DEPARTMENT: Theatre Arts

POSITION: Costume Shop Worker  Scene Shop Worker  Theatre Office Worker

SUPERVISOR(S): Michael Lynch

PURPOSE / ROLE: Assist with Theatrical Productions

QUALIFICATIONS: Click or tap here to enter text.

ACADEMIC YEAR: 2021/2022

CONTRACT DATE: August 23, 2021 thru May 06, 2022

RATE OF PAY: STATE MINIMUM WAGE

SCHEDULE: VARIES TO ACCOMMODATE STUDENT’S CLASS SCHEDULE

DUTIES AND RESPONSIBILITIES:

Costume Shop Worker- Assist with the production of theatre performance costumes; operate sewing machines; maintain costume vault and supplies; service shop equipment; clean as needed; perform other duties at the direction of the Costume Shop Manager.

Scene Shop Worker- Assist in the construction of scenery for theatre performances; utilize carpentry tools; paint scenery components; perform other duties at the direction of the Scene Shop Manager.

Theatre Office Worker- Staff the theatre office front desk; greet visitors to the department and provide information; field calls to the department phone and record messages; perform other duties at the direction of the Office Manager.