

**From :** Deborah Zaccagni  
**Subject :** <No Subject>  
**To :** foiarequests@eiu.edu  
**Cc :**

Wed, Nov 16, 2011 09:39 AM

 1 attachment

Attached is my request. I am not sure if the first request I sent the attachment worked. Please let me know when you receive this and if you have all the information you need.

Sincerely,

Deborah Zaccagni

Please save trees. Print only when necessary.

E-MAIL CONFIDENTIALITY NOTICE: Illinois has a very broad public records law. Most written communications (including email) to or from school district officials and staff are public records available to the public and media upon request. Your email communications may therefore be subject to public disclosure.

 **FOIAform11.txt**  
2 KB

**RECEIVED**

NOV 16 2011

**GENERAL COUNSEL**  
Eastern Illinois University

Response Due Date: \_\_\_\_\_

(for office use only)

FREEDOM OF INFORMATION ACT (FOIA) REQUEST  
FOR EASTERN ILLINOIS UNIVERSITY RECORDS

Date: 11/14/2011

To:

Robert L. Miller From: \_Deborah Zaccagni  
FOIA Officer/General Counsel Printed Name of Requester  
Eastern Illinois University  
600 Lincoln Avenue  
Charleston, IL 61920  
Telephone: 217-581-7249 Mailing address:

Facsimile: 217-581-7989 \_\_\_\_\_

Please type or print clearly.

Telephone number: \_\_\_\_\_

If you are an EIU employee, please indicate below the name and address of your department ONLY if you want the record(s) to be sent there.

Department: \_\_\_\_\_

Address: \_\_\_\_\_

Description of requested record(s):

I am requesting a copy of the report that was written when  
was stolen in the womans locker room on October 24th. I asked officer William for a copy of the  
report and he informed me to contact the legal department for the request. Officer William was also going to  
check the cameras outside the locker room at the time of the incident because there were only two other girls  
in the locker room at the time. I would like to know the result of the review of the cameras.  
I also gave the serial number of \_\_\_\_\_ to officer William which he said would be helpful.

FORM MUST BE SIGNED.

Signature of Requester Deborah Zaccagni

Records will be provided and fees charged according to the Illinois Freedom of  
Information Act. Pursuant to 5 ILCS 140/3(d), a response from the FOIA Officer  
will be provided within five business days. You will be notified if additional time  
is required to process your request.

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**NOV 16 2011**

**GENERAL COUNSEL  
Eastern Illinois University**