

Response Due Date: _____
(for office use only)

Office of General Counsel/FOIA Officer
Freedom of Information Act (FOIA) Request
for Eastern Illinois University Records

Eastern Illinois University
GENERAL COUNSEL

OCT 14 2011

RECEIVED

[Link to FOIA Form in pdf format](#)

Please fill in the spaces provided, print, sign, then clear form.	
<p>Send form to: Robert L. Miller FOIA Officer/General Counsel Eastern Illinois University 600 Lincoln Avenue Charleston, IL 61920</p>	<p align="center">From: John Allison Mailing Address/Telephone</p>
<p>If you are an EIU employee, please indicate below the name and address of your department ONLY if you want the information to be sent there:</p> <p>English Department</p>	
<p align="center">Give a brief description of the requested record(s):</p> <p>The total number of student credit hours generated by, and the total number of credit units assigned through the School of Continuing Education by Semesters and Summer terms 2007-2011.</p>	
<p><i>John B. Allison</i> Requester's Signature</p>	
<p>Records will be provided and fees charged according to the Illinois Freedom of Information Act. Pursuant to 5 ILCS 140/3(d), a response from the FOIA Officer will be provided within five business days. You will be notified if additional time is required to process your request.</p>	
<p>REMINDER: The request is incomplete unless signed.</p>	<input type="button" value="Reset"/>