Name of Presenter: \_\_\_\_\_\_ Name of Evaluator \_\_\_\_\_\_ Date and Location:

ate and Locati	Scoring Criteria	SCORE: _ Poor			Excellent		
Category							
		1	2	3	4	5	
Organization	The type of presentation is appropriate for the topic and audience.	Poor				Excellent	
		1	2	3	4	5	
	Information is presented in a logical sequence.	Poor				Excellent	
		1	2	3	4	5	
	Presentation appropriately cites requisite number of references.	Poor				Excellent	
		1	2	3	4	5	
Content	Introduction is attention-getting, lays out the problem well, and establishes a	Poor				Excellent	
	framework for the rest of the presentation.						
		1	2	3	4	5	
	Technical terms are well-defined in language appropriate for the target audience.	Poor				Excellent	
		1	2	3	4	5	
	Presentation contains accurate information.	Poor				Excellent	
		1	2	3	4	5	
	Material included is relevant to the overall message/purpose.	Poor				Excellent	
		1	2	3	4	5	
	Appropriate amount of material is prepared, and points made reflect well their	Poor				Excellent	
	relative importance.						
		1	2	3	4	5	
	There is an obvious conclusion summarizing the presentation.	Poor				Excellent	
		1	2	3	4	5	
Presentation	Speaker maintains good eye contact with the audience and is appropriately	Poor				Excellent	
	animated (e.g., gestures, movement, etc.).						
		1	2	3	4	5	
	Speaker uses a clear, audible voice.	Poor				Excellent	
		1	2	3	4	5	
	Delivery is poised, controlled, and smooth.	Poor				Excellent	
		1	2	3	4	5	
	Good language skills and pronunciation are used.	Poor				Excellent	
		1	2	3	4	5	
	Visual aids are well prepared, informative, effective, and not distracting.	Poor				Excellent	
		1	2	3	4	5	
	Length of presentation is within the assigned time limits.	Poor				Excellent	
		1	2	3	4	5	
	Information was well communicated.	Poor				Excellent	
		1					