2526 XBUD

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Student ID (E Number) Last Name First Name

2025-2026 BUDGET INCREASE REQUEST

Students wishing to purchase a personal computer, art supplies or musical instruments may be allowed an increase to their Estimated Cost of Attendance to allow for the purchase. Students who travel to campus or to an internship, practicum, or student teaching site more than 60 miles one way may also request an increase for travel mileage.

This request is not a guarantee for increased aid. The increase to your budget may allow room for additional funding for certain awards or room to apply for an additional loan. Please contact the Office of Financial Aid and Scholarships about your options for additional funding. Students will be allowed only one budget increase for the purchase of a computer per degree at Eastern Illinois University. Other increases may be yearly or by the semester at the Director's discretion.

The maximum amount that your budget will be increased for the purchase of a computer is the purchase price of the computer or $2,500, whichever is less. This may include software and peripherals. The maximum amount for travel or the purchase of art supplies or musical instruments will be determined on a case-by-case basis.

Receipts or price quotes for computer purchases, art supplies, or musical instruments for the 2025-2026 academic year must be within the dates listed below.

SEMESTER REQUESTED:

- ☐ **Fall 2025**
- ☐ **Spring 2026**
- ☐ **Summer 2026**

Please complete the information below and return this form along with a copy of the receipt or a price quote outlining the amount you plan to or have already spent. Additional information from your department may be requested to justify amounts for instruments and art project supplies.

PURCHASE:

☐ **Art:** XBUDA

☐ **Computer:** XBUDC

☐ **Musical:** XBUDM

Amount Requested: $ _____

Invoice or receipt provided: ☐ Yes ☐ No

OR

MILEAGE:

☐ **Travel:** XBUDT

From: _____

To: _____

Number of times per week: _____

Purpose of travel: _____

STUDENT SIGNATURE _____ DATE _____

Complete and sign this form, then submit it to our office in person (Student Services Building East Wing), via email at **finaid@eiu.edu** or by fax at 217-581-6422.

EASTERN ILLINOIS UNIVERSITY

EASTERN ILLINOIS UNIVERSITY
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600 LINCOLN AVENUE, CHARLESTON, IL 61920
TELEPHONE: **217-581-6405** FAX: **217-581-6422** EMAIL: **FINAID@EIU.EDU**