

# INTERNSHIPS

WHY??



# WHAT IT MIGHT LOOK LIKE

- [Internship Experiences](#)

# INTERNSHIPS

- [Internship Homepage](#)
- 8 credit, 320 clock hours
- Time frames - EIU Calendar 

# EIU DEPARTMENT OF PUBLIC HEALTH



- HOME
- PROGRAMS
- APPLY NOW
- ABOUT THE PROGRAM
- STUDENT RESOURCES
- FACULTY AND STAFF
- HEALTH PROMOTION & LEADERSHIP MS



# REQUIREMENTS AND DEADLINES

## Prerequisites:

- PUBH 3700, 4175, 4250.
- Submission of the Professional Portfolio

## Internship Offer:

- **November 15 (for Spring Internships)**
- **March 15 for Summer Internships)**
- **July 15 (for Fall Internship)**

## Internship Agreement Form signed by all:

- **December 1 (for Spring Internships)**
- **April 1 for Summer Internships)**
- **August 1 (for Fall Internships)**

# PROCEDURES

1. Meet with your PUBH Academic Advisor
2. Read and review ALL information at website
3. Complete [Intent to Intern Form](#)



# EIU DEPARTMENT OF PUBLIC HEALTH



[Student Ambassador program](#)

[Internships](#)

[Eta Sigma Gamma](#)

[Academic Advisers](#)

[A Guide to Public Health Careers](#)

[Public Health Waitlist Policy](#)

[How to wait-list a class](#)

[Independent Study Proposal \(pdf\)](#)

[Public Health Department Approval Form](#)

[Citing electronic sources](#)

## Public Health Internships

- [Internship Power Point Presentation](#)
- [Rationale](#)
- [Overview](#)
- [Internship Objectives](#)
- [Information for the Student](#)
  - [Portfolio Guidelines](#)
    - [Portfolio Guidelines Power Point Presentation](#)
    - [e-Portfolio Guidelines Power Point Presentation](#)
    - **DEADLINES:**
      - Last Friday in Oct (for Spring Internships)
      - Last Friday in March (for Summer Internships)
      - July 15 (for Fall Internships)
    - [Department Approval Form](#)
  - [Intent to Intern Form](#)

# SITE SELECTION

- Criteria
  - [Eight Areas of Responsibilities for Health Educators Specialists.](#)
- Site Selection resources
  - [Internship List and Search Engines](#) at website
- Settings







**WHERE PUBLIC HEALTH  
SPECIALISTS WORK...**

# COMMUNITY/PUBLIC HEALTH SETTINGS

- Non Profit Voluntary Agencies



# GOVERNMENT

- Federal Health Agencies
- CDC



U.S. Food and Drug Administration



Administration on Aging

**U.S. Department of Health and Human Services**  
**Indian Health Service**

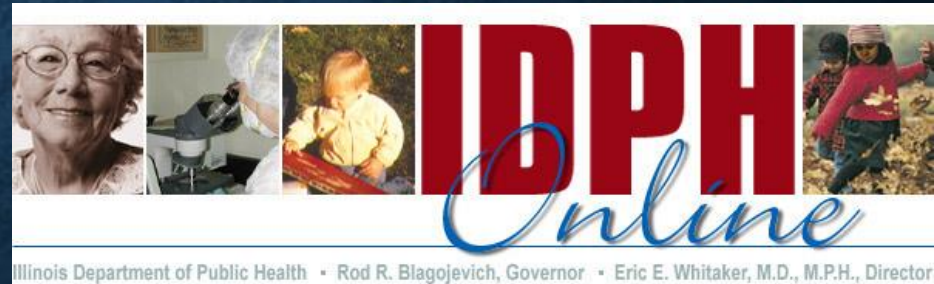
The Federal Health Program for American Indians and Alaska Natives



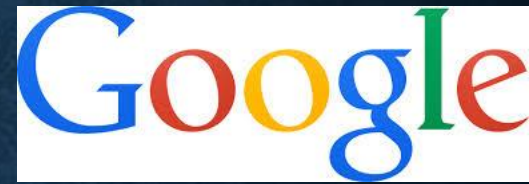
# GOVERNMENT

- State & Local Public Health Departments
- Emergency Management Agencies

**ILEMA**



# BUSINESS & INDUSTRY



- What is Worksite Wellness
- Worksite Health Promotion (WHP)
  - Wellness/health promotion
  - Occupation health & safety
  - Employee Assistance Programs
  - Infection/Hazard Control
  - Injury Prevention



