Instructions for Navigating Your PAWS Financial Aid Account

 Unsatisfied/Outstanding Requirements for 2011-2012

1. Log in to PAWS at http://www.eiu.edu/pawslogin/ using your EIU Net ID and password. If you do not know your Net ID or password, please contact the EIU Help Desk at 217-581-HELP.
2. Once you are logged into PAWS, click Financial Aid.
4. Select the 2011-2012 aid year.
5. On the Eligibility menu, click Student Requirements — Unsatisfied/Outstanding Requirements are listed at the top.
6. Click the Instructions box for each Requirement to view descriptions and instructions for your outstanding requirements.
7. Forms that are available for downloading and printing will be hyperlinked. Click on the form, then print, complete and return the form according to the instructions listed.
8. Click on Financial Aid tab at top to go back to the main Financial Aid menu.

 Reviewing and Accepting Awards for 2011-2012

1. Log in to PAWS at http://www.eiu.edu/pawslogin/ per instructions above and click on Financial Aid.
2. On the Financial Aid menu, click Award.
3. Click on Award for Aid Year.
4. Select the 2011-2012 aid year.
5. You can review your awards on the Award Overview tab.
6. You must click on the Term and Conditions tab and follow the instructions provided before you are able to accept your awards.
7. Once Terms and Conditions are satisfied, click on Accept Award Offer and you may Accept Full Amount All Awards if you would like to accept all aid as it appears. You may also individually Accept or Decline each award offered and Submit Decision.