

**International Education Council
Meeting Minutes
October 5, 2018
Blair Hall Third Floor Conference 3108**

Members present: Dr. Rick Anderson, Dr. Julie Dietz, Ms. Sarah Doodoo, Dr. Vanesa Landrus, Dr. Mei-Ling Li, Dr. Catherine Polydore, Ms. Amber Salutric, Dr. Tina Wang

Members absent: Dr. Jinhee Lee and Dr. Nichole Hugo

Ex-officio present: Dr. Ryan Hendrickson, Mr. Mutombo Andy Kabasele, Dr. Tanya Willard

Ex-officio absent: Dr. Newton Key, Dr. Barry Kronenfeld, and Ms. Sara Schmidt

Visitor present: Ms. Bethanny Cougill, Mr. Razak Dwomoh, Ms. Lauren Schuberth, and Ms. Emily Tooy

I. Approval of Minutes

At 9:03 am Dr. Vanesa Landrus called the meeting to order. She presented the minutes of the September 7th meeting. She noticed a sentence in the second paragraph under Elections was missing the word ‘was’. The word was added. With the addition, Dr. Julie Dietz moved to approve the minutes and Dr. Catherine Polydore seconded the motion. The Council unanimously approved the minutes with no abstentions.

II. Agenda Items: IEC Chair & Vice Chair

1. Member Bylaw Revision Proposal – A copy of the revised member bylaws that were previously emailed to the Council were presented. Dr. Julie Dietz recommend that Area 4 specifically list “One faculty representative from the Arts and Humanities, one from the Sciences, and two at large from the College” so there would be a fair representation within the new college. Dean Hendrickson felt this would be acceptable. Dr. Catherine Polydore moved to approve the new bylaws with the revisions and Dr. Julie Dietz seconded the motion. The Council unanimously approved with no abstentions.

2. Subcommittee Assignments – Dr. Landrus presented the tentative list of IEC subcommittees. The Scholarship Committee will be Dr. Nichole Hugo, Dr. Catherine Polydore, Dr. Julie Dietz, and Dr. Vanesa Landrus. Dr. Dietz stated that she would be willing to relinquish her position on the scholarship committee if anyone else was interested in filling that role.

The Study Abroad Committee will consist of Dr. Tina Wang, Dr. Rick Anderson, Dr. Jinhee Lee, and Dr. Mei-Ling Li.

3. Proposed Recommendations to IGPs Related to Study Abroad – Dean Hendrickson first welcomed Dr. Tanya Willard who is the ex-officio member from the Student Affairs Division. She is the Director of New Student and Family Programs.

He then presented the proposed revised IGPs related to Study Aboard that was also emailed to the Council prior to the meeting. He explained that there were previously two IGPs and the Provost asked him to combine them and clean up the language as needed. These changes were also shared with the

Chair and Vice Chair who approved the changes. Dr. Julie Dietz moved to approve the new IGP and Dr. Polydore seconded the motion. The Council unanimously approved the new IGP for Study Abroad.

III. Reports

1. International Student and Scholars: Mr. Mutombo Andy Kabasele

- a. Mr. Kabasele introduced Bethanny Cougill to the Council. She is the new International Student Coordinator and will be assisting with many different responsibilities in OISS.
- b. Mr. Kabasele updated the Council on his trip to Saudi Arabia and the various recruitment activities and meetings he held while there.
- c. Mr. Kabasele also announced that the International Education week is being finalized and everyone will be received a schedule of activities soon. Also the second Study Abroad fair will be on November 7th. He provided a list of scholarship opportunities for students interested in studying abroad. Dean Hendrickson thanked Ms. Emily Tooy and Mr. Kabasele for their hard work with the fair and was glad there is a second one this semester. There was also a discussion regarding how best to advertise around campus to reach the most students. Ms. Tooy also said this fair will be in the University Ballroom and a financial aid advisor will be on site to assist students who have questions about the cost of certain programs. Also the Coles County Treasurer will be available to assist anyone with applying for a passport. Mr. Kabasele also updated the council on the international admission and application numbers.

Dr. Polydore asked when the International Education Week would be and Ms. Emily Tooy stated that it was tentatively scheduled for November 9th through the 14th or 15th. Mr. Kabasele again let everyone know that a schedule would soon be sent out so the Council could assist in advertising for the events.

- d. TLC Update: Ms. Schuberth let the council know that four students completed the TLC program and three were conditionally admitted to EIU.
- e. AIS Update: Ms. Dodoo introduced Mr. Razak Dwomoh who is currently the VP of the Association of International Students. She said that AIS has had a good month of various activities. They held a sports event with soccer, cricket, and table tennis and had a meeting with the Athletic Director to see if they could help any international athletes. The AIS has been working with the Panther Shuttle to discuss their route and the needs of international students. Ms. Dodoo also had a meeting with the Kristen Bayes who is the coordinator of Student Legal Services to discuss any legal issues specific to international students. Their next big event will be the homecoming parade where they hope to display flags from 52 different countries. There will also be an upcoming Culture Fest where people can try foods from other countries. She is also working on a Family and Friends Program which will connect international students to members of the community, and plan to have a community coffee with Chi Alpha in the 7th Street Underground on the 26th. Also there is an upcoming Rice Conference which will be a panel of four international students representing four countries. Dean Hendrickson thanks Ms. Dodoo for reinvigorating the AIS.

Ms. Dodo also let the Council know that AIS plans to reach out to the various foreign language clubs to see if they can collaborate with them as much as possible.

Dean's Report: Dr. Ryan Hendrickson

Dean Hendrickson thanked Dr. Landrus for leading the meeting in Dr. Hugo's place.

He let the Council know that today there were visitors on campus from the Dalian Polytechnic University in China. They have a partnership with EIU for a 3+1 program and Dr. John Cabage has been going there the last two summers to teach classes.

He also let them know that he's been working with Mr. Kabasele and believes the IEC will have a productive semester. There are no new planned faculty or staff searches to discuss.

Dr. Landrus moved to adjourn the meeting at 9:55 am. The next meeting will be November 2nd, 2018.

Minutes submitted by Mary Mattingly