# BUSINESS & INDUSTRY

- Insurance
- Sales – medical/health/fitness equipment
- Pharmaceuticals
- Health Communication

# HEALTH CARE SETTINGS



# HEALTH CARE SETTINGS



- Hospitals
- Clinics
- Retirement Facilities
- Managed Care



BROOKSTONE ESTATES  
OF CHARLESTON

*a Senior Lifestyle community*






# HEALTH CARE SETTINGS

- Home Health Agencies
- Rehab facilities 
- Substance use prevention agencies
- Mental Health



# A WORD ABOUT HOSPITALS....

Non-medical  
 Administrative services  
operations in a *hospital*...

# COMPLIANCE DEPARTMENT

- Prevent, detect, and correct employee violations of the Federal, State, or local laws, or institution policy and procedure violations.
- HIPAA

## Corporate Compliance

Overview | PRINT THIS PAGE | Share this page: [Social Media Icons]

Home > Corporate Compliance

### The JHHS Corporate Compliance Department

The Johns Hopkins Health System Corporate Compliance Department assists and advises all employees - directors, officers, hospital staff, and associated or affiliated contract workers - on how to prevent, detect, and correct employee violations of the Federal, State, or local laws, or institution policy and procedure violations.



via LinkedIn

Full-time Health insurance Dental insurance Paid time off

**Health System Specialist /Integrity & Compliance**  
Veterans Affairs, Veterans Health Administrat...  
Hines, IL  
via Learn4Good  
7 days ago Full-time

**Associate, Quality and Compliance**  
Oak Street Health  
Chicago, IL (+1 other)  
via Jobvite  
Full-time Health insurance Dental insurance Paid time off

**Director, Compliance &**

### Associate, Quality and Compliance

SAVE

Apply on Jobvite

Full-time Health insurance Dental insurance Paid time off

**Job highlights**  
Identified by Google from the original job post

**Qualifications**

- Bachelor's degree in Healthcare Administration, Compliance, related field, or equivalent experience
- Minimum of 2 years of compliance experience dealing with care

**Responsibilities**

- The Quality & Compliance Associate is accountable for internal case management and utilization management compliance, implementing and monitoring ongoing quality improvement activities, and using...












# EDUCATION & TRAINING


- Medical
  - Patient Educators
  - Community
- Education/Services



- All
- Clinical educator
- Coordinator
- Medical assistant
- Nurse educator
- Med
- Program coordinator
- Registered nurse
- Advisor
- Clinical education
- Clinical manager
- Clinical specialist

 **Community Health Educator**  
BJC HealthCare  
St. Louis, MO  
via Indeed  
\$ 43,056.00–68,723.20 a year  Full-time  
 Health insurance  Dental insurance

 **Community Health Outreach Specialist**  
Hospital Sisters Health System  
Green Bay, WI  
via Hospital Sisters Health System Careers  
🕒 9 days ago  Full-time  Health insurance  
 Dental insurance  Paid time off

 **Undergraduate Medical Education Program Coordinator**  
Children's Hospital & Medical Center - Omaha

 **New job alerts**

## Community Health Educator

 SAVE 

 BJC HealthCare  
St. Louis, MO

- Apply on Indeed
- Apply directly on BJC HealthCare Careers
- Apply on IntelyCare
- Apply on ZipRecruiter

\$ 43,056.00–68,723.20 a year  Full-time  Health insurance  Dental insurance  Paid time off

### Job highlights

Identified by Google from the original job post

#### Qualifications

- Bachelor's Degree
- 2-5 years
- Master's Degree
- Healthcare Admin/related

#### Responsibilities

- This role will focus on prevention education in areas such as substance use/misuse, safety and physical activity
- Role will require travel and ability to work some evenings and weekends
- 9 more items

#### Benefits

[← Back](#)

## Community Health Outreach Specialist

**Locations:** Green Bay, Wisconsin

**Categories:** Education

**Function:** Outreach

**Ministry:** Hospital Sisters Health System

**Shift:** Day

**Position Type:** Regular Full-Time

**Req ID:** 56616

[Apply](#)

