

# Personalize Your Course Interactions Using Video Note in D2L

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Julie Lockett, Director of Learning Innovation  
Faculty Development and Innovation Center, EIU  
November 11, 2020

Please note: This meeting will be recorded  
and posted on the FDIC website.

# Agenda

- How to record and insert a video note
- How to generate captions for a video note
- Differences between adding a video note and using the record video option
- Suggested uses and best practices





# Why use video in online courses?

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To Create a  
Sense of  
Presence

To Provide a  
Unique  
Perspective

To  
Demonstrate  
a Process

To Present  
Intellectual  
Exchanges

To Provide  
Real-World  
Connections

# Videos can play a valuable role

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1

helping students achieve  
learning goals

2

helping students accomplish  
important secondary goals,  
such as

- enhancing motivation,
- building community, and
- establishing presence.



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# What is a video note?

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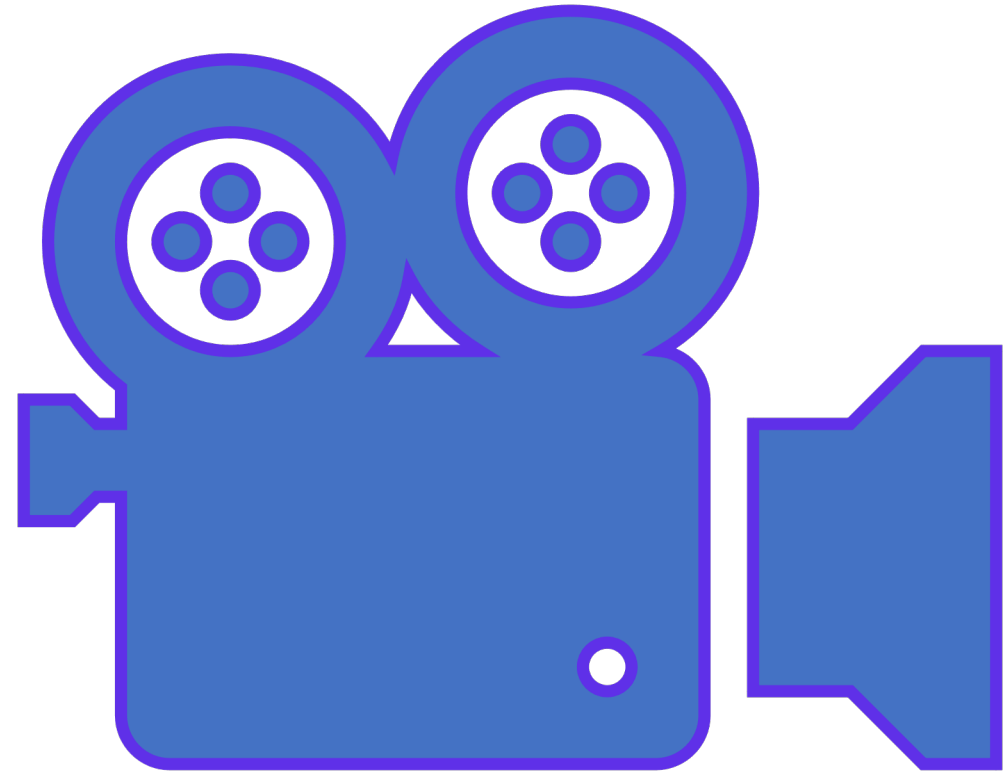
A video note is a brief video clip that you can record within a course in D2L without the need for special software or downloading/uploading files.

