

INTERNATIONAL EDUCATION COUNCIL

Meeting Minutes

October 4, 2013

Members present: Dr. Dan Carter, Dr. Rigo Chinchilla, Dr. Marilyn Coles, Dr. Ryan Hendrickson, Dr. Lania Knight, Dr. Dejan Magoc, Dr. John Willems, Dr. Jacquelyn Frank, Dr. Tesa Leonce

Members absent:

Ex-Officio present: Ms. Beth Craig, Mr. Kevin Vicker, Ms. Sara Schmidt, and Ms. Kelly Holland.

Ex-Officio absent: Dean Augustine

Invited Guests present: Ms. Mandy Starwalt, Ms. Aimee Romack, Ms. Nancy Meese.

I. **Welcome:** Dr. Lania Knight

II. **Approval of Minutes**

Approval of September minutes was tabled to the November meeting for review.

III. **Reports**

a. **Dean's Report:** Kevin Vicker and Kelly Holland

Ms. Kelly Holland stated the Graduate Assistant Tuition Waivers provide paid tuition for students working 20 hours a week depending on EIU or outside tuition. Some waivers are monetary and some are used for credit.

Dr. Willems has had students who were told the waivers were incorrectly used and were responsible for the fees. Some financial aid questions may go to Ms. Starwalt, some to the Graduate office to Ben and Study Abroad questions will be directed to Ms. Holland. Panther Promise waivers for veterans and Special Education are used but EIU waivers cannot be used. Ms. Holland stated scholarship dollars from waivers are not used.

Ms. Starwalt developed a new form which better informs the students of financial needs. The form keeps students aware of deadlines.

The University Business Office is working with Continuing Education to operate the programs. Every bill is account for. Ledgers are also public and are in a certain entry. Because of accounting, a fee was added to the bills. Legally Business Office can roll revenue—rolling the amount was paying for the fee. Business Office is working to continue to pay the fee instead of the students or the programs. For summer, Continuing Education will be paying the fee. A suggestion was made to adjust the budget to include the Service fee.

Kevin stated Dean Augustine has met with focus groups to review qualifications for Study Abroad Director. He has met with faculty but will be meeting with staff, chairs, and students groups. We are looking for someone to push for the Study Abroad program, a go getter and calibrates well with faculty and students. Search Committee begins in November. Time line is the last of January, 2014, May interviews and July starting date for the selected director.

Dr. Magoc asked who will be available to answer Study Abroad inquiries since Ms. Holland will be leaving October 18. Evan Lohmann will be the person to answer questions. Dean Augustine has not determined a Study Abroad Director interim.

Dr. Magoc inquired about the 4000 Study Abroad Senior Seminar course. This course was only taught the fall. Some has asked about having a summer course and possibly online course. It would have to be determined whether to be 4 week or 6 week course have someone to teach and write down dates and survey the students. The survey would add to our recruitment, let us know about the need of students and get an actual number of students before registration. We are going to give it try for summer.

Ms. Lori Henderson is the contact person for the Global Ambassadors Program. The official date for nominations is November. We have two people held over from last year. Nominations will now include domestic alumni who are launching careers at international locations as well as International alumni. Formal announcement will be the end of October. Nomination criteria may be found at <http://www.eiu.edu/graduate/pdf/GlobalAmbassadorsNominationForm.pdf> Nominations may be sent electronically. Past Global Ambassadors may be viewed at http://www.eiu.edu/graduate/alumni_global.php.

Dr. Leonce has requested an update on the International Plaza.

- b. International Students and Scholars: Mr. Kevin Vicker
Spring 2014 applications have increased significantly, almost doubled, 320 applications this year and 167 last years. The Technology Department has received a large number of the applications. This year we have had 50 student admissions and 36 issued I-20s. Last year there were 25 admissions with 20 issued I-20s.

Available job opportunities on campus for International students were discussed. International students are being hired in the dining halls more than offices and the library. The departments are strapped for cash and Federal aid is for U.S, students. Dining has more cash flow than the departments. Jobs are a very competitive system on campus as there are not many jobs off campus. Being a small town there is not the same pool of jobs outside of the campus.

Every semester we have had integrity issues inside and outside the classroom. Required meetings were scheduled for the students to discuss their integrity while at EIU. These meeting will be held each semester.

Kevin will be recruiting in India and China in October. In India, he will offer a training session for students interested studying at EIU.

The contract with The Learning Center has been signed and accreditation is scheduled for January. The first floor of Thomas Hall will be ready for the TLC opening in July or August of 2014.

Ms. Marilyn Holmes will be indefinitely absent.

c. Study Abroad: Ms. Kelly Holland

Brief descriptions of the Sub-committees were given and the following committees formed:

Study Abroad Sub Committee – Evan Lohmann

Members: Ms. Beth Craig, Dr. Ryan Hendrickson, Dr. Dejan Magoc, Ms. Sara Schmidt and Dr. Rigo Chinchilla.

Project Sub Committee – Mr. Kevin Vicker

Members: Dr. Lania Knight, Dr. John Willems, and Dr. Jackie Frank.

OISS Scholarship Sub Committee – Ms. Marilyn Thomas

Members: Dr. Marilyn Coles, Dr. John Willems, Dr. Tesa Leonce, and Dr. Dan Carter.

Study Abroad enrollment is looking good for spring 2014. Some students are interested in the exchange programs. Australia will accept 2 students a year, 1 student each semester. We may have to look for more exchange programs for 2 students per term.

As for Summer Study Abroad deadline is Jan 31, 2014 so January 30th will be busy with student applications. The online scholarship form is working well.

Meeting adjourned 10:15 a.m.

Recorder: Nancy Meese, International Students and Scholars Office.

Next meeting scheduled November 1, 2013

Blair Hall Conference Room 3108