

## Checklist for English Education Majors

Name \_\_\_\_\_

E # \_\_\_\_\_

- \_\_\_\_\_ 1. Complete course requirements with a C or better in every required course.
- \_\_\_\_\_ 2. Earn at least a 2.75 GPA in English and a cumulative GPA of 2.75 overall.
- \_\_\_\_\_ 3. Be a member of a professional organization before student teaching.
- \_\_\_\_\_ 4. Attend at least 2 professional conferences. One may be replaced with attendance of at least 3 one-hour lectures. Both conferences may be replaced with attendance of at least 6 one-hour lectures.

Conference or Lecture	Verifying Signature from Faculty Member
1.	
2.	
3.	
4.	
5.	
6.	

- \_\_\_\_\_ 5. Present at the **SPRING** English Studies Student Conference at least once.
- \_\_\_\_\_ 6. Prepare a professional portfolio. Portfolios should be neatly presented in binders with appropriate tabs. Your best work (revised clean copies of papers) should be included. The portfolio should contain at least the following artifacts:
  - \_\_\_\_\_ Table of Contents
  - \_\_\_\_\_ Résumé
  - \_\_\_\_\_ Completed “Checklist for English Majors”
  - \_\_\_\_\_ Comprehensive Teaching Philosophy (from ENG 4801)
  - \_\_\_\_\_ Literature Narrative (from ENG 3402 with updated list of English Courses Taken)
  - \_\_\_\_\_ 3 writing samples -- one from a Multicultural course (i.e. ENG 3705) and two from other English courses
  - \_\_\_\_\_ Unit plans from ENG 3401, ENG 3402, and ENG 4801
  - \_\_\_\_\_ Sample Lesson Plans (must include Social Justice Lesson Plan, Cross Curricular Lesson Plan, Close Reading Mini-Lesson, Grammar/Language Mini-Lesson, & Speaking/Listening Lesson)
  - \_\_\_\_\_ Evidence of professional organization membership
  - \_\_\_\_\_ Evidence of presentation at English Studies (or other approved) Conference (i.e. program)
  - \_\_\_\_\_ Pedagogy Reflection/Clinical Experience Essays from ENG 3401, ENG 3402, and ENG 4801
  - \_\_\_\_\_ Portfolio Reflection (1-2pg single-spaced essay reflecting on portfolio contents, highlighting at least three artifacts within that showcase your teaching philosophy/strengths)
  - \_\_\_\_\_ Post-Graduation Contact Sheet
- \_\_\_\_\_ 7. Earn positive evaluations from faculty on yellow reference forms.