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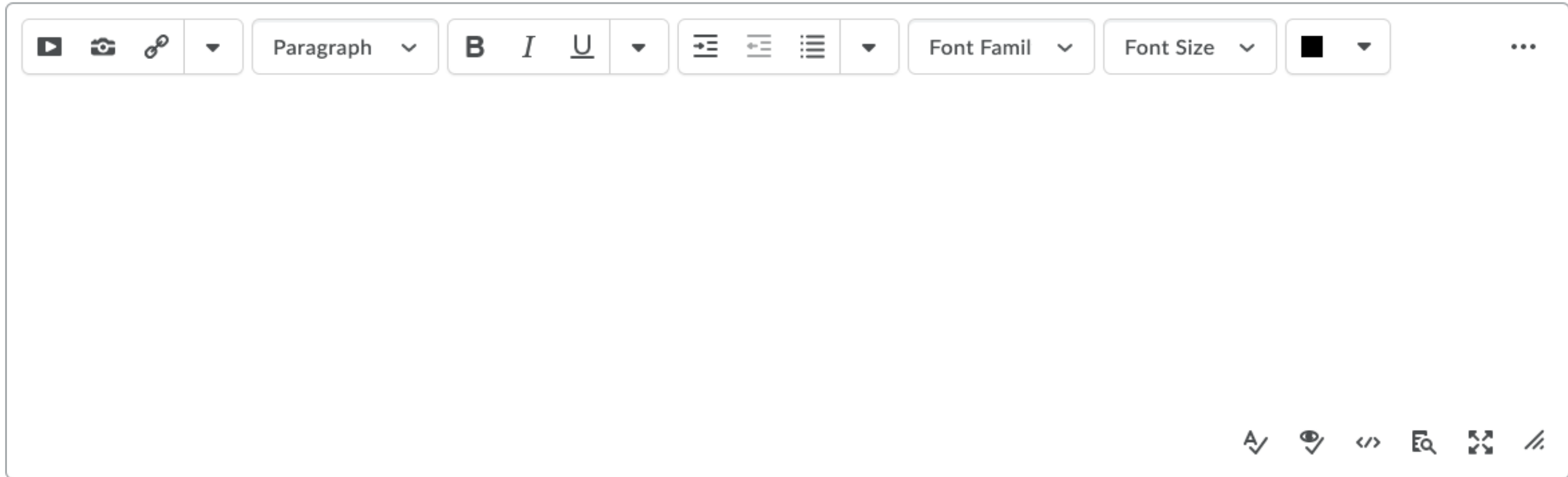
Where can a video note be recorded and used?

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You can record a video note anywhere that you have access to the **HTML editor** within a course.



# What is the HTML editor in D2L?



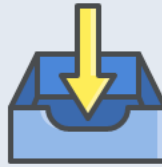
# The HTML editor is available in:



[News](#)



[Content](#)



[Dropbox](#)



[Quizzes](#)



[Grades](#)



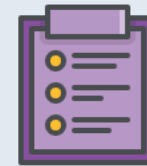
[Discussions](#)



[Calendar](#)



[Checklist](#)



[Surveys](#)



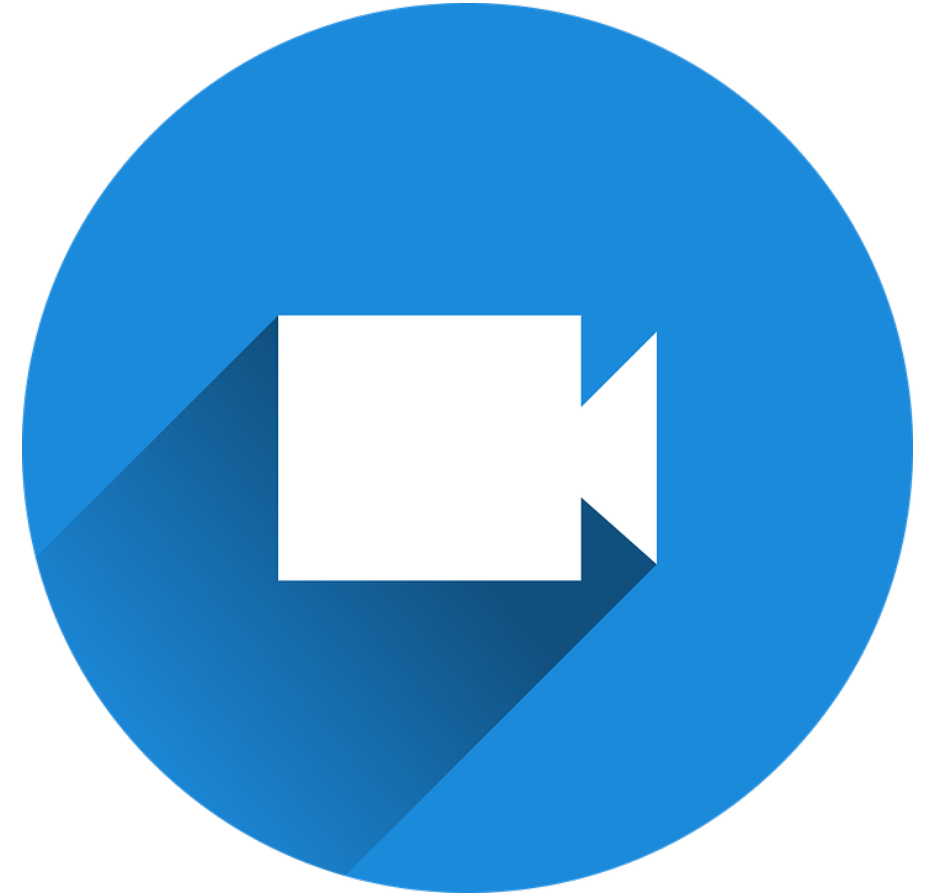
[Rubrics](#)



