Office of International Students and Scholars
EASTERN ILLINOIS UNIVERSITY

F-1 CURRICULAR PRACTICAL TRAINING (CPT)

600 Lincoln Avenue
Charleston, IL 61920
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Graduate Coordinator Recommendation Form
For International F-1 Student Curricular Practical Training

This form provides OISS with information required to grant CPT work authorization to an international student in F-1 visa status. The Graduate Coordinator must complete and sign.

Student Information:

Family (Last) Name	First Name	Middle Name
Program (Major) of Study	EIU E-Number	SEVIS ID # (Upper Left Corner of I-20)
Email Address	US Phone Number	

Internship Information:

Company Name: (Employment offer letter required.):_____

Job Location Address: (must be actual address where you will be working)

_____
Street City State Zip Code

Number of hours per week (part-time is 20 hours or less): _____

Begin Date:_____ (Month/Day/Year) End Date: (CPT is approved on a per semester basis):_____ (Month/Day/Year)

Graduate Coordinator MUST select ONE of the following to explain how this CPT is integral to the student's curriculum:

☐ **Student will receive course credit for a work-based learning experience which is an integral part of the student's degree program.**
Course Title & Number: _____

☐ **This internship will fulfill a requirement to the student's degree program.**
Degree level and field:_____

Please explain why this CPT is integral to the student's course of study:

As the student's Graduate Coordinator, by signing this form I am certifying that this Curricular Practical Training is REQUIRED and an integral part of the student's degree program. I also confirm student is enrolled in an internship or coop class and enrolled full-time if spring or fall semester.

Graduate Coordinator's Name: _____

_____ _____

Graduate Coordinator Signature Date

NOTE: If CPT is to go beyond the end date listed above the student is required to submit a new recommendation form. Student MUST have an I-20 showing this CPT is authorized BEFORE they can begin working.

You must contact OISS before you change CPT employers!