### Job Description

#### Summary

The Community Health Outreach Specialist coordinates community health programming within respective assigned community. Collaborates with department leadership to develop, execute and evaluate initiatives based on Community Health Needs Assessment. Uses data to identify community needs prior to planning, implementing, monitoring, and evaluating programs designed to encourage healthy lifestyles, policies, and environments. Participates in local and regional programming



# DEVELOPMENT



FUNDRAISING



GRANTS



FOUNDATIONS



Find out how you match this company

START

Job

Description Salary Skills

**JOB DESCRIPTION**

**Overview**

Ann & Robert H. Lurie Children's Hospital of Chicago provides superior pediatric medical care in a setting that offers the latest benefits and innovations in technology, research and family-centered design. As the pediatric teaching hospital of Northwestern University Feinberg School of Medicine, we strive to be a leader in pediatric healthcare delivery; research in the causes, treatment and prevention of diseases that affect children; education for physicians, nurses and allied health professionals; and advocacy for the general well-being of all children.

As the top pediatric hospital in Illinois, our medical staff of 1,800+ physicians across 70 pediatric specialties cared for more than 221,000 children and adolescents in 2020. Fifty-five percent of children we treat are either uninsured or underinsured; we serve more pediatric patients covered

## Coordinator Hospital Development LifeQuest - Tallahassee

UF Health Shands ★★★★★ 443 reviews

Tallahassee, FL

\$50,000 - \$65,000 a year

This position is located in Tallahassee. Provides donor education to nursing and medical staff in all of LifeQuest's partner hospitals; completes...

Easily apply

Sponsored [save job](#)

## Donation Development Coordinator

OneLegacy ★★★★★ 17 reviews

Los Angeles, CA 90012

Experience in assessing challenging organizational and personal impediments to change and development of strategies to overcome these;...

Sponsored [save job](#)

**Development Foundation**

- Donate Now
- Planned Giving
- Funding Wish List
- Meet the Staff
- Fundraising Opportunities
- Fundraising Events
- Grateful Patient Stories
- Business Partners in Philanthropy
- Subscribe to Receive Foundation News
- Foundation Photo Gallery



**Foundation**  
Bristol Hospital Development Foundation

Since its founding in 1921, Bristol Hospital, a not-for-profit institution, has been the grateful beneficiary of community financial support. Your gifts have helped Bristol Hospital offer the latest in medical technology and healthcare services.

Connect With Us On Facebook

**DONATE NOW**

Giving to the Bristol Hospital Development Foundation is secure, fast and easy.

**Our Goal**  
You can help us reach our fiscal year 2019 fundraising goal. Please make a donation today! As a not-for-profit community hospital we rely on your help to buy new medical

# HEALTH & SAFETY

- Occupational safety and health
- Environmental control 
- Fire safety
- Safety-oriented training programs
- Emergency management

# Worker Safety in Hospitals

Caring for our Colleagues



## Worker Safety & Occupational Health

Understanding the Problem

Safety & Health Management Systems

Safe Patient Handling

RDD Assessment

Regulation Basics

Ways to Program Development

Patient & Patient Family Assessment

Facility Design

Safe Patient Handling Equipment

Evaluation & Training

Program Evaluation

Additional Resources

Did you know that a hospital is one of the most hazardous places to work? In 2012, in U.S. hospitals, workers lost 100 work-related injuries and illnesses, a rate of 8.8 work-related injuries and illnesses for every 100 full-time employees. This is almost four times the rate for private industry as a whole.

OSHA created a suite of resources to help hospitals assess workplace safety needs, equipment safety, and health management systems, and address their safe patient handling programs. Preventing worker injuries can only help patients—it also helps patients and will save resources for hospitals. [Download the resources](#) and explore the links below to learn more about the resources available.



### Understanding the Problem

Hospitals are complex institutions and face unique challenges that contribute to the risk of injury and illness.

[Learn More >](#)



### Safety & Health Management Systems

A safety and health management system can help build a culture of safety, reduce injuries, and save money.

