Office of Financial Aid
Instructions on completing your Unsatisfied/Outstanding Requirements

1. Log onto PAWS at http://www.eiu.edu/paws with your NET ID and password. If you do not know your NET ID or have forgotten your password, please contact the EIU Help Desk at (217)581-HELP.
2. Once you are logged onto PAWS, click Financial Aid
3. On the Financial Aid menu, click Eligibility
4. On the Eligibility menu, click Student Requirements
5. Select the 2010-2011 aid year
6. Unsatisfied/Outstanding Requirements are listed at the top
7. Click Requirement Messages to view descriptions and instructions for your outstanding requirements
8. Use your back button, or choose Student Requirements at the bottom of the screen to go back to your list of requirements.
9. Forms that are available for downloading and printing will be hyperlinked. Click on the form, print the form, complete, and return the form according to the instructions on the form.

Failure to complete these requirements in a timely manner will delay processing and disbursing of your financial aid.