# Where do we recommend using video notes?

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Video notes work well when you want to **provide immediate feedback** to a student or a group of students or wish to convey a **quick reminder or announcement**.



# Example use cases for video notes:

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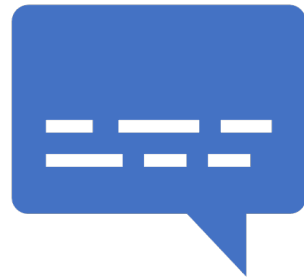


Build and foster instructor presence in a **news** announcement.

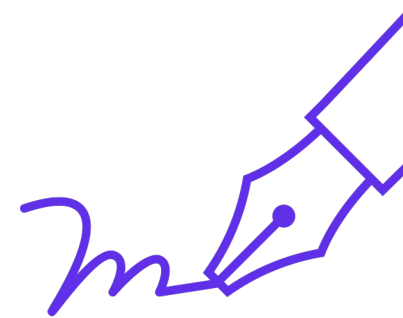


Provide an introduction to a module or topic or assigned activity in course **content**.

# Example use cases for video notes:



Increase student engagement in **discussion** posts or replies.



Provide students with additional information or guidance in **assignment feedback**.



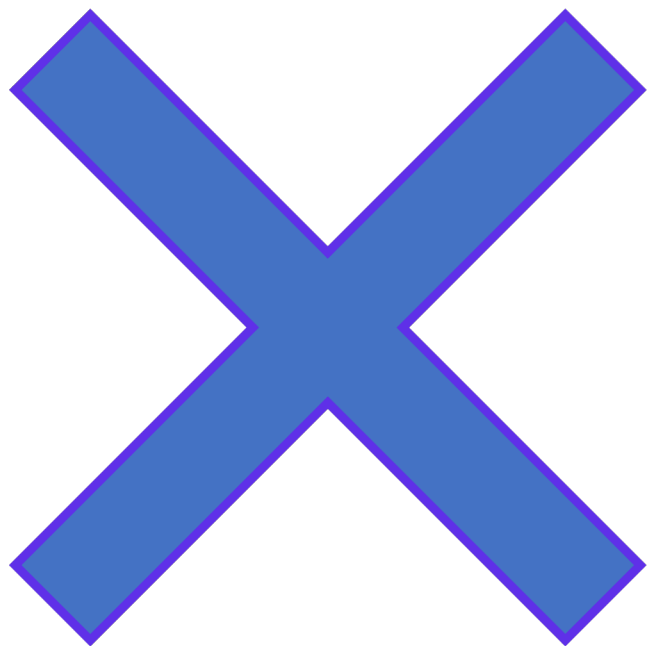
# How to record and insert a Video Note

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DEMO

[https://www.eiu.edu/d2lsolutions/htd2l\\_video\\_videonote.php](https://www.eiu.edu/d2lsolutions/htd2l_video_videonote.php)

