

Committees to be Removed from Senate Bylaws

- **Admissions Review Committee (E)**

Provost Lord stated, “Apparently, this committee’s only reference is in the Faculty Senate By-Laws. There is no reference to such a committee in any Internal Governing Policy (IGP) or in the Undergraduate Catalog. Nor is there any reference to an appeal process in either of these aforementioned documents. The Admissions Office always re-opens a prospect’s file should there be a request for any review or reconsideration by an applicant most commonly based on additional new information. The Gateway Admissions process managed by Dr. Davenport does use a small number of individual faculty to assist in the review of files for her program. Currently, however, there is no role for the committee as structured in the Faculty Senate By-Laws.”

Recommendation: Delete from senate bylaws.

- **Institutional Review Board on Human Subjects in Research (N)**

http://www.eiu.edu/~grants/COMP_IRB.php – “Several years ago the Faculty Senate voted to no longer be involved with staffing the IRB. Elections are no longer held for IRB members” (Bob Chesnut by e-mail). IRB constitution is very specific according to federal guidelines (see [IRB Policy B.1](#))

Recommendation: Delete from senate bylaws.

- **Research & Creative Activity Advisory Board (N)** – “This board has not been active for several years. It accomplished all that it set out to do and found few--if any--additional activities. If it were all up to me, I would say that the board should be discontinued. I'm open for discussion of course” (Bob Chesnut by e-mail). The committee already completed their initial charge, which was to combine publishing scholars to represent all colleges, more publicity for research.

Recommendation: Delete from senate bylaws.

- **Student Success Center Advisory Committee (N)** – Was disbanded in 2012 after the funding grant expired. Initially created to help with grant proposal.

Recommendation: Delete from senate bylaws.

Constituted, But Need Encouragement to Meet

- **Committee of Brand Champions**, formerly Philanthropy Communications Committee (?)

“Years ago, under the leadership of former Vice President Steve Falk, there was a group called the *Development Communications Committee*. VP Falk left the University in 1995. The next VP, Dr. Jill Nilsen, continued these meetings for a short while. In recent memory, these meetings have not been held since at least the arrival of VP Robert Martin. That was in February 2010. Hope this helps! Karla J Watson”

“In the past President Perry had discussed a *Brand Champions committee* as a possibility like one at Wisconsin Oshkosh. Due to the fact of staff changes and shortages and priorities in other areas we never set a committee in place. [...] We will discuss and get back with you” (e-mail from VP Martin).

Recommendations: Encourage VP University Advancement to convene committee

- Delete references to “Philanthropy Communications Committee”
- **Environmental Health & Safety Committee** (N) – [IGP #156](#) (outlines duties of EHS Department but this does not specify that a committee must be established) – [website](#) outdated (2012 Info)

Recommendation: Encourage Safety Officer Dan Deeken, interim chair of committee, to call meetings.

- **Parking Advisory Committee** (N) [IGP #159](#) Feb 7, 2011, Monitor: Vice President for Student Affairs - “The Parking Advisory Committee no longer exists and its tasks have been taken on by CUPB(??)” (Email Communication between Senator Rosenstein and Chief Officer Due). However, the current IGP states the constitution of the committee, which is chaired by the Chief of Police.

Recommendation: Encourage VPSA to assemble Parking Advisory committee

- **Sports and Recreation Board** (N) – [IGP #86](#) Approved: August 21, 1996, Monitor: Vice President for Student Affairs – “The Campus Rec Board has not met in several years, at least the last 10 (which is how long I have been here).” For the last several years no one has been assigned to it, students or faculty. Right now we are waiting for a decision from Dr. Nadler on its future. Sarah Daugherty Program Director/Lead Manager EIU Campus Recreation (September 30, 2015 in an e-mail to Jeff Stowell)

Recommendation:

- Encourage VPSA to assemble committee
- New name proposed, “Campus Recreation Board” (“Sports” implies a connection to intercollegiate athletics)
- **Textbook Rental Advisory Committee** (N) – [Internal Governing Policies #49](#) - Textbook Rental Service Approved: May 24, 2014, Monitor: Vice President for Student Affairs.

Recommendation: Encourage VPSA to assemble committee.

- **Tuition & Fees Review Committee** (N)

The *Tuition and Fees Review Committee* is a separate committee that reviews proposed ~~tuition and~~ fee increases (or decreases) prior to voting by the student senate.

~~Courtney Sage (Student VP Student Affairs): “We no longer have a financial VP. The position is now Student VP for Student Affairs. Apportionment Board is a separate board from Student Government.... The Tuition and Fees Review Committee is no longer a committee. It was changed to the Business Affairs committee; however, this committee no longer reviews tuition and fees. When tuition and fee increases are brought forth to Student Government, it has been to the general body meetings.”~~

Update 2/2/16 from Lynnette Drake: “student fee review committee only reviews approved proposals for mandatory fees (not tuition) and does include a representative from faculty senate. Courtney is incorrect. ...The current officers have probably never been through the fee review process. If a mandatory fee were to be proposed, the committee would be convened by Courtney. I will discuss this with her so she understands the process....You will need an appointed person for the Student Fee Review Committee”

Recommendation: Advise Student Senate Business Affairs Committee to accept responsibility for student fee review duties.

Recommended Name Changes

- **Financial Aid / Grants Committee (N)**– [IGP #72](#) - Grant-in-Aid Awards, Approved: October 23, 2003, Monitor: President –

IGP 72: All Grant-in-Aid awards and renewal of awards are reviewed and certified for approval by the Office of Financial Aid. The *Financial Grants Committee* only meets when there is a termination or appeal for a Grant-in-Aid Award.

Provost Lord: “This committee is a creature of IGP #72, the IGP which pertains to the Grants in Aid (GIA) program. By way of background, the GIA program is supported by student fees. In AY2015-16, the funds available total \$2,48M. It is subject to the oversight of the Vice President for Student Affairs and supports students deemed to bring “special talents” to Eastern. For most of the past decade just shy of 80% of the funds have been distributed to student athletes with the balance going to programs like Music, Art and Journalism to support students with special talents in these areas. Should one of these units believe that a student recipient has not been achieving academic success at the level appropriate to continue receiving the award, this committee is empowered to hear a student’s appeal of this determination. It is convened by a staff member in Student Financial Aid when needed, but not more than once a semester. By far, most appeals are from student athletes (not surprising given that they receive most of the awards) who are appealing the termination by the Athletics Department of their award.”

Recommendations:

- Encourage President to change IGP to explicitly state composition of committee.
- New name proposed, “Grant-in-Aid Appeals Committee”
- **Proposal Initiative Fund Counsel (N)** –This committee meets once/year in May to review projects with potential to lead to significant external funding
 - Recommendation: Correct spelling of the name of committee (Proposal Initiative Fund COUNCIL, not counsel)
- **Records and Registration Advisory Committee**
 - Recommendation: New name proposed by Amy Lynch “Office of the Registrar Advisory Committee”
- **Student Publications Board (?) = Publications Board (N) ✓**
 - Recommendation: Correct full name of committee (Student Publications Board)
- **Tuition & Fees Review Committee (N)**
 - Recommendation: New name proposed, “Student Fee Review Committee”

(N) = “The Nominations Committee shall be responsible for the nomination of bargaining-unit faculty members for the following Faculty Committees and Student-Faculty Boards.” (Faculty Senate By-Laws II.B.2.)

(E) = “Annual elections shall be conducted each Spring semester for membership” (Faculty Senate By-Laws II.C.2.)