[Learn More >](#)



### Safe Patient Handling

Safe patient handling programs, policies, and equipment can help most effectively reduce the biggest cause of workplace injury.

[Learn More >](#)

# Emergency Preparedness Colour Codes



<b>Blue</b>	Cardiac Arrest / Medical Emergency		<b>Red</b>	Fire/Smoke	
<b>Pink Neonate</b>	Pediatric/Infant Cardiac Arrest Medical Emergency		<b>Green</b>	Evacuation	
<b>White</b>	Violent Situation		<b>Orange</b>	External Disaster	
<b>Yellow Amber</b>	Missing Adult Missing or Abducted Infant or Child		<b>Orange</b>	CBRNE	
<b>Purple</b>	Hostage Taking		<b>Brown</b>	In-facility Hazardous Spill	
<b>Black</b>	Bomb Threat / Suspicious Object		<b>Grey</b>	Infrastructure Loss or Failure	
<b>Silver</b>	Person with a Weapon				



Health & Safety Specialist

Mayo Clinic

Jacksonville, FL

via LinkedIn

# HUMAN RESOURCES DEPARTMENT

A **HR director** heads the **human resources** department in a **hospital**, overseeing the entire functioning of the department. ... Recruitment of employees, training, functioning, setting the salaries and benefits of employees and managing employee-employer relations, **are** some of the primary duties of a **hospital HR director**.



[The Job Description of a Hospital HR Director | Career Trend](#)

# Human Resources (JHH/JHHSC)

[Employment](#)

[Benefits](#)

[Manager Resources](#)

[Workforce Diversity](#)

[Education Programs](#)

[News and Events](#)

[About Human Resources](#)

[Home](#) > [Human Resources \(JHH/JHHSC\)](#) > [About](#)

PRINT THIS PAGE 

## Our Mission

The mission of the Johns Hopkins Health System Corporation/The Johns Hopkins Hospital's (JHHSC/JHH) Department of Human Resources is to provide reliable, consistent, competent and timely services and support to meet the needs of our employees and other customers. We guarantee our customers an approachable, confidential and service-oriented environment which:



**Human Resources Manager**  
Touchette Regional Hospital  
East St Louis, IL  
[via LinkedIn](#)

# OPERATIONS DEPT.

- Planning and controlling change.
- Managing quality assurance programs.
- Researching new technologies and alternative methods of efficiency.
- Setting and reviewing budgets and managing cost.
- Overseeing inventory, distribution of goods and facility layout.



Managing Hospital  
Operations


## **Operations Manager**

Citizens Memorial Hospital

Osceola, MO

Provides pre-hospital care in accordance with established treatment protocols; prepares and maintains ambulances equipment, and inventory; cooperates and...

# INFECTION CONTROL



Responsible for direction, management and operation of the infection prevention and control/epidemiology department, including education of hospital personnel and consultation with the organization, CDC, and the county and state health departments.

Compliance with Joint Commission (JC) standards, CMS, OSHA, and state regulations, outbreak investigation, and overall direction of the infection prevention and control program.



## Infectious Disease - Infection Prevention & Control - Hospit...

Mayo Clinic  1,502 reviews

Jacksonville, FL 32224 (Beach Haven area)

Mayo Clinic in Jacksonville, Florida, is seeking a board certified academic infectious disease clinician who is trained in hospital epidemiology and infection...

# MARKETING AND COMMUNICATIONS



MEDIA  
RELATIONS



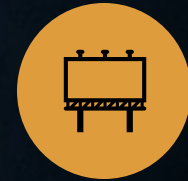
EDITORIAL  
SERVICES



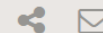
WEB STRATEGY



DEVELOPMENT  
AND DIGITAL  
MEDIA, DESIGN



MARKETING,  
AND MARKET  
ANALYSIS



**THE UPMC HILLMAN  
CANCER CENTER  
DIFFERENCE**

About Us

Specialty Care

Second Opinion

**News**

In The News

Our Publications

## Contact the Office of Communications

UPMC Hillman Cancer Center Office of Communications and Public Affairs oversees interaction and activities with the community and to increase awareness of UPMC Hillman Cancer Center's clinical care programs and its novel programs in cancer research, prevention, diagnosis, treatment, education, and patient care.

