

**International Education Council
Meeting Minutes
November 6, 2015
Blair Hall Third Floor Conference 3108**

Members present: Dr. John Willems, Dr. Catherine Polydore, Dr. Zhiwei Liu, Dr. Rose Gong, Ms. Shraddha Shrestha, Ms. Jordan Nelson, Dr. Daniele Nardi, and Dr. Rigoberto Chinchilla

Members absent: Dr. Robert Peterson, Dr. Kesha Coker, and Dr. Claudia Janssen Danyi

Ex-Officio present: Dean Ryan Hendrickson, Dr. Kurt Olausen

Ex-Officio absent: Mr. Kevin Vicker, Ms. Sara Schmidt

Invited Guests present: Ms. Lana Beasley, Ms. Aimee Romack and Ms. Zandra Anderson

I. Welcome

Dr. Polydore welcomed the committee.

II. Approval of the Minutes

The minutes of October 2, 2015 were approved with no revisions.

III. Reports

a. Study Abroad: Dr. Kurt Olausen

1. Study Abroad Fair

Dr. Olausen reported that approximately 30 students will be studying for a full semester during Spring which is the largest number in 3 years. Also, everyone that applied for a scholarship received an award. \$45,000 has been awarded for exchanges in the Spring which is continuing to build our exchange partnerships. Applications are already coming in for summer. There are 12-15 applications for Psychology already.

The new website is finished and the online application is now available.

2. Marketing Update

Class presentations are continuing. They also participated in a panel in Lincoln Hall which several athletes attended.

3. CAA Meeting

Dr. Olausen attended a CAA meeting regarding in 2011 CAA had asked for information on a regular basis on what was happening in Study Abroad. This had never been completed to date due to the changeover in the Study Abroad Office but Dr. Olausen will begin providing them with a report.

4. IEC Week

Dr. Olausen provided a flyer with the Study Abroad schedule of events for IEC Week and the events will be on the University calendar as well. He asked everyone to post it on social media and advertise.

5. CIEE

CIEE Passport Caravan has committed to providing 10,000 passports over the next 10 years. They have a bus that will come to campus and you can get your visa free. They will be coming sometime during the 16-17 academic year. The question was asked if faculty could pay but still use the service and Dr. Olausen said he would ask. More detailed information will be provided once it is actually confirmed.

6. Other discussion

Dr. Polydore asked if attendance was taken when students attend events to find out what is bringing the most yield. Dr. Olausen stated this was not tracked well in the past but now they are connected with Abroad 101 which he believes will help with tracking and assessment. The current demographics has been 80% female and 20% male, mostly white and mostly seniors participating in study abroad. We are sort of following national trends which is typically around 60/40.

b. International Students and Scholars: Ms. Aimee Bowersock (sitting in for Mr. Kevin Vicker)

1. Enrollment Update

Ms. Bowersock provide an update on numbers. A graph is attached to these minutes.

2. Recruitment Update

Mr. Vicker went to an education fair in Korea to a boarding school. Three students will be coming here from there during Spring semester. He also connected with former Eastern students while in Korea. He is planning on a Ghana/Nigeria trip in February.

3. Language Center Update

Ms. Zandra Anderson presented and announced Chuck Asche has resigned from The Language Center. Ms. Lauren Schubert is now the new director. They also have a new curriculum director that they are excited about. The classrooms have been expanded and they have overhead projectors. Three students graduated yesterday and have been recruited for other universities but they have agreed to do promotional videos for TLC here at Eastern. One new student will be coming in the spring. TLC will be participating in a panel during IEC week and have been in touch with Ms. Shrestha. TLC student are given opportunities to interact with Eastern students and develop relationships.

4. AIS Update

Ms. Shraddha Shrestha reported the potluck held last month was very successful. The next event is Sounds of the World at the University Union from 7-10 this evening. There will be food, activities and performances. Everyone is invited to attend. The next event will be the panel with Study Abroad on November 16 in the Charleston/Mattoon from 12:00 p.m. to 1:30 p.m. Dr. Janssen Danyi will be participating and 2 graduate students. They are looking for more faculty and students including from TLC. Mr. Vicker will be the facilitator for the panel. Please let Ms. Shrestha know if you are willing to serve on the panel. It will be stories of cross cultural adventures. Ms. Jordan Nelson volunteered to serve on the panel. Other suggestions were to contact Dr. Boggs and Dr. Grunhagen in School of Business.

5. IEC Week

IEC week is November 16-20, 2015. It was suggested that after this year's event, the programs committee should meet and begin planning next year's event to get the whole campus involved.

IV. Dean's Report: Dean Hendrickson)

1. Job Search

Dean Hendrickson handed out the job description for the new recruiting position in the International Office. The search

committee consists of Dr. Austin Cheney, Chair, Dr. Catherine Polydore, Dr. Claudia Janssen Danyi, Mr. Kevin Vicker and Mr. Josh Norman. The search committee has met twice and will begin reviewing applications next week. The plan is to bring candidates to campus November 30-December 9 with hire date at the first of the year. The IEC committee members should have an opportunity to meet the candidates and it is important they do so. Dean Hendrickson will keep the committee updated. At the moment there are 13 applicants and hopefully a few more before next week.

2. Booth Library Display

The library has table cases and tower cases with locks that will be available during IEC week for cultural displays. Dean Hendrickson said bring your items to the Study Abroad office and they will take information to record the item. Please make sure you provide what it is, where it is from and the significance. Items should be brought to the Office by next Tuesday, November 10. .

3. Study Abroad moving

The Study Abroad Directors office will be relocating to the former Dean's Office for the School of Continuing Education on the first floor of Blair Hall. They will also still be using the current room in 1207 Blair Hall but this give them much more space and puts the office closer together.

V. Other Business

Dr. Polydore inquired about the status of the International Courtyard. Dean Hendrickson stated he will provide more specific information about the status of the courtyard at the next meeting.

ANNOUNCEMENT OF THE NEXT MEETING

December 4, 2015

Blair Hall Conference Room 3108