

EIU FY26 BIWEEKLY PAYROLL SCHEDULE

YEAR	PAYROLL NUMBER	PAYROLL PERIOD		PAY DATE	SUBMIT TIMESHEET TO PAYROLL OFFICE BY 11: 59 AM ON	OPTIONAL DEDUCTION SCHEDULE (Insurance, Dues, etc.)
2025	14	6/16/2025	6/29/2024	7/11/2025	7/1/2025	First 1/2 of July
2025	15	6/30/2025	7/13/2025	7/25/2025	7/15/2025	Second 1/2 of July
2025	16	7/14/2025	7/27/2025	8/8/2025	7/29/2025	First 1/2 of Aug
2025	17	7/28/2025	8/10/2025	8/22/2025	8/12/2025	Second 1/2 of Aug
2025	18	8/11/2025	8/24/2025	9/5/2025	8/26/2025	First 1/2 of Sept
2025	19	8/25/2025	9/7/2025	9/19/2025	9/9/2025	Second 1/2 of Sept
2025	20	9/8/2025	9/21/2025	10/3/2025	9/23/2025	First 1/2 of Oct
2025	21	9/22/2025	10/5/2025	10/17/2025	10/7/2025	Second 1/2 of Oct
2025	22	10/6/2025	10/19/2025	10/31/2025	10/21/2025	No Opt Deduct
2025	23	10/20/2025	11/2/2025	11/14/2025	11/4/2025	First 1/2 of Nov
2025	24	11/3/2025	11/16/2025	11/26/2025	11/18/2025	Second 1/2 of Nov
2025	25	11/17/2025	11/30/2025	12/12/2025	12/2/2025	First 1/2 of Dec
2025	26*	12/1/2025	12/14/2025	12/26/2025	12/16/2025	Second 1/2 of Dec
2026	1	12/15/2025	12/28/2025	1/9/2026	12/30/2025	First 1/2 of Jan
2026	2	12/29/2025	1/11/2026	1/23/2026	1/13/2026	Second 1/2 of Jan
2026	3	1/12/2026	1/25/2026	2/6/2026	1/27/2026	First 1/2 of Feb
2026	4	1/26/2026	2/8/2026	2/20/2026	2/10/2026	Second 1/2 of Feb
2026	5	2/9/2026	2/22/2026	3/6/2026	2/24/2026	First 1/2 of Mar
2026	6	2/23/2026	3/8/2026	3/20/2026	3/10/2026	Second 1/2 of Mar
2026	7	3/9/2026	3/22/2026	4/3/2026	3/24/2026	First 1/2 of Apr
2026	8	3/23/2026	4/5/2026	4/17/2026	4/7/2026	Second 1/2 of Apr
2026	9	4/6/2026	4/19/2026	5/1/2026	4/21/2026	First 1/2 May
2026	10	4/20/2026	5/3/2026	5/15/2026	5/5/2026	Second 1/2 May
2026	11	5/4/2026	5/17/2026	5/29/2026	5/19/2026	No Opt Deduct
2026	12	5/18/2026	5/31/2026	6/12/2026	6/2/2026	First 1/2 of June
2026	13	6/1/2026	6/14/2026	6/26/2026	6/16/2026	Second 1/2 June
2026	14	6/15/2026	6/28/2026	7/10/2026	6/30/2026	First 1/2 July
2026	15**	6/29/2026	7/12/2026	7/24/2026	7/14/2026	Second 1/2 July
NOTE: *Denotes the last pay period in the 2025 tax year						
NOTE: **Denotes the fiscal year end 2026 cut-off.						

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YEAR	PAYROLL NUMBER	PAYROLL PERIOD		PAY DATE	SUBMIT LEAVE REPORT TO PAYROLL OFFICE BY 11:59 AM ON	
2025	8	7/1/2025	7/31/2025	7/31/2025	8/12/2025	
2025	9	8/1/2025	8/31/2025	8/29/2025	9/10/2025	
2025	10	9/1/2025	9/30/2025	9/30/2025	10/10/2025	
2025	11	10/1/2025	10/31/2025	10/31/2025	11/10/2025	
2025	12	11/1/2025	*11-30-25	11/26/2025	12/10/2025	
2026	1	12/1/2025	**12-31-26	1/2/2026	1/12/2026	
2026	2	1/1/2026	1/31/2026	1/30/2026	2/10/2026	
2026	3	2/1/2026	2/28/2026	2/27/2026	3/10/2026	
2026	4	3/1/2026	3/31/2026	3/31/2026	4/10/2026	
2026	5	4/1/2026	4/30/2026	4/30/2026	5/11/2026	
2026	6	5/1/2026	5/31/2026	5/29/2026	6/10/2026	
2026	7	6/1/2026	6/30/2026	6/30/2026	7/10/2026	
*Last period in 2025 tax year						
**December is paid in January 2026						
EIU FY26 UNIVERSITY HOLIDAYS						
Friday, July 4, 2025			Independence Day			
Monday, September 1, 2025			Labor Day			
Thursday, November 27 & Friday, November, 28, 2025			Thanksgiving Holidays			
Wednesday, December 24 & Thursday, December, 25, 2025			Christmas Holidays			
Dec 31, 2025 & Jan 1, 2026			New Year Holidays			
Monday, January 19, 2026			Martin L. King Birthday			
Friday, February 13, 2026			Lincoln's Birthday			
Monday, May 25, 2026			Memorial Day			
Friday, June 19, 2026			Juneteenth			