Certification of Academic Advisor for F-1 or J-1 Program Extension

The following is required by this office when a student exceeds the time limitation for completion of studies set forth on his/her immigration document. Please complete and return this form to the Office of International Students and Scholars.

Please Note:
Non-immigrant students on F-1 visas must be enrolled for a full course of study and must be making satisfactory progress toward their degree. Full-time for an undergraduate is defined as 12 semester hours; for a graduate it is 9 semester hours. Any student wishing to register for a reduced course load should consult with an IP advisor and secure the appropriate documentation prior to finalizing the reduction in registration. Failure to do so will jeopardize a student's legal status in the United States.

____________________________________________________________________

Student's Name ___________________________________________

Advisor's Name/Office Address/Phone: ________________________________

____________________________________________________________________

I certify that this student is working towards a

( ) Bachelor degree
( ) Master degree
( ) Certificate program

This student has not been able to finish degree requirements in a timely fashion for the following reason(s):

[ ] The student has changed his/her thesis research topic or advisor.
[ ] The student experienced an unexpected delay in thesis research.
[ ] The student changed his/her major field of study.
[ ] Other (please explain): _______________________________

____________________________________________________________________

I expect the requirements for this degree program to be completed in

____________________________________ (specify the month and year)

____________________________________________________________________

Signature of Advisor ___________________________________ Date ____________________________