

Due 3/7/14

Robert Miller

From: Jarad S Jarmon <jsjarmon@eiu.edu>
Sent: Sunday, March 02, 2014 6:14 PM
To: rlmiller@eiu.edu
Subject: FOIA request- Admissions Budget

RECEIVED

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EIU GENERAL COUNSEL

Dear Rob Miller,

Pursuant to the state open records law, 5 Ill. Comp. Stat. 140/1 to 140/11.5 , I write to request access to and a copy of the detailed budgets with expenses and salaries of all employees of the Eastern Illinois University Enrollment Management Division from FY2004 until FY2014. This includes 12B000 Enrollment Management, 12B010 Admissions, 12B020 OFC Registrar and Enrollment management, 12B030 Registration, and 12B100 Admissions. . If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address. I agree to pay any reasonable copying and postage fees of not more than \$10. If the cost would be greater than this amount, please notify me. Please provide a receipt indicating the charges for each document.

As provided by the open records law, I will expect your response within five (5) working days. See 5 Ill. Comp. Stat. 140/3(c).

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material.

Thank you for your assistance.

Sincerely,
Jarad Jarmon