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or print clearly.

Response Due Date:

5-8-13
(for office use only)

**FREEDOM OF INFORMATION ACT (FOIA) REQUEST
FOR EASTERN ILLINOIS UNIVERSITY RECORDS**

Date: 5-1-13

To: Robert L. Miller
FOIA Officer/General Counsel
Eastern Illinois University
Blair Hall, Room 2102
600 Lincoln Avenue
Charleston, IL 61920
Phone: 217-581-7249
Fax: 217-581-7989

From: THOMAS A BLAIR
Printed Name of Requester

Signature of Requester _____

Mailing Address: _____

Telephone: _____

If you are an EIU employee, please indicate below the name and address of your department **ONLY** if you want the record(s) to be sent there:

Department: PAINT SHOP OPERATIONS
Building: FACILITIES, PLANNING & MGMT Room: PAINT SHOP
NORTH

Description of requested record(s): THE PAST THREE YEARS OF
FACULTY AND ADMINISTRATION'S **RECEIVED**

tblair@eiu.edu.

MAY 2 2013

EIU GENERAL COUNSEL

Records will be provided and fees charged according to the Illinois Freedom of Information Act. Pursuant to 5 ILCS 140/6, a response from the FOIA Officer will be provided within five (5) business days. If this is a request for commercial purposes, the response is 21 working days after receipt pursuant to 5 ILCS 140/3.1(a). You will be notified if additional time is required to process your request.

CLEAR