

April 15, 2011

Robert L. Miller
General Counsel/FOIA Officer
Eastern Illinois University
600 Lincoln Avenue
Charleston, IL 61920

RECEIVED

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GENERAL COUNSEL
Eastern Illinois University

RECORDS REQUEST

Dear Mr. Miller,

Pursuant to the state open records law, 5 Ill. Comp. Stat. 140/1 to 140/11.5, I write to request access to and a copy of the total number of freshmen students who applied, were admitted to and enrolled at Eastern Illinois University each fall semester from 2000 to 2010. I am also requesting average high school GPA, average ACT composite score and average class rank by percentage for applied, admitted and enrolled freshman students for each fall semester from 2000 to 2010. I am also requesting percent of freshman applicants, freshman admitted students and freshman enrolled students in top 10 percent, top 25 percent and top 50 percent of high school graduating class for each fall semester from 2000 to 2010. If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address.

I agree to pay any reasonable copying and postage fees of not more than \$100.00. If the cost would be greater than this amount, please notify me. Please provide a receipt indicating the charges for each document.

As provided by the open records law, I will expect your response within five (5) working days. See 5 Ill. Comp. Stat. 140/3(c).

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material.

Please be advised that I am prepared to pursue whatever legal remedy necessary to obtain access to the requested records. I would note that willful violation of the open records law can result in the award of reasonable attorney' fees. See 5 Ill. Comp. Stat. 140/11(i).

Thank you for your assistance.

Sincerely,



Kyla Gardner
Northern Star
Northern Illinois University