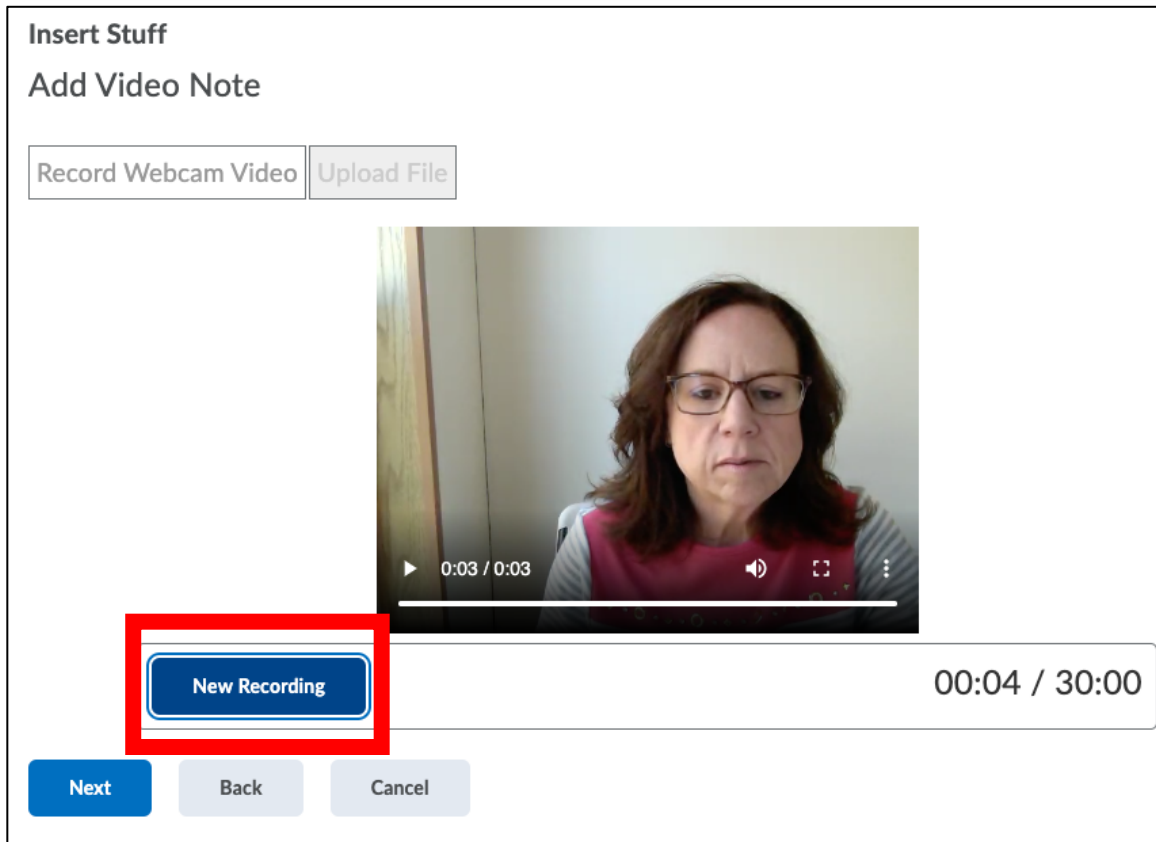


## Can I edit a video note?

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- A Video Note cannot be edited but you can easily re-record.

