for 2004-05: Cecelia Ricci from Italy, Ying Xu from P.R. China and Bojun Shan from P.R. China. Pam Collins mentioned that Elena Demianova from Russia was going to be here soon to teach

C. William Elliott

1. Bill explained the Student and Exchange Visitor Information System (SEVIS) and discussed regulation changes. One of the changes, effective September 1, 2004, is the implementation of the SEVIS \$100 fee to any student who is issued an I-20. This fee will have to be paid before they go to the consulate. When we send out an I-20, we will be sending out directions regarding the fee. The fee does not apply to dependents.

2. As of September 1, 2004, an automatic maintenance feature was implemented with SEVIS which can change a SEVIS record of a student without a PDSO or DSO input if the student does not update their file. The student would be completed and would have no alternative, but to apply for reinstatement.

D. Elyse Lyons

1. Elyse attended a re-entry orientation last night with 11 students who had studied abroad and they discussed concerns and did an evaluation.
2. Elyse did site visits over the summer to Ireland, Wales and England and distributed to IPAC information on each site visit.

The meeting adjourned at 10:58 a.m.

ANNOUNCEMENT OF THE NEXT MEETING
Friday, October 1, 2004
9:30 a.m.
Martinsville Room, Martin Luther King, Jr. Union

Agenda Items:

Director of International Admissions
IPAC support of new international faculty