The Office of Communication centers around UPMC Hillman Cancer Center's clinical care programs and the community, while the Office of Government Regulations advances the research interests with government leaders and state and federal policymakers. Both offices serve as an administrative liaison to the UPMC Government Relations and Corporate Communications departments.

## Office of Communications and Media Relations at UPMC Hillman Cancer Center

# **JOB DESCRIPTION: COMMUNICATION SPECIALIST**

- Maintain internal and external communication strategies.
- Meet with internal clients to determine communication needs for departments
- Provide updates to website and website structure enhancement
- Writes edit and disseminates media
- Monitor social media, contributes to social media posting calendar and tracks engagement data.

# EXAMPLES- HOSPITAL DEPARTMENTS

- Johns Hopkins



- Examples:

- Healthcare Internships in Chicago

# COLLEGES / UNIVERSITIES



- University Health Service or Wellness center

- e.g. [HERC](#)



## Health & Wellness Promotion Coordinator

Winona State University ★★★★★ 58 reviews

Winona, MN

Knowledge of health and wellness promotion and student development theory, specifically substance abuse and college student behavior...

# INTERNATIONAL




- Disease prevention, health promotion 
- APHA Global Internships
- GVI





# POSSIBLE AGENCY REQUIREMENTS...

- Vaccinations....
- Health records ..
- Criminal background  
checks....

## PROCEDURES...

- Schedule an appointment with the Undergraduate Academic Advisor
- Make an appointment with the Internship Coordinator
- DO NOT make contact with a site UNTIL you talk to the Internship Coordinator

# ***PRIOR TO THE MEETING***

- Review information for identifying a site - Site Selection
- Be familiar with the Eight Areas of Responsibilities for Health Education Specialists.
- Be familiar with Competencies and Task Form.
- Review Portfolio Guidelines
- Have at least a draft of your Resume and Cover Letter

## AFTER THE MEETING:

- Submit the Internship Site Identification Form
  - Include ALL required information...
  - For on-line applications.....



- [Approval Form](#)
- [Citing Electronic Sources](#)
- [Purdue OWL](#)
- [APA Tutorial](#)
- [Scholarships](#)
- [Course Addition Form](#)

- DEADLINES:
- Last Friday in Oct (for Spring Internships)
  - Last Friday in March (for Summer Internships)
  - July 15 (for Fall Internships)
  - **Department Approval Form**
    - **Intent to Intern Form**
    - **Internship Site Identification**
  - **Information for Preceptors/Cooperating Agencies**

### Rationale

- The internship experience is a vital component in the overall training of students in the Public Health Department at Eastern Illinois University. The internship is designed to provide the student with professional work experiences. Internships assist the student in applying knowledge and competencies obtained in the classroom while acquiring practical skills needed to function as a professional in the health field. It is also meant to be a time of service to the cooperating agency.

### Overview

- The 8 credit, 320 clock hour internship experience takes place in agencies that employ health education and health promotion specialists such as public health departments, voluntary health agencies, hospitals or clinics, agencies that offer corporate wellness programs, disaster preparedness and emergency management agencies, and/or mental health and rehabilitation facilities. The internship should provide opportunities to gain experiences in one or more of the [Seven Areas of Responsibilities of Health Educators](#) (assessing needs; planning, implementing, evaluating and managing health education programs; serving as a health education resource person; advocating for health). See: [National Commission for Health Education Credentialing](#).

### Internship Objectives

- Provide the student with practical experiences in health-related, safety, and emergency management settings under appropriate supervision by competent personnel.

# AFTER THE MEETING....


- Stay in touch



# PROCEDURES....


- Agency Meeting or Interview
  - Research the agency
  - Be very familiar with internship objectives and the agency
- If an internship is offered and accepted, report beginning and ending dates anticipated for the internship to the Internship Coordinator

# STUDENT INTERNSHIP AGREEMENT FORM

- Completed once internship is accepted and dates decided
- Signatures needed  ....by everyone...
- *The internship will then be officially arranged.*
- *TIME....*



# REQUIREMENTS DURING THE INTERNSHIP

- Comply with **ALL** agency/organization policies and guidelines 
- Weekly Logs
- Final Summary Report
- D2L Section



GOOD LUCK!  
YOU'VE GOT  
THIS!