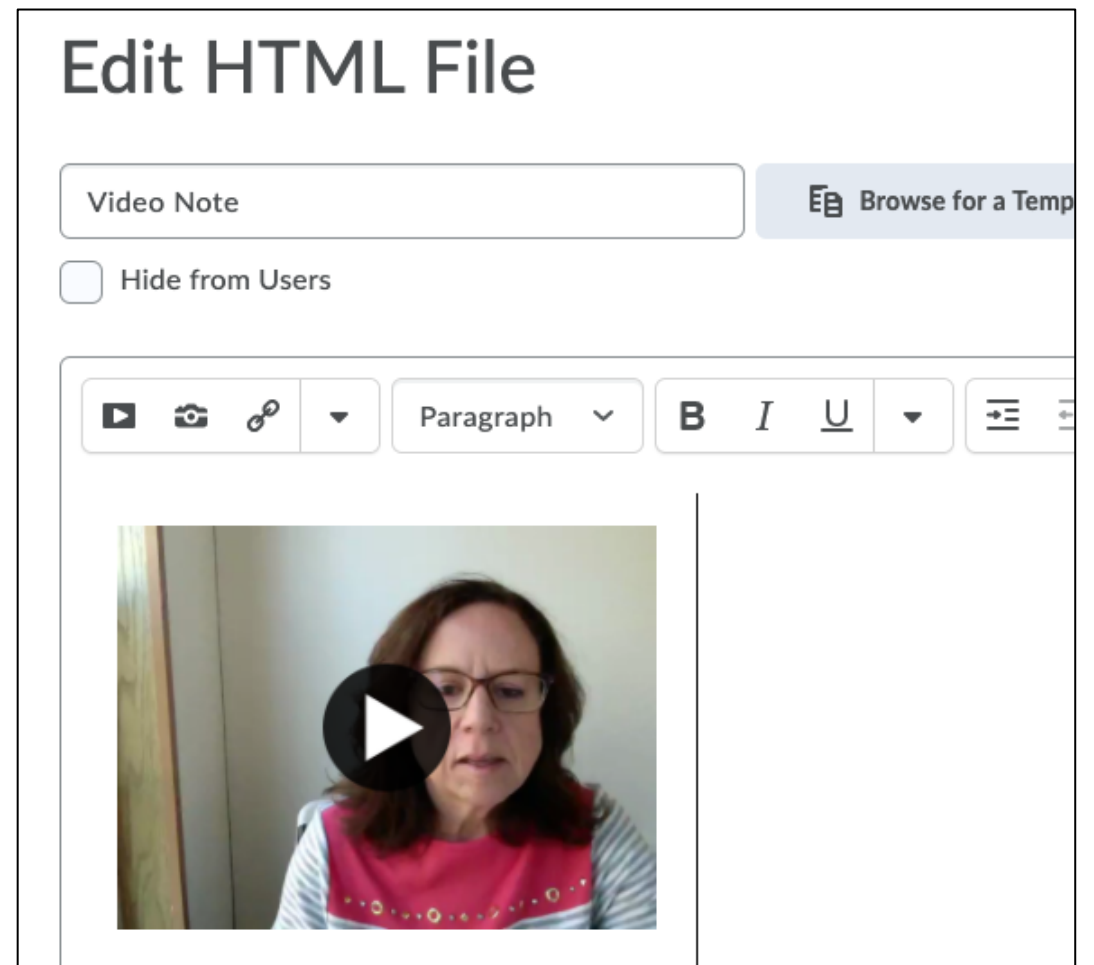
# How do I re-record a video note?



- If you don't like the video after you have recorded, simply select "New Recording" to re-record.
- If you have already inserted the video, delete it and create a new video note.

# How do I delete a Video Note?

- Edit the item where you inserted the Video Note.
- Click in the blank area to the right of the video note.
- press <Backspace> on your keyboard to delete it.



# Is a video note accessible?

**Insert Stuff**  
**Add Video Note**

Enter a video note description. A description is useful to users who are also modify the title of the recording.

Title:

Description:

Audio Language:

☒ Automatically generate captions from audio

**Next** **Back** **Cancel**

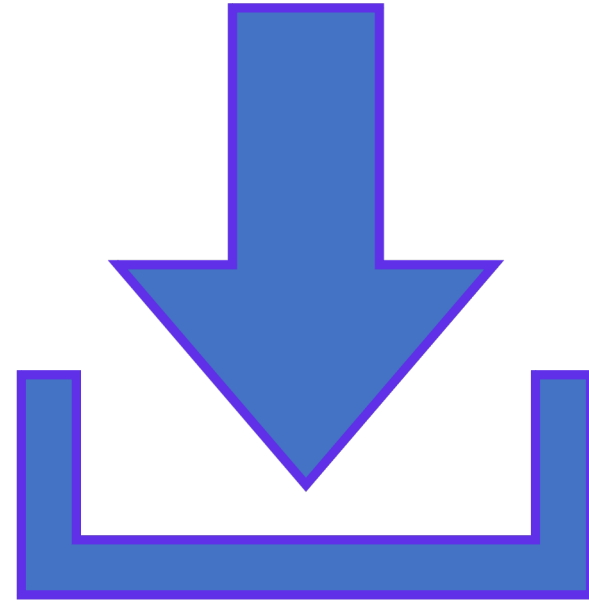
- Yes, provided you choose to generate captions for your video note.
- However, the captions cannot be edited.
- If you include a description, the text is accessible to students using assistive software to read their screen.



# Can I (or my students) download a video note?

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No. Video note  
downloading is not  
available in D2L.



Note: If you are viewing a video note in a content page, you will see a download button; however, this button does not allow you to download the video file.

# Can I search for and reuse my Video Notes?



Example:

- If you have recorded a video that you want to add to a news announcement in several of your courses.
- You can record it in one course, then easily search for and add it to news announcements in your other courses.



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## Do Video Notes copy from one section to another?

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- Yes. Though video notes are **not** a part of your course files, they will copy when you copy content from one course to another using the **Import/Export/Copy** function.

# Can students record Video Notes?

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Yes. Students can record video notes in any location where they have access to the HTML editor assuming they have a working microphone and camera on their computer or device.



[Dropbox](#)



[Discussions](#)



[Quizzes](#)

# Suggested Practice

- Before requiring students to record video notes within a graded discussion, set up a "Video Note Practice" discussion topic first.
- They can test their technology and get assistance ahead of time if needed.



Discussions

# Provide detailed instructions

- Students might not be familiar with the HTML editing toolset available to them in discussions and assignments.
- They might not already know, for example, what the **Insert Stuff** tool looks like.
- They will need step-by-step directions the first time that you ask them to complete a discussion activity or assignment using video note.

# Adding a Video Note using Insert Stuff vs. "Record Video" option

## Recommended

### Adding a Video Note

- Create a video note using Insert Stuff in the HTML editor.

News ▾

Welcome Students! ▾

Julie Lockett posted on Nov 10, 2020 4:21 PM



- Video embedded within D2L.

## NOT Recommended

### Record Video Option

- Record Video option in the "Attachments" area.
- Attaches an HTML file with a link to the video
- Requires the viewer to download and open the file, then, click on the link to see the video.
- Video notes recorded as attachments are also much less accessible to students with visual impairments.

# Alternative to Video Note

## Kaltura Express Capture

- pared-down version of Kaltura Personal Capture
- record video within D2L without additional software
- has auto captioning and the captions can be edited
- Insert Stuff > Add Kaltura Media > Add New > Express Capture
- video automatically saved to “my media” in Kaltura
- log into Kaltura to request transcript and edit transcript



# Tips for recording effective videos

- Have a plan for what you are going to say
    - brief outline
  - Audio quality matters
    - test your microphone
    - eliminate background noise
  - Length can impact effectiveness
    - keep it short and to the point including just enough relevant information
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# Project a good webcam image

- Front lighting
- Position the camera above your eyes, so you look slightly up at it. Avoid looking down at the camera.
- Eye contact/look into the camera
- Keep background uncluttered
- Cover your screen or hide your image if necessary so you're not distracted by seeing yourself while you record.
- Smile



# Q & A



[This Photo](#) by Unknown Author is licensed under [CC BY-SA-NC](#)

What are your questions?

# Support for D2L

- D2L support page: <http://www.eiu.edu/d2lsolutions>
- For technical support,
  - Call 217-581-HELP (4357),
  - email [support@eiu.edu](mailto:support@eiu.edu), or
  - contact the Instructional Support Specialist (ISS) for your department.